

NOTICE



Submission of Life Certificate/Digital Life Certificate (Jeevan Pramaan) for Post-Retirement Medicare Scheme- Executives availing benefits from CIL(HQ), Kolkata in November, 2021

This is for information of all beneficiary under **CPRMSE** of Coal India Ltd and Subsidiaries availing the post-retirement medical benefit from CIL(HQ), Kolkata that they are to submit the Life Certificate (as per revised format) every year in the month of NOVEMBER (earlier it was December every year) to validate their CPRMSE Card.

A. Offline/ Hard - copy submission of Life Certificate Form:

CPRMSE beneficiaries can submit the paper-based Life Certificate (New Format) either by physically to CIL(HQ), Kolkata office or by mailing the scanned copy of the duly attested, duly filled Life Certificate (New Format) to the email address: lifecertificate.cprmse@gmail.com

NOTE:

- 1. This email-id is only for the retired executives, availing benefit from CIL(HQ), Kolkata.
- 2. The Life Certificate has to be submitted in Revised Format as per Annexure-A

OR

B. Online submission – Digital Life Certificate / Jeevan Pramaan Patra:

The CPRMS beneficiaries can visit either CIL(HQ), Kolkata, or a nearby Citizen Service Centre, Bank Branch or any Government office whose details are provided on https://jeevanpramaan.gov.in/locatecentre and bio-metrically authenticate his / her life certificate in real time. CIL will receive the Life Certificate automatically after biometric authentication.

In case of Digital Life Certificate there is no need for sending physical copy.

NOTE:

- 1. For couple membership i.e. both retired executive and his/her spouse is alive 02(two) separate Digital Life Certificate has to be generated.
- 2. Please check the Digital Life Certificate End User Manual for the detailed procedure, which is attached in **Annexure-B**

XXXXXXX



LIFE CERTIFICATE

TO BE SUBMITTED BY CPRMSE BENEFICIARY IN NOVEMBER EVERY YEAR

.•	This is to certify that Shri			
				holder of the Post-Retirement Medical C
	Number (Couple	Membership):	residing
	lznovyn to m	o and ali	us at the time of issuing	this cortificate
	known to me and alive at the time of issuing this certificate.			
				OR
	This is to ce	ertify tha	Shri / Smt.	husband / wife of
				holder of the P
	Retirement	Medical	Card Number (Single M	lembership): resid
	at			are known
	to me and alive at the time of issuing this certificate.			
	*Strike off w	hichever	is not applicable	
	*Strike off whichever is not applicable			
	The signature/s of the above mentioned person(s) is /are attested hereunder:			
	(Note: In cas	se of coup	le membership signature	of both beneficiaries i.e. ex-employee and spouse is mandatory
	Signature	of Retire	d executive	Signature of spouse
	Name (Sh	ri/Smt):		Name (Shri/Smt):
	Contact No			Contact No :
	Aadhaar C	ard No:		Aadhaar Card No:
	Date	:	//	Date ://
			DD / MM / YYYY	DD / MM / YYYY
				Signature of Registered Medical Practitioner with Reg. No
				Gazetted Officer of Central/ State Govt.
				f the Bank where the retired executive/ spouse is holding S.B A/c
	Any officer of the company from where the medical facility is obtain with seal/ star			
				with seal/ sta
D	ECLARATI	ION		
	declare that	if any fac		gibility criteria as per the CPRMS-E Policy clause no:02 and stected, the Company (CIL or Subsidiary Company) shall be r reference to me/us.
p	lace:			
•				

COAL INDIA LIMITED

Digital Life Certificate (Jeevan Pramaan) Submission User Manual



End User Manual

<u>Life Certificate/Digital Life Certificate (Jeevan Pramaan)</u> <u>for Post-Retirement Medicare Scheme- Executives/Non-</u> Executives

The retired employees of CIL i.e. the existing members of the Contributory Post-Retirement Medicare Scheme of Executives & Non-executives can now submit **Digital Life Certificate** (**Jeevan Pramaan**) for their post-retirement medical benefits, in the same way they have been doing it for their pension scheme.

Pre-requisites for CPRMSE Beneficiaries:

- 1. The beneficiary must have Aadhaar number
- 2. The beneficiary must have a valid mobile number registered with Aadhaar
- 3. Registration of the Aadhaar number with CIL(HQ)/ Subsidiary HQ as the case may be. This is required by the Disbursing Agency i.e. CIL for processing of payments.

The CPRMS beneficiaries can visit either CIL(HQ), Kolkata or any CIL Subsidiary HQ, or a nearby CSC center, Bank Branch or any Government office whose details are provided on jeevanpramaan.gov.in and bio-metrically authenticate his / her life certificate in real time.

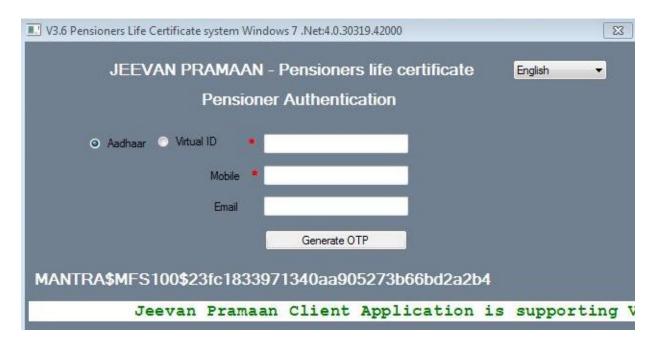
CIL will receive the Life Certificate automatically after biometric authentication.

Physical Life Certificate of CPRMSE/NE will continue to be accepted from the beneficiaries if preferred by him / her in the month of November (as per the new format)

Since the entire process is primarily Aadhaar based, digital life certificate submitted by the CPRMSE/NE beneficiaries can be authenticated only when the beneficiaries' accounts are seeded with their Aadhaar Number. (For confirmation of the same kindly contact your respective subsidiary companies from where you avail the reimbursement or check on the CIL website

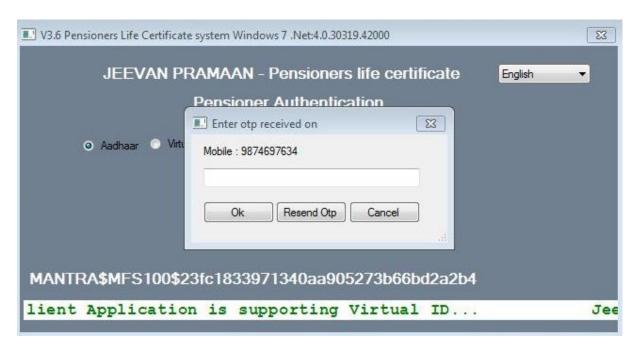
• Update your Aadhaar Card Number

STEP:01



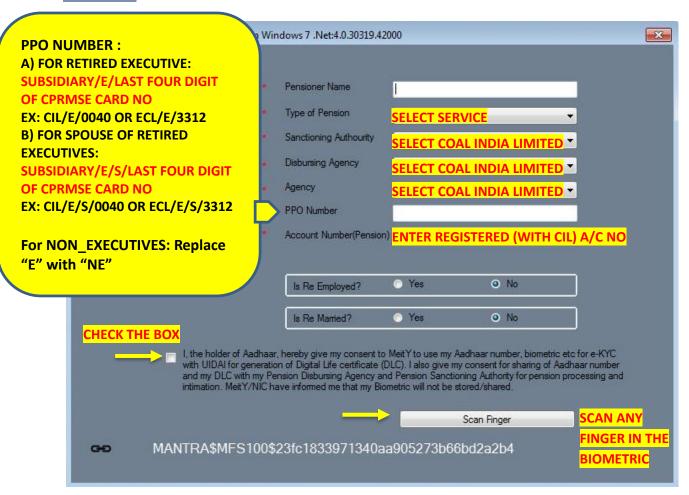
Provide AADHAAR NO and AADHAAR LINKED MOBILE NUMBER, EMAIL(OPTIONAL) and click on 'GENERATE OTP'

STEP:02



Enter the OTP received in the registered mobile number

STEP: 03

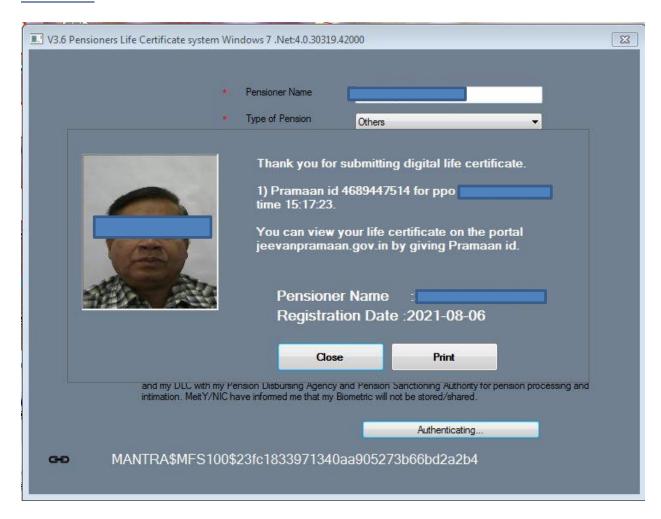


- I. SANCTIONING AUTHORITY: Select COAL INDIA LIMITED
- II. DISBURSING AGENCY: Select COAL INDIA LIMITED
- III. AGENCY: Select COAL INDIA LIMITED
- III. PPO NUMBER: Write in the following format:
- A) FOR RETIRED EXECUTIVE (i.e. the primary card holder): SUBSIDIARY/E/LAST FOUR DIGIT OF CPRMSE CARD NO, EX: CIL/E/0040 OR ECL/E/3312 OR BCCL/E/2123
- B) FOR SPOUSE OF RETIRED EXECUTIVES: SUBSIDIARY/E/S/LAST FOUR DIGIT OF CPRMSE CARD NO, EX: CIL/E/S/0040 OR ECL/E/S/3312 OR BCCL/E/S/2123

NOTE: In case of Single Membership (if the post-retirement medical card is in the name of spouse) then write SUBSIDIARY/E/S/LAST FOUR DIGIT OF CPRMSE CARD NO, EX: CIL/E/S/0040 OR ECL/E/S/3312 OR BCCL/E/S/2123

FOR NON-EXECUTIVES: REPLACE "E" WITH "NE"; EX: CIL/NE/2004 & CIL/NE/S/2004

STEP: 04



After successful submission of digital life certificate, beneficiaries will receive a sms on his/her mobile giving the transaction id. CPRMS beneficiaries will be able to download the computer generated life certificate from jeevanpramaan.gov.in using this transaction id (PRAMAAN ID) for their records, just the same way they have been doing it for their CMPF Life Certificate.

Downloading the Life Certificate & Printing the same is optional. **CIL will receive the Digital Life Certificate automatically after biometric authentication.**

There is no need to submit physical copy.

Frequently Asked Questions (FAQ)

Q. What are the various modes of Life Certificate submission for the post-retirement Medicare scheme of executives/non-executives?

A. Mode of Submission of Life Certificate for Post-Retirement Medicare scheme:

I. Submission of Life Certificate at respective Subsidiaries/ CIL(HQ)

- Manually Life certificate can be submitted in physical format (Copy attached) to their respective subsidiary companies/ company HQ.
- Digitally: Visit the Company HQs of any subsidiary/ CIL HQ/ any CSC Center. Provide Aadhaar number, Mobile number, Post-Retirement Medical card number & Account number. Then provide biometrics (Fingerprint). On successful Aadhaar based biometric authentication, Jeevan Pramaan will be generated with a unique id called Pramaan Id as acknowledgement.

II. <u>Submission of Life Certificate Digitally</u> <u>through https://jeevanpramaan.gov.in using own PC/Laptop/Mobile</u>

For any help: please go through the link https://jeevanpramaan.gov.in/app/faq

• Pre-requisites for this option:

STQC certified Registered Biometric device is required. List of sources is available on Jeevan Pramaan portal as well as in Appendix B.

III. Submission of Life Certificate Digitally through Gol UMANG App on Mobile

CPRMSE Beneficiaries will have to download UMAMG app from google play store, search Jeevan Pramaan and click on generate life certificate. Authentication page will open. Required information to be feeded for generation of DLC.

• Pre-requisites for this option:

STQC certified Registered Biometric device is required. List is available on Jeevan Pramaan portal.

IV. At Citizen Service Centre (CSC) / Aadhar Seva Kendra / CIL(HQ)/ Subsidiary HQ

Visit nearest CSC or Aadhaar Seva Kendra. Provide Aadhaar Number, Mobile Number, EIS No (For Primary Card Holder) and Post-Retirement Medical Card No (For Spouse of primary card holder), Account number & name of Pension Sanctioning Authority (which will be Coal India Limited). Then provide biometrics (Fingerprint). On successful Aadhaar based biometric authentication, Jeevan Pramaan will be generated with a unique id called Pramaan Id as acknowledgement.

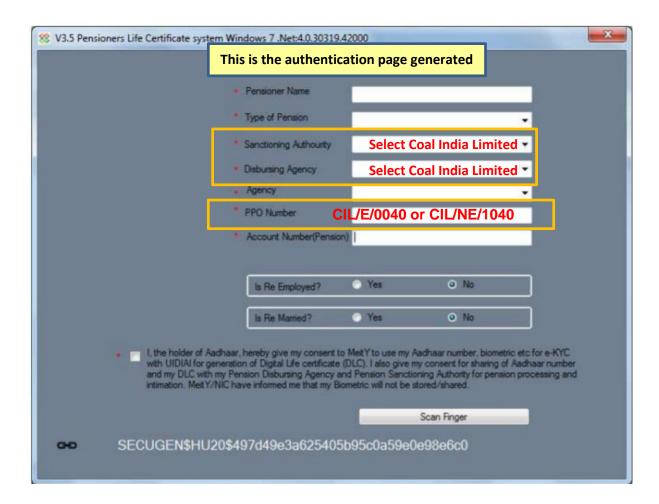
Q. I am a retired executive superannuated from ECL but getting reimbursement from BCCL. How do I submit digital life certificate?

A. For generating digital life certificate, all beneficiaries irrespective of the companies of reimbursement will have to select the following in the Jeevan Pramaan portal:

- i. Sanctioning Authority: Select Coal India Limited
- ii. Disbursing Agency: Select Coal India Limited
- **iii**. **PPO Number**: Write in the following format:
- A) FOR RETIRED EXECUTIVE: SUBSIDIARY/E/LAST FOUR DIGIT OF CPRMSE CARD NO, EX: CIL/E/0040 OR ECL/E/3312 OR BCCL/E/2123
- B) FOR SPOUSE OF RETIRED EXECUTIVES: SUBSIDIARY/E/S/LAST FOUR DIGIT OF CPRMSE CARD NO, EX: CIL/E/S/0040 OR ECL/E/S/3312 OR BCCL/E/S/2123

FOR NON-EXECUTIVES: REPLACE "E" WITH "NE"; EX: CIL/NE/2004, CIL/NE/S/2004

Note: You need to generate 02 (two) separate digital life certificate – one for the primary card holder (retired employee) and other for the dependent spouse of primary card holder.



Q. In the field "Account Number(Pension)" can I put different account number other than the one registered for post-retirement?

A. NO. In the field "Account Number(Pension)" you will have to write the account number which is already registered for post-retirement medical facility.

Even if you put some other account number, the payment will be disbursed to the already registered account only.

- Q. For couple membership i.e. both retired executive/non-executive and spouse is alive, whether two separate digital life certificates need to be generated?
- A. Yes, for couple membership i.e. when both retired employee and his/ her spouse is alive, then two separate digital life certificate i.e. one for the primary card holder i.e. retired executive/non-exe and the other for the spouse will have to be generated.
- Q. How do I know my digital life certificate has been generated at Coal India Portal?
- A. You can visit <u>CIL Website</u> and check whether your digital life certificate has been generated at CIL portal. Digital Life Certificate/ Jeevan Pramaan will appear in CIL website after 03(three) days from the date of submission.