कोल इण्डिया लिमिटेड (भारत सरकार का उपक्रम) COAL INDIA LIMITED (A Govt. of India Enterprise) कोल् भवन "COAL BHAWAN" PREMISES NO: 04, MAR, PLOT NO: AF-III ACTION AREA-1A, NEW TOWN, RAJHARHAT KOLKATA-700156 (WB)



## PERSONNEL DIVISION POLICY CELL

E-MAIL: policycell.cil@coalindia.in TEL: 033-7110 4282 FAX: 033-2324 4140 WEBSITE: www.coalindia.in CIN:L23109WB1973GO1028844

(An ISO 9001:2015, ISO 14001:2015 & ISO 50001:2011 Certified Company)

संदर्भ स: CIL/C5A (PC)/ PMS/141

दिनांक: 28.05.2019

## **OFFICE MEMORANDUM**

Subject: Appraisal schedule of PAR/PRIDE for the FY 2018-19

The following schedules will be followed for the final appraisal of Online PRIDE and PAR in respect of the FY 2018-19:

PRIDE 2018-19 Review				
Task	Responsibility	Normal Timeline	Extended Timeline with penalty	
Self-Appraisal	Executive concerned	1st to 30th June, 2019	1 <sup>st</sup> to 5 <sup>th</sup> July, 2019	
Appraisal by Reporting Authority under PRIDE	Reporting Authority	By 10 <sup>th</sup> July, 2019	11 <sup>th</sup> to 15 <sup>th</sup> July, 2019	
Review by Reviewing Authority under PRIDE	Reviewing Authority	By 20 <sup>th</sup> July, 2019	21st to 25th July, 2019	
Final Review by Accepting Authority under PRIDE	Accepting Authority From 26th July to 10th August, 2019			
Publication of PRIDE ratings	By 15th August, 2019			
Appeal Disposal	By 15th October, 2019			
Publication of final PRIDE ratings after appeal disposal	By 20 <sup>th</sup> October, 2019			

Contd.P2

2860/19

	PAR 2018-19 Rev	view	
Task	Responsibility	Normal Timeline	
Self-Appraisal	Executive concerned	1st June to 30th October, 2019	
Appraisal by Reporting Authority under PAR	Reporting Authority	By 15th November, 2019	
Review by Reviewing Authority under PAR	Reviewing Authority	By 30 <sup>th</sup> November, 2019	
Final Review by Accepting Authority under PAR	Accepting Authority	By 15 <sup>th</sup> December, 2019	
Publication of PAR ratings	By 20th December, 2019		
Appeal Disposal	By 20th February, 2020		
Publication of final PAR ratings after appeal disposal	By 25 <sup>th</sup> February, 2020		

The system will be active from 01.06.2019 for appraisal and all executives are requested to complete their appraisal process as per the above schedule.

(पी.वी.के.आर. मल्लिकार्जुन राव)

भवदीय.

महाप्रबंधक (कार्मिक/ नीति/ भर्ती)

Distribution (Through email)

- 1. The Director (Mktg)/ Director (Fin.)/ Director (Tech.)/ Director (P&IR), CIL
- 2. The CMD, ECL/ BCCL/ CCL/ NCL/ WCL/SECL/ MCL/ CMPDI
- 3. The CVO, CIL
- 4. The Director (P), ECL/BCCL/ CCL/ NCL/ WCL/ SECL/ MCL
- 5. The Director (T/R&D), CMPDI, Ranchi
- 6. The GM/TS to Chairman, CIL
- 7. The GM, NEC, Margherita
- 8. The GM (P/EE), CIL
- 9. The HOD, IICM
- 10. The GM (ICT), CMPDIL
- 11. The GM/ HOD (P/EE), ECL/ BCCL/ CCL/ NCL/ WCL/ SECL/ MCL/ CMPDI
- 12. The GM (System), CIL: with a request to upload the same in CIL website under Circulars/ PMS.