

**कोल इण्डिया लिमिटेड**

(महारत्न कंपनी)

(भारत सरकार उपक्रम)

सामग्री प्रबंधन विभाग

'कोल भवन', प्रीमिसेस नं.04- एमएआर,

प्लॉट सं.-एफ-III, एक्शन एरिया-1 ए, न्यूटाउन,

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सी आई एन सं. L23109WB1973GOI028844

ईमेल: [gmmm.cil@coalindia.in](mailto:gmmm.cil@coalindia.in)

5 DECADES OF UNEARTHING ENERGY

**COAL INDIA LIMITED**

(A Maharatna Company)

(A Govt. of India Undertaking)

Materials Management Division,

'Coal Bhawan', Premises No.04-MAR,

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E mail: [gmmm.cil@coalindia.in](mailto:gmmm.cil@coalindia.in)क्र० सं० – CIL/C2D/Purchase Manual 2020 - 2<sup>nd</sup> Edition 2025/2025-26/ 345

दिनांक: 29.08.2025

**कार्यालय आदेश****Amendment No. 1****विषय: Amendment to CIL's Purchase Manual, 2020 – Second Edition 2025, regarding Pre-Bid Conference**

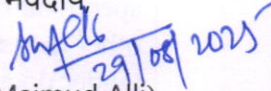
The Clause – 10.3.5 of CIL's Purchase Manual, 2020 = Second Edition 2025 is hereby amended to the following extent:

PM Clause	Existing Provisions	Amended Provisions
10.3.5	<p>In cases of contract of special nature for purchase of sophisticated and complex items/equipment, a suitable provision is to be kept in the tender document for a pre-bid conference for clarifying issues and clearing doubts, if any, about the specifications of the items/equipment and other terms and conditions mentioned in the tender document.</p> <p>The date, time and place of pre-bid conference should be indicated in the tender document for information of the intending bidders. Failure to attend prebid conference does not restrict the intending bidders from submitting the bid.</p> <p>In such cases, where provision has been made for pre-bid conference, a prospective bidder may seek clarification from the next day of Publication of the NIT. The Purchaser will respond to such requests for</p>	<p>In cases of contract of special nature for purchase of sophisticated and complex items/equipment, a suitable provision is to be kept in the tender document for a pre-bid conference for clarifying issues and clearing doubts, if any, about the specifications of the items/equipment and other terms and conditions mentioned in the tender document.</p> <p><b>The date and time of pre-bid conference should normally be after 10 days of publishing of the Tender document for Domestic Tenders &amp; after 15 days of publishing of the Tender document for Global Tenders. However, depending on the circumstances and nature of procurement, the said timelines for pre-bid conference, as mentioned above, may either be increased or decreased.</b></p> <p>The exact date, time and place of pre-bid conference should be indicated in the tender document for information of the intending bidders. Failure to attend pre-bid conference does not restrict the intending bidders from submitting the bid.</p> <p>In such cases, where provision has been made for pre-bid conference, a prospective bidder may seek clarification from the next day of Publication of the NIT. The Purchaser will respond to such requests for</p>



<p>clarification of the Bid Documents, which are received within <b><u>the period specified in the Tender Enquiry</u></b>. Purchaser's response (including an explanation of the query but without identifying the source of inquiry) shall also be put on the website of CIL/Subsidiary Company, CPP Portal and e-Procurement Portal, <b><u>after holding the Pre-Bid Conference but well before the deadline for submission of bids</u></b>.</p>	<p>clarification of the Bid Documents, which are received up to 7 days before the date of pre-bid conference. After the pre-bid conference, Purchaser's response (including an explanation of the query but without identifying the source of inquiry) shall also be put on the website of CIL/Subsidiary Company, CPP Portal and e-Procurement Portal, within 7 days after holding the Pre-Bid Conference. It should be ensured that minimum 7 days' time is available for bid submission after submission of purchaser's response.</p> <p>If required, a corrigendum to the Tender Document (as per clause 10.16.6) shall be issued, containing amendments to various provisions of the Tender Document, which shall form part of the Tender Document. To give reasonable time to the prospective bidders to take such clarifications into account in preparing their bids, the deadline for the bid submission may be suitably extended, as necessary (as per Clause 10.17.1).</p>
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This issues with the approval of CIL's Board of Directors.

भवदीय  
  
 (Sk Maimud Alli)  
 कार्यकारी निदेशक (सामग्री प्रबंधन)  
 जयंक श्रीखर

वितरण - ई-मेल के माध्यम से

प्रतिलिपि:

1. निदेशक (तकनीकी)/ निदेशक (एच आर)/ निदेशक (विपणन)/ निदेशक (वित्त)/ निदेशक (बीडी.), सी आई एल
2. सी.एम.डी. - बीसीसीएल/ सीसीएल/ सीएमपीडीआई / ईसीएल/ एमसीएल/ एनसीएल/ एसईसीएल/ डब्ल्यूसीएल
3. निदेशक (तकनीकी - संचालन) - बीसीसीएल/ सीसीएल/ ईसीएल/ एमसीएल/ एनसीएल/ एसईसीएल/ डब्ल्यूसीएल
4. निदेशक (तकनीकी- योजना और परियोजना) - बीसीसीएल/ सीसीएल/ ईसीएल/ एमसीएल/ एनसीएल/ एसईसीएल/ डब्ल्यूसीएल
5. निदेशक (तकनीकी - कोयला संसाधन विकास/ आयोजना एवं अभिकल्पन/ अभियंत्रण सेवाएँ/ अनुसंधान, विकास एवं प्रौद्योगिकी) - सीएमपीडीआई
6. मुख्य सतर्कता अधिकारी - सी आई एल/ बीसीसीएल/ सीसीएल/ सीएमपीडीआई/ ईसीएल/ एमसीएल/ एनसीएल/ एसईसीएल/ डब्ल्यूसीएल
7. कार्यकारी निदेशक (समन्वय / वित्त / कॉर्पोरेट योजना और परियोजना निगरानी / उत्खनन) - सी आई एल
8. कार्यकारी निदेशक - आईआईसीएम
9. महाप्रबंधक - एनईसी / दिल्ली
10. महाप्रबंधक ( वित्त / सिविल / सीएमसी / ई एंड टी / सिस्टम / सी एंड एफ / प्रशासन / ईआरपी / ईईडी ) - सी आई एल
11. महाप्रबंधक सा प्र - विभागाध्यक्ष - बीसीसीएल/ सीसीएल/ सीएमपीडीआई/ ईसीएल/ एमसीएल/ एनसीएल/ एसईसीएल/ डब्ल्यूसीएल
12. महाप्रबंधक सा प्र/ भंडार-विभागाध्यक्ष - बीसीसीएल/ सीसीएल/ सीएमपीडीआई/ ईसीएल/ एमसीएल/ एनसीएल/ एसईसीएल/ डब्ल्यूसीएल
13. महाप्रबंधक (वित्त ) - विभागाध्यक्ष - बीसीसीएल/ सीसीएल/ सीएमपीडीआई/ ईसीएल/ एमसीएल/ एनसीएल/ एसईसीएल/ डब्ल्यूसीएल
14. सामग्री प्रबंधन, सी आई एल के सभी अधिकारी