

## MAHANADI COALFIELDS LIMITED

(A Govt. of India Enterprise)  
At/PO: Jagruti Vihar, Burla, Dist:Sambapur,  
Odisha, Pin-768020

Ref. No.MCL/SBP/HQ/EE/2021/Advisor(Forest)/ 1222

Date: 14.08.2021

**Notification for engagement of Full Time Advisor(Forest) in MCL on contract basis as per CIL's policy for availing services of the retired CMDs/Directors/Sr.Level Executives, etc, as full time/ part time Advisors.**

Mahanadi Coalfields Limited (A subsidiary of Coal India Limited, A Govt. of India Enterprise) invites application for engagement of full time Advisor(Forest) from retired **IFS who have worked in the post of Addl. PCCF or above**. VRS optee will not be considered. The contract period is initially for a period of one year and may be extendable depending on the requirement and satisfactory performance and fulfillment of norms as per CIL policy.

No. of Post	01 (One)		
Maximum Age Limit for eligibility	Not more than 65 years of age during the contract period.		
Scope of Services	Placed below		
Remuneration & other benefits	a) Consolidated monthly Compensation/ Remuneration at appropriate level.		
	b) Conveyance charges : Company shall provide conveyance for full time Advisors as per availability. However, where conveyance is not provided, they shall be eligible for 5% of the consolidated pay per month as conveyance charges.		
	c) Accommodation facility : Suitable Company's accommodation shall be provided on availability. However, if company's accommodation is not available, a consolidated amount will be paid as under :		
	For X class Cities	For Y class cities	For Z class cities
	24% of consolidated pay per month	16% of consolidated pay per month	08% of consolidated pay per month
	d) Reimbursement for Mobile telephone – reimbursement for the use of mobile telephone based on the actual bills or Rs.750/- per month whichever is less.		
	e) Medical – All executives of CIL covered under the post of retiral medical benefits scheme will continue to govern by the said scheme. Those appointed who are not under the roll of CIL will be given the same coverage of benefit, if they are not covered under any post retiral medical scheme.		
	f) Leave – The Advisor shall be entitled for paid leave of 15 days in every six months spell in addition to the paid holidays in the establishment. The paid leave should be regulated as per the provisions of the earned leave applicable to executive cadre employee under CIL Executive Leave Rules. However, the paid leave admissible as above is not encashable. The accumulated		

	leaves will stand lapsed on the expiry of each period of engagement of Advisor.
	g) TA/DA and other boarding charges shall be payable as per entitlement applicable to the existing executive of equal grades whenever tours are undertaken for the jobs related to assignment.
<b>Terms &amp; Conditions :-</b>	<p>a) The selected Advisor would be stationed at any Unit/Areas of MCL.</p> <p>b) The engagement of Advisor shall be subject to medical fitness to be certified by Company Medical Officer.</p> <p>c) Notice period for termination of contract – one month's notice or consolidated compensation amount from either side.</p> <p>d) The Advisor will maintain all information/documents/materials gathered during the course of engagement in strict confidence. They will not copy or make notes of such information/documents except in conjunction with the work for the Company. They will not divulge to anyone outside the Company or use any of the information/documents/materials gathered during the course of engagement for their own or anyone's benefit, either during or after the terms of engagement with the Company. The aforesaid obligation shall also apply to proprietary/confidential information/documents of third parties received by them or the Company in the normal course of the engagement with the Company. The Advisor shall, while demitting the Office, handover all information/documents/materials (in soft/hard format) under their possession, during the engagement period, to the concerned HoD.</p> <p>e) Vigilance/Departmental Clearance – The rules of promotion on the matter of vigilance/departmental/safety clearances shall hold good on the matter of appointments/engagements of retired officials of Coal India Ltd. Further, compliance to circular No.07/05/21 dated 03.06.2021 of Central Vigilance Commission to be made regarding procedure for obtaining Vigilance Clearance before engaging retired officials other than that of Coal India Limited.</p> <p>f) Tax - In case payment of GST is required, the same shall be reimbursed on production of proof of such payment.</p> <p>g) Other terms &amp; conditions will be as per CIL's policy in vogue.</p>


Interested candidates fulfilling the above criteria may submit their resume in the prescribed **Application Format (Annexure-'A')** along with the following self-attested documents:

1. Proof of Age (Matriculation certificate)
2. Superannuation notice
3. Certificates of qualification
4. Experience Certificate
5. Last Pay Slip
6. Any other relevant documents

The application in prescribed format along with self-attested copies of required documents may be sent to the office of the **General Manager(P-EE), Executive Establishment Deptt., MCL HQ, At/PO: Jagruti Vihar, Dist: Sambalpur – 768020, Odisha**, latest by **31.08.2021 by 5:00 PM** by Registered Post / Speed Post or through email on [gm-ee.mcl@coalindia.in](mailto:gm-ee.mcl@coalindia.in) ,

Following important points may also be noted :

- i. Applications received after 31.08.2021, 5.00 PM will not be considered and the company will not be responsible for any postal delay / loss in transit in submission on application within specified time.
- ii. MCL reserves the right to change the number of vacancies and cancel/restrict/modify/alter the engagement process, if required, without issuing any further notice or assigning any reason thereof. Any modifications/amendments, if any, in this notification will be given in MCL website only.
- iii. All correspondence with the candidates shall be made as per his address, given in the application. However, important information will be available at MCL's website.
- iv. CIL reserves the right to shortlist candidates for interview / selection process. No T.A. will be paid to any candidate for appearing in interview / selection process.

  
General Manager(Pers-EE),  
MCL HQ., Jagruti Vihar,  
Burla, Sambalpur.

**Distribution :**

1. TS to CMD/D(T/O)/D(F)/D(P)/D(T/P&P), MCL
2. GM(F&E), MCL
3. GM(Systems), MCL – With the request to upload on MCL website.
4. GM(Systems), CIL/NCL/ECL/SECL/CCL/BCCL/WCL/CMPDIL – With a request for uploading the notification on their official website.
5. GM(P/EE), CIL/NCL/ECL/SECL/CCL/BCCL/WCL/CMPDIL – With a request for wide circulation in their respective subsidiary company.
6. Sr.Manager(P-EE)/Dy.Manager(P-EE), MCL

**APPLICATION FORMAT****For the post of Advisor(Forest) in Mahanadi Coalfields Limited**

1. Name (in block letter) :

2. EIS No. (if retired from CIL) :

3. Father's Name :

4. Present address for communication :

PHOTO

(Self Attested)

5. Contact no. A) Telephone B) Mobile :

6. Email ID :

7. Permanent Address :

8. Caste (Gen/SC/ST/OBC) :

9. Date of Birth (Enclose self-attested copy of Matriculation Certificate) :

10. Educational/ Professional Qualifications (Enclose self-attested copies)

Sl.No.	Qualification	University/ Institute	Year of Passing

11. Experience (Enclose copies in support)

12. Details as prescribed below :

Organisation/ Deptt./ Company previously worked in	Last Post held	Grade	Last Basic pay drawn with Grade Pay (where applicable)	Discipline	Period (from/till)	Remarks

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13. Special Achievement (if any)
14. Details of Departmental Case or Court case (if pending)
15. Date of Superannuation (Enclose self-attested copy of superannuation notice)
16. Any other information relevant to the post

**CERTIFICATE**

I certify that the information/documents provided herein above are true to the best of my knowledge. In case, any of the information/documents are found to be incorrect/false at any stage then my candidature/appointment will be liable to be cancelled. I have read the detailed advertisement / notification, qualify towards eligibility conditions for the post, I am applying.

Signature of the candidate with date

List of Enclosures :-

- 1.
- 2.

## **SCOPE OF WORK & SERVICES TO BE PERFORMED**

- The incumbent will assist & advise MCL, for pursuing with State Government of Odisha and Ministry of Environment & Forest & Climate Change (MoEF&CC), New Delhi as well as Integrated Regional Offices (IROs) regarding Forest related matters and Forest diversion proposals of MCL.
- He/She shall advise on the preparation of DGPS survey & authentication of map of the Project area, forest land & CA area etc from Odisha Space Application Center (ORSAC).
- Assist & advise the different projects of MCL in the preparation of a complete and comprehensive Forest Diversion Proposal (FDP) as per the Forest Conservation Act, 1980 with all amendments thereto and as per prevailing GOI guidelines & GoO Guidelines and current practice and procedure applicable under the Laws of State of Orissa Forest Deptt.
- Assist and advise in the submission / e-Filing of the FDP to Forest Department through MCL.
- Facilitating processing of the FDP at all stages including obtaining certificate under Forest Rights Act, 2006 and levels, to obtain the approval of Diversion of Forest Land from MoEF under the FC Act, 1980 (Both Stage-I and Stage-II clearance from MoEF).
- Assist and advise MCL in preparation, submission and obtaining approval of Wild Life Conservation Plans.
- Advise & monitor the compliance of the Forest Clearance issued to the Projects of MCL.
- Assist in the capacity building of the officials dealing with the forest clearance work.
- Update the management regarding the latest changes in the law and trends in Forest management.
- Assist & advise different projects of MCL in the preparation of an effective compliance report for submission of Forest Deptt.
- Assist and Advise MCL on preparation of replies / compliance reports to the queries raised by different quarters relating forest clearance matter.
- Assist and Advise MCL on any other issues relating to forest clearance & compliance matter.

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