

कोल इंडिया लिमिटेड

(एक महारत्न कंपनी)

सामग्री प्रबंधन विभाग

कोल भवन, प्लाट सं.-ए.एफ-3, एक्शन एरिया-१ए

न्यू टाउन, राजरहाट, कोलकाता - ७००१५६

फोन: ०३३-२३२४ ४१२७, फैक्स: ०३३-२३२४ ४११५

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संक्र०: CIL/C2D/Purchase Manual 2020/ 923

दिनांक: 07.01.2022

कार्यालय आदेश

विषय: Extension of Guidelines regarding Security Deposit in case of Procurement of Goods

The validity of the provision - "b. With respect to OM no. F.9/4/2020-PPD dated 12.11.2020 regarding Performance Security" of our earlier Office Order no. CIL/C2D/Purchase Manual 2020/2086 dated 26.11.2020 (enclosed) is hereby extended till 31.03.2023.

This is issued with the approval of Chairman, CIL.

संलग्न: उल्लेखानुसार

महाप्रबंधक (सा/प्र) - विभागाध्यक्ष
सुधा

वितरण:

१. अ.प्र.नि, बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
२. निदेशक (तकनीकी)/निदेशक (कार्मिक)/निदेशक (विपणन), सीआईएल
३. निदेशक(तकनीकी)-पी&पी, बीसीसीएल/सीसीएल/सीएमपीडीआई/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
४. निदेशक(तकनीकी)-संचालन, बीसीसीएल/सीसीएल/सीएमपीडीआई/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
५. मुख्य सतर्कता अधिकारी, सीआईएल
६. कार्यकारी निदेशक (समन्वय), सीआईएल
७. कार्यकारी निदेशक (एस&आर), सीआईएल
८. मुख्य वित्तीय अधिकारी, सीआईएल
९. महाप्रबंधक(सीएमसी)/ महाप्रबंधक(सिविल)/ महाप्रबंधक(वित्त)/महाप्रबंधक(प्रशासन)/महाप्रबंधक(ईईडी)/ महाप्रबंधक(उत्पादन)/महाप्रबंधक(सीवी)/महाप्रबंधक(प्रणाली)/महाप्रबंधक(ई&टी), सीआईएल
१०. महाप्रबंधक (सा.प्र), बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
११. महाप्रबंधक (वित्त), बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
१२. महाप्रबंधक, एनईसी
१३. सा.प्र विभाग, सी.आई.एल के सभी अधिकारीगण



संक्र०: CIL/C2D/Purchase Manual 2020/ 2086

दिनांक: 26.11.2020

कार्यालय आदेश

विषय: Guidelines regarding Earnest Money Deposit, Security Deposit and Additional Performance Security for Abnormally Low Bids in case of Procurement of Goods

Please find enclosed the following three OMs, all numbered F.9/4/2020-PPD and dated 12.11.2020, issued by Department of Expenditure, Ministry of Finance, GoI:

1. Bid Security / Earnest Money Deposit
2. Performance Security
3. Additional Performance Security in case of Abnormally Low Bids (ALBs)

For implementation of the above OMs, the Competent Authority of CIL has approved the following in respect of Procurement of Goods:

a. With respect to OM no. F.9/4/2020-PPD dated 12.11.2020 regarding 'Bid Security / Earnest Money Deposit':

In place of Bid Security / EMD, bidders shall have to sign a Bid Securing Declaration accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline or any other default which attracts forfeiture of EMD (as prescribed in existing manuals) as defined in the request for bids document, they will be banned for two years from being eligible to submit Bids in CIL and its Subsidiaries. This banning shall be done under the provisions of the NIT with the approval of Tender Accepting Authority with intimation to all concerned and online blocking of the bidder shall be done on receipt of written communication from the Tender Inviting Authority by Application Admin of CIL e-Procurement portal.

However, in case of compelling circumstances where asking Bid Security is felt necessary, the same can be done with the approval of the next higher authority to the authority competent to finalize the tender.

It shall be kept in the Bid Documents issued till 31.12.2021.

b. With respect to OM no. F.9/4/2020-PPD dated 12.11.2020 regarding 'Performance Security':

Security Deposit (i.e. 10% of contract value) shall be reduced to 3%. However, the provision of Performance Bank Guarantee shall be kept as per existing Purchase Manual.

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Further, the reduced percentage of Security Deposit shall continue for the entire duration of the contract and there will be no subsequent increase in Performance Security beyond 31.12.2021.

The reduction of Security Deposit from existing provision of 10% to 3% of the value of the contract shall be applicable for all existing contracts and all tenders / contracts issued / concluded till 31.12.2021. However, the benefit of the reduced Security Deposit will not be given in the Contracts under dispute wherein arbitration / court proceedings have been already started or are contemplated.

Also, in case of compelling circumstances where asking Security Deposit in excess of 3% is felt necessary, the same can be done with the approval of the next higher authority to the authority competent to finalize the tender.

- c. With respect to OM no. F.9/4/2020-PPD dated 12.11.2020 regarding 'Additional Performance Security in case of Abnormally Low Bids (ALBs)':

Not applicable in case of Procurement of Goods.

संलग्न- उल्लेखानुसार

नुषार
26/11/2020
महाप्रबंधक (सा/प्र) - विभागाध्यक्ष
सुधा

वितरण:

१. सी.एम.डी, बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
२. निदेशक(तकनीकी)/निदेशक (वित्त)/निदेशक (विपणन)/निदेशक (कार्मिक), सीआईएल
३. निदेशक(तकनीकी), बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
४. महाप्रबंधक, नार्थ ईस्टर्न कोलफील्ड्स
५. सीआईएल के अध्यक्ष के तकनीकी सचिव
६. महाप्रबंधक(सिविल)/महाप्रबंधक(सीएमसी)/महाप्रबंधक(वित्त)/महाप्रबंधक(प्रशासन)/महाप्रबंधक(ईईडी)/महाप्रबंधक (उत्पादन)/महाप्रबंधक(ई&एम)/महाप्रबंधक(सी&एफ)/महाप्रबंधक(दूरसंचार)/महाप्रबंधक(प्रणाली)/महाप्रबंधक(सीवी), सीआईएल
७. महाप्रबंधक(सा प्र), बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
८. महाप्रबंधक (वित्त), बीसीसीएल/सीसीएल/सीएमपीडीआईएल/ईसीएल/एमसीएल/एनसीएल/एसईसीएल/डब्ल्यूसीएल
९. सा प्र विभाग, सी.आई.एल के सभी अधिकारीगण