कोल इण्डिया लिमिटेड		**Coal India Limited**
(महारत्न कम्पनी)		(A Maharatna Company)
न्यू टाउन, राजारहाट, कोलकाता- 700 156		Coal Bhawan, New Town, Rajarhat
कॉरपोरेट पहचान सं. L23109WB1973GOI028844		KOLKATA-700156 (WB)
फोनः 033 22236615		WEBSITE : www.coalindia.in
		CIN No.L23109WB1973GOI028844
कार्मिक विभाग		**PERSONNEL DEPARTMENT**
अधिकारी स्थापना		**EXECUTIVE ESTABLISHMENT**

Ref No. CIL/C-5A(v)/CRC/ED (Env.)/ 2023/ B-467   Dated: 02 .06.2023

NOTICE

Sub : Inviting applications for the post of Executive Director (Environment) in E-9 grade in the scale of pay of Rs. 1,50,000/- to Rs. 3,00,000/-

Applications from the eligible and willing Executives of E8 grade are invited to fill up the post of **Executive Director (Environment)** at CIL HQ.,

The Job allocation/role, Minimum qualification & Minimum experience and Guidelines for promotion from E8 to E9 is as per provisions contained in CIL HR Manual in the chapter "Cadre Schemes & Promotion Procedures", which are available on CIL's website.

The cut off date of eligibility is **1st August, 2023.**

The applicants should submit their applications in the prescribed format, within 10 days from the date of issue of the notification, i.e. by **9th June, 2023**; thereafter subsidiary companies to verify, certify and forward eligible applications to CIL Hq, within one week i.e by **14th June, 2023.**

This is in supersession of earlier notification dated 20.05.2023 for the post of Executive Director (Environment) only.

This issues with approval of Competent Authority.

Surapureddi 02/06/23.

(Surapureddi V Ravindranath)
Chief Manager (P)/HoD(EE)

Encl: Application Format

Distribution:
1. Director(P&IR)/Director(Tech.)/Director (BD)/Director (Mktg.)/ Director(Fin.), CIL.
2. CVO, CIL
3. CMDs- ECL/BCCL/CCL/SECL/WCL/NCL/MCL/CMPDIL
4. D(P)/D(F)/D(T)- ECL/BCCL/CCL/SECL/WCL/NCL/MCL/CMPDI
5. ED (Co-ordination)/TS to Chairman, CIL
6. All EDs, CIL, Kolkata.
7. ED, IICM, Ranchi.
8. GM(P/EE)/Dy. GM(P/EE)/Dy. GM (P&A)- BCCL, CCL, SECL, WCL, MCL, ECL/ NCL/ CMPDI

9. GM (Systems), CIL- with a request to upload the above circular in CIL website, under "employee corner- transfers/promotions-DPC"
10. GM, NEC, Assam.
11. Chief Manager (M&S)/Head, CIL, Delhi.
12. TS to D(P&IR)/D(T)/D(M), CIL.
13. Chief Manager (P/EE)(iv), CIL.
14. Guard file

APPLICATION FORM FOR THE POST OF EXECUTIVE DIRECTOR/ E9 GRADE IN CIL

1. Name of the post applied for: **Executive Director (Environment)**

2. (a) Name: _____

   (b) EIS No.: _____

   (c) Date of Birth (DD/MM/YYYY): _____

   (d) Designation: _____

   (e) Present Place of Posting: _____

   (f) Deemed Date of entry in E8 grade: _____

   (g) e-Mail id: _____

   (h) Mobile No.: _____

3. Educational/Professional Qualifications*:

Sl. No.	Qualification	Name of Institution	Period of Study	
			From	To

* Qualification should be exactly as per Certificate issued by the University/Institute.

4.i Details of experience/posting in E8 grade.

Sl. No.	Designation	Place of posting	Period			Assignment/duties performed
			From	To	Total Period (Years & Months)	

NB : The positions should be indicated in order of the most recent assignments.

4.ii Details of posting in Environment department during entire service up to E7 grade.

Sl. No.	Designation	Place of posting	Period			Assignment/duties performed
			From	To	Total Period (Years & Months)	

5. Any Remarkable/Special achievement during last 10 years:

DECLARATION

I …………………………………., Designation: ……… hereby certify that the **details** furnished by me in Columns 1 to 5 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

Note:

1. Please attach a separate write-up, **not exceeding 400 words,** in support of your candidature.
2. Full form of all abbreviations used while making entries in the application form should be suitably explained i.e. in footnotes or in a separate attachment.

VERIFICATION

It is certified that particulars furnished above have been scrutinized and found to be correct as per official records.

Signature
Name and Designation of HoD EE Dept.

Note:

In case of experience given at Sl No. 4.(i) and Sl. No. 4 (ii) of the application, the same is to be certified by CMDs/ concerned Director of Subsidiary companies where applicant is working/ by Concerned Director, in case of Executives of CIL. A separate certificate to this effect may be sent to CIL Hq preferably along with application.