

कोल इण्डिया लिमिटेड

(महारत्न कंपनी)

(भारत सरकार उपक्रम)

अधिकारी स्थापना विभाग, कार्मिक डिविजन,

कोल भवन, प्रेमिसिज सं 04, एमएआर,

प्लॉट सं.-एएफ-III, एक्शन एरिया-1 ए, न्यूटाउन, राजरहाट,

कोलकाता-700 156,

वेबसाइट: www.coalindia.in

सी आई एन सं. L23109WB1973GOI028844



5 DECADES OF UNEARTHING ENERGY

COAL INDIA LIMITED

(A Maharatna Company)

(A Govt. of India Undertaking)

Executive Establishment Department, Personnel Division,

'Coal Bhawan', Premises No.04-MAR,

Plot No.-AF-III, Action Area - 1A,

New Town, Rajarhat

Kolkata - 700 156

Website: www.coalindia.in

CIN No.L23109WB1973GOI028844

संदर्भ सं: CIL/C-5A(V)/DPC/ED/2026/B- 577

दिनांक: 09.09.2026

सूचना

विषय : ई-9 ग्रेड में ₹1,50,000/- से ₹3,00,000/- के वेतनमान में कार्यपालक निदेशक के पद पर नियुक्ति हेतु आवेदन आमंत्रित।

Sub: Inviting applications for the posts of Executive Directors in E-9 grade in the scale of pay of ₹1,50,000/- to ₹3,00,000/-

ई-8 ग्रेड के पात्र एवं इच्छुक अधिकारियों से सीआईएल मुख्यालय, कोलकाता में कार्यपालक निदेशक के निम्नलिखित 08 पदों को भरने हेतु आवेदन आमंत्रित किए जाते हैं:

Applications from the eligible and willing Executives of E-8 grade are invited to fill up the following 08 posts of Executive Director at CIL Hq, Kolkata:

SN	Post
1.	ED (Co-ordination)
2.	ED (Mining / Production)
3.	ED (Mining / Corporate Planning & Project Monitoring)
4.	ED (Excavation)
5.	ED (Contracts)
6.	ED (Environment)
7.	ED (Human Resource)
8.	ED (Medical Services)

नौकरी आवंटन/भूमिका, न्यूनतम शैक्षणिक योग्यता एवं न्यूनतम अनुभव तथा ई-8 से ई-9 ग्रेड में पदोन्नति हेतु दिशा-निर्देश, सीआईएल मानव संसाधन नियमावली के "कैडर योजना एवं पदोन्नति प्रक्रिया" अध्याय में निहित प्रावधानों के अनुसार होंगे, जो सीआईएल की वेबसाइट पर उपलब्ध हैं।

पात्रता की कट-ऑफ तिथि 09 सितम्बर 2026 होगी।

आवेदकों को निर्धारित प्रारूप में अपना आवेदन अधिसूचना जारी होने की तिथि से 10 दिनों के भीतर अर्थात् 19 सितम्बर 2026 तक प्रस्तुत करना होगा। इसके पश्चात्, अनुषंगी कंपनियों द्वारा पात्र आवेदनों का सत्यापन एवं प्रमाणीकरण कर उन्हें एक सप्ताह के भीतर अर्थात् 26 सितम्बर 2026 तक सीआईएल मुख्यालय को अग्रेषित किया जाएगा।

यह सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

The Job allocation/role Minimum Qualification & Minimum Experience and Guidelines for promotion from E-8 to E-9 is as per provisions contained in CIL HR Manual under the chapter "Cadre Scheme & Promotion Procedures", which is available in CIL's website.

The cut-off date of eligibility is 09th September 2026.

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अधिकारी स्थापना विभाग, कार्मिक डिविजन,

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The applicants should submit their applications in the prescribed format within 10 days from the date of issue of the notification i.e. by **19th September 2026**; thereafter subsidiary companies to verify, certify and forward eligible applications to CIL Hq, within one week i.e. by **26th September 2026**.

This issues with approval of Competent Authority.

संजीव

09.09.2026

(संजीव कु. भारद्वाज)

महा प्रबंधक (मा.सं./अधि.स्था.)

संलग्न: Application Format

वितरण:

1. Director (M)/ Director (HR)/ Director (F)/ Director (T)/ Director (BD), CIL, Kolkata.
2. Chief Vigilance Officer, CIL, Kolkata.
3. CMD, BCCL/CCL/CMPDIL/ECL/MCL/NCL/SECL/WCL.
4. Director (HR)/ Director (T)/ Director (F), BCCL/CCL/ECL/MCL/NCL/SECL/WCL.
5. Director (T/RD&T)/ Director (T/CRD), CMPDIL.
6. ED (Co-ordination)/TS to Chairman, CIL, Kolkata.
7. GM, NEC, Margherita.
8. GM(HR/EE)/ GM(HR&A)/ Dy.GM(HR/EE), BCCL/CCL/CMPDIL/ECL/MCL/NCL/SECL/WCL.
9. GM (Systems), CIL, Kolkata- with a request to upload the same in CIL Website under "Employee Corner - Transfers/ Promotions - DPC".
10. TS to Director (T)/ TS to Director (HR)/ TS to Director (F)/ TS to Director (M)/ TS to Director (BD), CIL, Kolkata.
11. GM, CIL New Delhi Office
12. Sr. Manager (HR/EE)-iv, CIL, Kolkata.

APPLICATION FOR THE POST OF EXECUTIVE DIRECTOR/ E-9 GR IN CIL

1. Name of the post applied for: _____
2. (a) Name: _____
- (b) EIS No.: _____
- (c) Date of Birth (DD/MM/YYYY): _____
- (d) Designation: _____
- (e) Present Place of Posting: _____
- (f) Deemed Date of entry in E8 grade: _____
- (g) e-Mail id: _____
- (h) Mobile No.: _____

3. (i) Educational/Professional Qualifications*:

Sl. No.	Qualification	Name of Institution	Period of Study	
			From	To

* Qualification should be exactly as per Certificate issued by the University/Institute.

- (ii) Positions held during the last ten years till date (in descending order):

Sl. No.	Grade and Designation	Place of posting	Period		Assignment/duties performed
			From	To	

NB: The positions should be indicated in order of the most recent assignments.

4. In case of application for ED (Corporate Planning & Project Monitoring), exposure to Corporate Planning & Project Monitoring work is desirable, for ED (Contracts), exposure to Contract Management work is desirable, for ED (Environment), exposure to Environment work is desirable; which should be mentioned along with supporting documents in detail as under:

Post	Details

5. Any Remarkable/Special achievement during last 10 years:

DECLARATION

I, Designation: hereby certify that the details furnished by me in Columns 1 to 5 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

Note:

1. Please attach a separate write-up, **not exceeding 400 words**, in support of your candidature.
 2. Full form of all abbreviations used while making entries in the application form should be suitably explained i.e. in footnotes or in a separate attachment.
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VERIFICATION

It is certified that particulars furnished above have been scrutinized and found to be correct as per official records.

Signature
Name and Designation of HoD EE Dept.

Note:

In case of experience given under Sl. No.4 of the application, the same is to be certified by CMDs/ concerned Director of Subsidiary companies where applicant is working/ by Concerned Director, in case of Executives of CIL. A separate certificate to this effect may be sent to CIL Hq preferably along with application.