



COAL INDIA LIMITED

Standard Operating Procedure cum End User Manual

SAP

Module-II

Version	Issue Date
1.0	31 st January 2023

MESSAGE



Corporate Accounts Team, NCL HQ and SME of FICO Module under the guidance of General Manager (Finance) Shri Dipen Mehra has come out with a booklet (Version-1) by compiling the Standard operating procedures and step by step guide to various task performed by finance team at NCL. This booklet accurately and concisely summarises all the steps to be taken by finance team during daily operations with help of various screenshots and images. This booklet does not relate to any specific subject of the finance department rather it contains various procedures undertaken by all finance departments.

Shri Dipen Mehra and team have put their sincere efforts and hard work to bring out this booklet which is surely going to benefit not only the NCL Finance team but also the entire coal industry.

I am sure this booklet will become a milestone to solve various difficulties felt by SAP users in Coal India and widen user's perspective towards the ways in which they are going to interact with the various SAP modules.

I once again congratulate Shri Dipen Mehra and team for their sincere efforts.

Rajneesh Narain

Director (Finance)

Northern Coalfields Limited

FOREWARD



It gives me immense pleasure and great pride to announce that Corporate Accounts Team, NCL HQ with the help of SME of FICO Module has brought out a systematic and well explained volume for Standard operating procedure of various SAP module being used by Finance department like Financial Accounting and Controlling (FICO), Material Management (MM), Sales Distribution (SD), Human Capital Management (HCM) etc.

Firstly, I sincerely want to thank our beloved and highly esteemed Director (Finance) Shri Rajneesh Narain Sir who has guided and encouraged the team towards the preparation of such a handbook. It was his idea to prepare a book which contains all the SAP transaction codes with the process that is to be followed. It was not possible for the team to prepare this booklet without his support and assistance.

Shri Om Prakash Jangid and his team has put in tremendous efforts to prepare the first edition of this booklet (Vers. 1). It is a sheer delight to note that team will come up with subsequent versions as per the necessary amendments and requirements.

I am sure that this book will go a long way in disseminating knowledge and provide support to resolve various issues felt by users during daily operations.

I once again thank Shri Om Prakash Jangid and team who have come up with this useful handbook on SAP, which will help the finance team of entire coal India a lot.

Dipen Mehra

General Manager (Finance)
Northern Coalfields Limited

PREFACE



I with my whole team am really thankful to Hon'ble Director Finance Shri Rajneesh Narain Sir for guiding and motivating us to prepare this booklet (Vers. 1). He gave us a basic idea of the booklet and shared his experience from time to time basis, which has helped us a lot.

I sincerely want to thank respected General Manager Finance Shri Dipen Mehra Sir for assigning his valuable time and providing valuable suggestions in preparation of this booklet.

I have always been a supporter of the thought that one should not keep his knowledge only to himself/herself rather he/she should share such knowledge with all his colleagues. The idea behind preparing this book was to help the entire NCL team to resolve all their issues relating to SAP on their own.

I acknowledge my corporate accounts team members Shri Amar Nath Rawat, Shri Vijay Malpani, Shri Sailen Dutta, Ms. Priyanka Choudhary and SME of FICO module Shri Manoj Kumar for their sincere efforts and full co-operation in compilation of this book.

I hope that this book will help users to resolve all their confusions and issues relating to SAP and thereby saving their time and efforts.

Om Prakash Jangid
Manager (Finance)
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SOP – SAP FICO Module – Cum End User Manual (Version – I)

Module – II

- Trial and Ledger Scrutiny**
- Cost & Budget**
- Establishment**
- Cash**
- Bill Passing**
- Print**
- Taxation**
- Sales**

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Trial and Ledger Scrutiny

T-Code

F.08 – Trial Balance

G/L Account Balances



Data Sources

G/L account selection

Chart of accounts

CIL



to



G/L account

to



Company code

NCL

to



Selection using search help

Search help ID

Search string



Search help

Transaction Figures Selection

Fiscal Year

2022

to



Business area

to



Currency type

Ledger

Further selections

Reporting Periods

1

to

9

Account currency

to



Account balance

to



☐ Include Opening/Closing Entries

Output control

Field	Remarks
Chart of accounts	CIL
G/L account	If balance required of specific GL code
Company Code	NCL
Fiscal Year	Relevant Fiscal year
Reporting Period	Range of period (April being 1 and march being 12 to 16)

If TB of specific profit center is required than click on dynamic selections. below screen will open.

G/L Account Balances

1 active Data Sources

GL A/C Master Record

- Group account number
- Created on
- Created by
- P&L statmt acct type
- Account Group
- Trading partner
- Balance sheet account
- Mark for Deletion
- Blocked for Posting

Company code

Planning group

Planning Level

Account currency

Transaction

Transaction type

Profit Center NCL6005

Functional Area

G/L account selection

Chart of accounts CIL to

G/L account to

Company code NCL to

Click on drop down and look for profit center. Fill profit center. And click on execute.

Trial balance is ready to download.

System Help

New GUI Window Ctrl+N

Close GUI Window

User Profile

Services

Utilities

List

Services for Object

My Objects

Own Spool Requests

Own Jobs

Short Message

Status...

Log Off

Print Ctrl+P

Find... Ctrl+F

Save

Send

List Header

Unicode Display

SAPOffice Folders

List

Local File

Account Balances

Time 12:24:54 Date 17.12.2022

RFSSLD00/CNTACCI_NCL Page 1

				Debit rept.period	Credit report per.	Accumulated balance
NCL 10100000	Rtr			6,816,392.063.15	0.00	0.00
NCL 10600001	Sec			134,765,365.18-	0.00	86,424,436.50
NCL 10600004	Eax			48,817,493.34-	0.00	102,185,918.04
NCL 10600013	SD Emp NC	INR		4,895,000.00-	0.00	1,597,000.00
NCL 10600014	O/s Expenses-Capital	INR		516,736,145.36-	0.00	3,808,144,223.21
NCL 10610003	Dep.-Scrap/Sur. Off	INR		31,956,807.99-	0.00	89,116,502.22
NCL 10700014	MineClosurePlan Liab	INR		1,060,502,397.27-	0.00	0.00
NCL 10700022	ActProvCPRMSE NEX NC	INR		5,412,906.23-	0.00	1,459,000.00
NCL 10700045	Cl Adv Striping	INR		4,970,046,000.00	0.00	3,296,517,000.00
NCL 10700046	Ratio Var Reserve-BS	INR		14,661,436,000.00-	0.00	662,284,000.00
NCL 10400010	Domestic Vendor	TNR		917.125.923.17-	0.00	14.679.428.168.23

Go to System > List > Save > Local Files

Save list in file...

In which format do you want to save the list?

Unconverted

Text with Tabs

Rich text format

HTML Format

In the clipboard

Click on Text with Tabs. And then click on continue (green button). Below mentioned screen will pop up –


G/L Account Balances

Directory: C:\Users\ERP-Pc 101\Documents\SAP\SAP GUI

File Name: .txt

Encoding:

Generate Replace Extend

Click on  of directory.

Save As

Save in: Desktop

Quick access: Desktop, Libraries, This PC, Network

OneDrive, ERP-Pc 101, This PC, Libraries, Network

File name: TB 6005

Save as type: EXCEL Files (*.xls)





Encoding:

Save Cancel




Field	Remarks
Save in	Path of place where file to be saved
File Name	Suitable data
Save as type	Change the same to Excel Files (*.xls)

Click on save. And then click on generate.

Financial Statements

    Data Sources


G/L account selection

Chart of accounts	<input type="text" value="CIL"/>	to	<input type="text"/>	
G/L account	<input type="text"/>	to	<input type="text"/>	
Company code	<input type="text" value="NCL"/>	to	<input type="text"/>	


Selection using search help

Search help ID

Search string

 Search help

Transaction Figures Selection

Business area	<input type="text"/>	to	<input type="text"/>	
Currency type	<input type="text"/>			
Ledger	<input type="text" value="0L"/>			

Further selections **Special evaluations** **Output control**

Financial statement version Language

Reporting year

Reporting periods to

Comparison year

Comparison periods to

Plan Version

List output

☐ Classical list

☒ ALV grid control Layout

☐ ALV Tree Control Layout

☐ As structured balance list

Field	Remarks										
Chart of accounts	CIL										
G/L account	If balance of specific GL code is required										
Company Code	NCL										
Financial statement Version	FS22										
Reporting Year	Current period										
Reporting Period	Range of current period (April being 1 and march being 12 to 16)										
Comparison year	Previous Year										
Comparison Period	Range of previous period (April being 1 and march being 12 to 16)										
ALV grid control	Change layout as per requirement <table border="1"> <tr> <td>/BS</td><td>BALANCE SHEET</td></tr> <tr> <td>/BSNOTE</td><td>BALANCE SHEET NOTES</td></tr> <tr> <td>/PL</td><td>PROFIT AND LOSS</td></tr> <tr> <td>/PLNOTE</td><td>PROFIT AND LOSS NOTES</td></tr> <tr> <td>/GRPGL</td><td>GROUP WISE GL BASED</td></tr> </table>	/BS	BALANCE SHEET	/BSNOTE	BALANCE SHEET NOTES	/PL	PROFIT AND LOSS	/PLNOTE	PROFIT AND LOSS NOTES	/GRPGL	GROUP WISE GL BASED
/BS	BALANCE SHEET										
/BSNOTE	BALANCE SHEET NOTES										
/PL	PROFIT AND LOSS										
/PLNOTE	PROFIT AND LOSS NOTES										
/GRPGL	GROUP WISE GL BASED										

Click on execute.

T-Code

FAGLL03 – G/L Account Line Item Display G/L View

G/L account selection

G/L account 10900040 to

Company code NCL to

Selection using search help

Search help ID

Search string

Search help

Line Item Selection

Status

☒ Open Items

Open at Key Date 17.12.2022

☐ Cleared Items

Clearing Date to

Open at Key Date

☐ All Items

Posting Date to

Type

Ledger 0L

☐ Select Closing/Opening Postings at Year End

List Output

Layout

Maximum Number of Items

Only
one to
be
selected


Field	Remarks
G/L account	GL account
Company Code	NCL
Open Items	
Open at Key date	To view open items on any particular date
Cleared items	
Clearing date	To view cleared items on any particular period
Open at key date	To view open items at particular date which has cleared today
All items	
Posting date	To view all items on any particular posting period

Click on execute. Below window will pop up -

G/L Account Line Item Display G/L View

G/L Account 10900040 Intercompany Vendor
Company Code NCL
Ledger 0L

St	G/L	Profit C	Cost Ctr	User Name	Pstng Date	DocumentNo	Typ	PK	Doc. Date	Amount in local cur.
<input type="checkbox"/>	10900040	NCL6001		BILPAS6_NCL	08.12.2022	1900021329	KR	31	08.12.2022	952,416.63-
<input type="checkbox"/>	10900040	NCL6001		BILPASS_NCL	31.03.2022	5200027268	RE	31	15.12.2021	113,738.78-
<input type="checkbox"/>	10900040	NCL6001		BILPASS_NCL	31.03.2022	5200027270	RE	31	15.12.2021	312,150.97-
<input checked="" type="checkbox"/>	10900040	NCL6001								1,378,306.38-
<input type="checkbox"/>	10900040	NCL6002		C&B_6002	10.12.2022	1900021520	KR	31	10.12.2022	40,000.00-
<input type="checkbox"/>	10900040	NCL6002		C&B_6002	10.12.2022	1900021521	KR	31	10.12.2022	34,000.00-
<input checked="" type="checkbox"/>	10900040	NCL6002								74,000.00-
<input type="checkbox"/>	10900040	NCL6007		RECOFF2_6007	02.12.2022	6100001151	ZD	31	02.12.2022	5,378.15-
<input checked="" type="checkbox"/>	10900040	NCL6007								5,378.15-
<input type="checkbox"/>	10900040	NCL6010		SALEACC_6010	30.11.2022	6100001159	ZD	31	30.11.2022	196,195,101.77-
<input checked="" type="checkbox"/>	10900040	NCL6010								196,195,101.77-
<input type="checkbox"/>	10900040	NCL6014		RECOFF2_6014	05.12.2022	6100001147	ZD	31	03.12.2022	6,079.36-
<input type="checkbox"/>	10900040	NCL6014		RECOFF2_6014	05.12.2022	6100001148	ZD	31	05.12.2022	212,609.92-
<input type="checkbox"/>	10900040	NCL6014		RECOFF2_6014	06.12.2022	6100001152	ZD	31	03.12.2022	766,463.35-
<input type="checkbox"/>	10900040	NCL6014		RECOFF2_6014	07.12.2022	6100001153	ZD	31	04.12.2022	766,463.35-
<input type="checkbox"/>	10900040	NCL6014		RECOFF2_6014	07.12.2022	6100001154	ZD	31	05.12.2022	944,999.09-
<input type="checkbox"/>	10900040	NCL6014		RECOFF2_6014	07.12.2022	6100001155	ZD	31	05.12.2022	7,937,801.00-
<input checked="" type="checkbox"/>	10900040	NCL6014								10,634,416.07-

for general ledger view Click on display document  . Below screen will open.

Display Document: Line Item 001

/L Account 11000010 /IR clearing account
Company Code NCL Northern Coalfields Ltd

Doc. no. 100080487


Line Item 1 / Debit entry / 40

Amount 4,514,400.00 INR
Tax Code Business place





Additional Account Assignments

Business Area
Sales Order 0 0
WBS element Network



Purchasing Doc. 0
Clearing date 10.10.2022 100080487 Auto. created
Assignment 00000
Other Details Long text


Click on call up document overview  and document will be displayed in entry view.

Vendor Line Item Display

    Data Sources

Vendor selection


Vendor account to  

Company code to 

Selection using search help

Search help ID


Search string


 Search help

Line item selection

Status

☒ Open items
Open at key date

☐ Cleared items
Clearing date to 

☐ All items
Posting date to 

Type

☒ Normal items
☐ Special G/L transactions
☐ Noted items
☐ Parked items
☐ Customer items

List Output





Layout

Maximum number of items



Field	Remarks
Vendor Account	Vendor Code
Company Code	NCL
Open Items	
Open at Key date	To view open items on any particular date
Cleared items	
Clearing date	To view cleared items on any particular period
Open at key date	To view open items at particular date which has cleared today
All items	
Posting date	To view all items on any particular posting period
Types	
Normal Item	To view normal items
Special G/L transactions	To view G/L transactions
Noted items	To view transactions which have no financial impact (e.g. F-47)
Parked items	To view parked items


Click on execute

Customer Line Item Display

    Data Sources

Customer selection


Customer account  to 

Company code to 

Selection using search help

Search help ID

Search string

 Search help


Line item selection

Status

☒ Open items


Open at key date

☐ Cleared items

Clearing date to 

Open at key date

☐ All items

Posting date to 

Type

☒ Normal items

☐ Special G/L transactions

☐ Noted items

☐ Parked items

☐ Vendor items

List Output

Layout






Maximum number of items




Field	Remarks
Customer Account	Vendor Code
Company Code	NCL
Open Items	
Open at Key date	To view open items on any particular date
Cleared items	
Clearing date	To view cleared items on any particular period
Open at key date	To view open items at particular date which has cleared today
All items	
Posting date	To view all items on any particular posting period
Types	
Normal Item	To view normal items
Special G/L transactions	To view G/L transactions
Noted items	To view transactions which have no financial impact (e.g. F-47)
Parked items	To view parked items

Click on execute.

T-Code**FS10N – Month wise G/L balance display**

G/L Account Balance Display





 Activate Worklist
  Choose Ledger
 Data Sources



Account Number  to 
 Company Code to 
 Fiscal Year
 Ledger
☐ Select Closing/Opening Postings at Year End




Field	Remarks
Account Number	GL code
Company Code	NCL
Fiscal year	Relevant fiscal year

Execute.

T-Code**FK10N – Month wise Vendor balance display**

Vendor Balance Display



 Activate worklist



Vendor  
 Company code 
 Fiscal year




Field	Remarks
Vendor	Vendor code
Company Code	NCL
Fiscal year	Relevant fiscal year

Execute.

T-Code**FD10N – Month wise Customer balance display**




Customer Balance Display



 Activate worklist

























Customer  
 Company code 
 Fiscal year

Field	Remarks
Vendor	Vendor code
Company Code	NCL
Fiscal year	Relevant fiscal year

Execute.

   Data Sources

General Selections

Currency Type	10	to		
Company Code	NCL	to		
Account Number	10900040	to		
Business Area		to		
Functional Area		to		
Cost Center		to		
Sender cost ctr		to		
Profit Center	NCL6005	to		
Currency		to		
Bus.transaction		to		
Transactn type		to		
Base Unit		to		
Ref. procedure		to		
Logical System		to		
Cost Element		to		
CO Area		to		
Segment		to		
Partner PC		to		
Partner FArea		to		
Send.BusArea		to		
Trading partner		to		
Partner Segment		to		
Debit/Credit		to		
Stat. key fig.		to		

Report selections

Fin. Statement Vers.	ZCIG	Financial Statement Ver...
Ledger	0L	Leading Ledger
Reporting Year	2022	2022
Reporting Period frm	1	April
Reporting Period to	9	December
Comparison Year	2021	2021
Comparison Per. from	1	April
Comparison Period to	9	December

Parameters for Special Evaluations

☐ Alternative Account Number

Output type




☐ Graphical report output
☒ Classic drilldown report
☐ Object list (more than one lead column)

Field	Remarks
Currency Type	10 (Company code currency)
Company Code	NCL
Account Number/cost center/Profit center	As per Requirement
Fin. Statement Vers.	ZCIG
Ledger	OL
Reporting year/period from/ period to	As per requirement
Comparison year/period from/ period to	As per requirement
Output type	
Classic Drilldown report	ProjectWise balance
Object list	GL code wise project wise balance

























Execute.

T-Code

S_pl0_86000030 -G/L Account - balance




 Data Sources

General Selections

Currency Type	10	to		
Company Code	NCL	to		
Account Number		to		
Business Area		to		
Functional Area		to		
Cost Center		to		
Sender cost ctr		to		
Profit Center	NCL6001	to		
Currency		to		
Bus.transaction		to		
Transactn type		to		
Base Unit		to		
Ref. procedure		to		
Logical System		to		
Cost Element		to		
CO Area		to		
Segment		to		
Partner PC		to		
Partner FArea		to		
Send.BusArea		to		
Trading partner		to		
Partner Segment		to		
Debit/Credit		to		
Stat. key fig.		to		

Report selections

Ledger	0L	Leading Ledger	
Fiscal year	2021		2021
From period	1		April
To period	6		September

Parameters for Special Evaluations

☐ Alternative Account Number

Output type

☐ Graphical report output
☐ Classic drilldown report
☒ Object list (more than one lead column)

Field	Remarks
Currency Type	10 (Company code currency)
Company Code	NCL
Account Number/cost center/Profit center	As per Requirement
Output type	
Classic Drilldown report	GL code wise balance
Object list	GL code wise project wise balance

Execute.

T-Code

zfi_trialbalance – Trial balance in columnar format


Trial Balance In Columnar Format

Selection Criteria

Company Code	NCL		
Fiscal Year	2022		
Ledger	0L		
Posting Date	01.04.2022	to	31.12.2022
Profit Center	NCL6011	to	
Profit Center Group		to	
Account		to	

Layout Variant Selection


Layout Variant

Field	Remarks
Company Code	NCL
Fiscal year	As per Requirement
Posting date	Period of TB
Profit center	Fill Profit center range or specific profit center by clicking 

Execute.

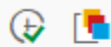
Trial Balance In Columnar Format

Account	Account Head	ΣNCL6011-Op ba(Rs)	ΣNCL6011-Debt(Rs)	ΣNCL6011-Credit(Rs)	ΣNCL6011-CI Ba(Rs)	ΣNCL6019-Op ba(Rs)	ΣNCL6019-Debt(Rs)	ΣNCL6019-Credit(Rs)	ΣNCL6019-CI Ba(Rs)
0010600001	Security Deposit Received From Vendor Financial NC	0.00	0.00	0.00	0.00	86,588.71-	161,242.26	80,621.13-	5,967.58-
0010600013	Security Deposit From Employees Non Current	0.00	0.00	0.00	0.00	0.00	20,000.00	50,000.00-	30,000.00-
0010610003	Dep. Agt. Sale of Scrapstr/Discard/Survey Off	6,158,759.00-	12,317,518.00-	6,158,759.00-	0.00	0.00	0.00	0.00	0.00
0010700022	Actuary Prov for CPRMSE Non Ex Non Current	0.00	0.00	0.00	0.00	2,482,000.00-	5,000.00	48,000.00-	2,525,000.00-
0010700041	Actuary Provision for CPRMSE NC Before 2007	0.00	0.00	0.00	0.00	11,000.00-	0.00	0.00	11,000.00-
0010900010	Domestic Vendor	7,659,390.00-	69,451,280.68	69,230,633.68-	7,438,743.00-	20,525,438.06-	227,721,083.67	252,869,160.42-	45,673,514.81-
0010900020	Employee Vendor	0.00	0.00	0.00	0.00	1,982.00	1,168,182.56	1,170,164.56-	0.00
0010900040	Intercompany Vendor	0.00	0.00	0.00	0.00	39,258.00-	113,439.41	74,181.41-	0.00
0010910004	Creditors- Other Expense	143,190.00-	0.00	0.00	143,190.00-	12,825,326.65-	9,144,505.54	5,933,466.98-	9,614,288.09-
0011000010	GR/IR clearing account	0.00	0.00	0.00	0.00	0.00	19,982,764.38	19,982,764.38-	0.00
0011000011	SR/IR clearing account	0.00	0.00	0.00	0.00	20,397,725.41-	351,628,930.94	346,779,584.36-	15,548,378.83-
0011000023	Zero Balance Profit Center Closing Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Layout can be change by clicking .

T-Code ZFIZBC – Zero Balance Clearing GL Report

Zero Balance Clearing GL Report



GL Account	11000032	to		
Financial year	2022	to		
Company code	ncl	to		
Profit centre	ncl6003	to		
Posting period		to		
Posting Date	01122022	to	05122022	
Line item		to		

Field	Remarks
GL Account	11000032 (Zero balance clearing)
Financial year	Year
Company Code	NCL
Profit center	Fill Profit center range or specific profit center
Posting date	Period of TB

Execute.

Zero Balance Clearing GL Report



Fiscal Yr	DocumentNo	Ledger	CoCode	Line Item	Transactn	Trans.type	Currency	Unit	Ref.	proc.	RecordType	Version	LogSystem	Account	Cost Elem	Cost Ctr	Profit Ctr	Func.	Area	Bus. Area	CO Area	Segment	Send.	CCtr Partner	PC Part	FArea	Tr,part	BA	Tradg part	Ptnr	Segm.	Amount in TC
2022	100103740	OL	NCL	000007	RFBU	DNR	BKPF	0	1					11000032			NCL6003				CIL			NCL6014								56,007.76
2022	4900153748	OL	NCL	000003	RMVA	DNR	MKPF	0	1					11000032			NCL6003				CIL			NCL6005								990.00
2022	4900153766	OL	NCL	000004	RMVA	DNR	MKPF	0	1					11000032			NCL6003				CIL			NCL6009								2,261,198.89
2022	1400004348	OL	NCL	000004	RFBU	DNR	BKPF	0	1					11000032			NCL6003				CIL			NCL6001								7,874,000.00
2022	2000064495	OL	NCL	000011	RFBU	DNR	BKPF	0	1					11000032			NCL6003				CIL			NCL6018								382,692.00
2022	1400004352	OL	NCL	000004	RFBU	DNR	BKPF	0	1					11000032			NCL6003				CIL			NCL6001								13,122,660.00
2022	1400004363	OL	NCL	000004	RFBU	DNR	BKPF	0	1					11000032			NCL6003				CIL			NCL6001								137,982,900.00
2022	100104625	OL	NCL	000013	RFBU	DNR	BKPF	0	1					11000032			NCL6003				CIL			NCL6001								34,307.27
2022	1400004364	OL	NCL	000004	RFBU	DNR	BKPF	0	1					11000032			NCL6003				CIL			NCL6001								10,000.00

Customer and Vendor

T-Code

FK01 – Create Vendor

T-Code

FK02/XK02 –Change Vendor

Only to be used for updating bank account sequence and withholding tax

For updating bank account sequence

(Access is provided on one id at every Project)

The screenshot shows the 'Change Vendor: Initial Screen' in SAP. At the top, there's a toolbar with various icons. Below it, the title 'Change Vendor: Initial Screen' is displayed. The main area contains the following fields:

- Vendor:** 10015984
- Company Code:** NCL Northern Coalfields Ltd

Below these fields are two sections with checkboxes:

- General data:**
 - ☐ Address
 - ☐ Control
 - ☒ Payment transactions
- Company code data:**
 - ☐ Accounting info
 - ☒ Payment transactions
 - ☐ Correspondence
 - ☐ Withholding tax

A blue arrow points from the 'Payment transactions' checkbox in the 'Company code data' section to the 'Remarks' column of the table below.

Field	Remarks
Vendor	Vendor code of the vendor
Company code	NCL
General Data	Tick on Payment Transactions
Company code Data	Tick on Payment Transactions

Press enter.

Vendor Edit Goto Extras Environment System Help

Change Vendor: Payments Save (Ctrl+S)

Life Certificate Updating Interchangeability

Vendor 10015984 BINA PROJ EMP CO-OP SOCIETY L SONEBHADRA

C...	Bank Key	Bank Account	Acct Holder	A..	IBAN	IBANvalue	BnkT	Referen
IN	SBIN0003441	10654633015	BINA PROJ EMP CO-OP SOCIETY L				01	

Bank Data... Delete Bank Detail IBAN

Payment transactions

Alternative payee

DME indicator

Instruction key

PBC/ISR number

Different Payee in Document

☒ Individual Entries

☐ Entries for Referen.

Permitted Payee

Maintain part bank type "BnkT"

Field	Remarks
Bank Key	IFSC code
Bank account	Bank Account
Account holder	Name
BnkT	Maintain part bank type 01 for first account 02 for second account in next row

Click on Save.

For updating Withholding tax

Change Vendor: Initial Screen

Vendor E90336504 MANOJ KUMAR

Company Code NCL Northern Coalfields Ltd

General data

☐ Address

☐ Control

☐ Payment transactions

Company code data

☐ Accounting info

☐ Payment transactions

☐ Correspondence

☒ Withholding tax

Field	Remarks
Vendor	Vendor code
Company Code	NCL
Withholding tax	Withholding tax details

Click enter.

Field	Remarks
With.t.t	Withholding tax type
Liab	Ensure tick mark on check box
Withholding tax	Withholding tax details

Click on save.

T-Code	FK03/XK03 –Display Vendor
--------	----------------------------------

Vendor	E90359035	VIJAY MALPANI
Company Code	NCL	Northern Coalfields Ltd
Purchasing Organization		

General data

☒ Address
☐ Control
☐ Payment transactions
☒ Contact Persons

Company code data

☐ Accounting info
☐ Payment transactions
☐ Correspondence
☐ Withholding tax

Purchasing organization data

☐ Purchasing data
☐ Partner functions

Field	Remarks
Vendor	Vendor code
Company Code	NCL
General data	
Address	To view address and contact details
Control	Other vendor details like PAN/ GSTIN etc.
Payment transactions	Bank account details of vendor
Contact Person	Contact details of person
Company code data	
Accounting info	Accounting info like Recon account etc.
Payment transactions	Payment transactions like payment methods, pay terms etc.
Withholding tax	Withholding tax details

Press enter.

T-Code	FD01 – Create Customer
--------	-------------------------------

T-Code	FD02 –Change Customer
--------	------------------------------

T-Code	FD03/XD03 –Display Customer
--------	------------------------------------

T-Code

FK02/FB02 - Maintaining part bank in already posted document

First Run FK02

(access is provided on one id at every Project)

The screenshot shows the 'Change Vendor: Initial Screen' in SAP. At the top, there is a toolbar with various icons. Below the title bar, the 'Vendor' field contains '10015984' and the 'Company Code' field contains 'NCL' with the text 'Northern Coalfields Ltd' next to it. There are two expandable sections: 'General data' and 'Company code data'. In the 'General data' section, the 'Payment transactions' checkbox is checked. In the 'Company code data' section, the 'Payment transactions' checkbox is also checked. A blue arrow points from the 'Payment transactions' checkbox in the 'Company code data' section to the 'Remarks' column of the table below.

Field	Remarks
Vendor	Vendor code of the vendor
Company code	NCL
General Data	Tick on Payment Transactions
Company code Data	Tick on Payment Transactions

Press enter.

Vendor Edit Goto Extras Environment System Help

Change Vendor: Payments Save (Ctrl+S)

Life Certificate Updating Interchangeability

Vendor 10015984 BINA PROJ EMP CO-OP SOCIETY L SONEBHADRA

C...	Bank Key	Bank Account	Acct Holder	A..	IBAN	IBANvalue	BnkT	Referen
IN	SBIIN0003441	10654633015	BINA PROJ EMP CO-OP SOCIETY L				01	

Bank Data... Delete Bank Detail IBAN

Payment transactions

Alternative payee

DME indicator

Instruction key

PBC/ISR number

Different Payee in Document

☒ Individual Entries

☐ Entries for Referen.

Permitted Payee

Maintain part bank type "BnkT"

Field	Remarks
Bank Key	IFSC code
Bank account	Bank Account
Account holder	Name
BnkT	Maintain part bank type 01 for first account 02 for second account in next row

Click on Save.

Now Run FB02

Change Document: Initial Screen

Document List First Item Editing Options

Keys for Entry View

Document Number 5200024130

Company Code NCL

Fiscal Year 2022

Field	Remarks
Document no.	Document no. for which part bank to be maintained
Company code	NCL
Fiscal year	Year of document posting

Press enter. Below screen will open.

Change Document: Data Entry View

Taxes Display Currency

Data Entry View

Document Number	5200024130	Company Code	NCL	Fiscal Year	2022
Document Date	26.09.2022	Posting Date	27.09.2022	Period	6
Reference	987	Cross-Comp.No.			
Currency	INR	Texts exist	<input type="checkbox"/>	Ledger Group	

Trs	CoCd	Item	Key S	Account	Description	Amount	Profit Center	T
KBS	NCL	1	31	10015984	BINA PROJ EMP CO-OP SOC...	277,020.00-		V
WRX		2	86	11000011	SR/IR clearing	277,020.00	NCL6014	V

Double click on vendor line item (vendor liability). Below screen will open.

Change Document: Line Item 001

Additional Data Withholding Tax Data

Vendor 10015984 BINA PROJ EMP CO-OP SOCIETY L G/L Acc 10900010

Company Code NCL

Northern Coalfields Ltd SONEBHADRA Doc. no. 5200024130

Line Item 1 / Invoice / 31

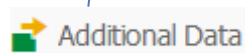
Amount	277,020.00	INR
Tax Code	V0	Bus.place/sectn BP09 / 6014

Additional Data

Disc. base	277,020.00	INR	Disc. Amount	0.00	INR
Payt Terms			Days/percent	0 0.000 % 0	0.000 % 0
Blinc Date	26.09.2022		Fixed		
Pmnt Block			Invoice Ref.	/ / 0	
Pmt Method			Individ. Set		
Clearing	27.09.2022 / 1500018984				
Assignment					
Oth Det					

Long text

Click on additional data.



Document Edit Goto Extras Environment System Help

Change Document: Line Item 001

Additional Data Withholding Tax Data

Vendor 10015984 BINA PROJ EMP CO-OP SOCIETY L G/L Acc 10900010

Additional Details for Line Item 001

House bank		Part.bank type	
Fund		Commitment item	DUMMY
Funds center	DUMMY-FUND-CENTER		
Valuation diff.	0.00		
Diff. Realized	0.00		
Trading partner		B/e pmnt req.	
Contract		Trans.Type	
Spec G/L assgt	20220927		
		Reference Key 1	
		Reference Key 2	
		Reference key 3	

Our Del Long text

Select Part. Bank type (01 or 02)



Save the document.

Cost & Budget Section

T-Code

FMAVCR01 – How to CHECK budget

Display Annual Values of Control Objects

FM Area

Fiscal Year

Control Ledger

Type of Account Assignments

Account assignments specified below are:

☒ Control Objects

☐ Budget Addresses

☐ Posting Addresses


Selection of Account Assignments


Fund to

Funds center to

Commitment item

Restriction According to Attributes

 Multiple Selection FM Account Assign... Variant Name

 Layout Options

Display Options

Use View 'Outgoing Amounts' ☒

Use View 'Incoming Amounts' ☐

Maximum Usage Rate

Display Budget Deficits Only ☐

Only Obj. With Annual Checks ☒

Hierarch. View of AVC Elements ☒

Field	Remarks
FM area	CIL
Fiscal year	Current Fiscal year
Fund	Input required data
Fund center	Input required profit center
Commitment Item	Input required commitment item

Execute. Below screen will appear.

Display Annual Values of Control Objects

Details Documents Refresh

Control Objects Data: Annual Values

FM Area CIL (INR)
Fiscal Year 2022
Control Ledger 9H

Fund DECENTRLZD
Funds Center NCL6001
Commitment Item STAFFWELF.EXP

Hierarchy of Control Objects - Budget Addresses - Posting ...	Consumable ...	Consumed Amt	Available Amt
> STAFFWELF.EXP	30,446,400.25	29,917,297.61	529,102.64

DOUBLE CLICK ON CONSUMED AMOUNT to get consumption report.

Document Journal

FM Area CIL
Year Commitment Item 2021
Commitment item ENVIRONMENTALEXP
Funds Center NCL6002
Fund DECENTRLZD
Layout /FM
User NCLTEAMFI
Date/Time 16.09.2021 11:27:09

FM Doc.No.	RefDocNo	Pred.doc.no.	Reference	Process.pp	Item	Prd	Comm	bdgt	FM pstg d.	Ref. proc.	TCode	Val.type text	VT	Amount type	Amt type	% Payment budget	Commitme
16468	400041192		BLOCK B/3022		1	4	0.00	31.07.2021	BKPF	FB01	Invoices	54	Original	0100		8,031,572.50	ENVIRONM
12541	5000001175	5800023339	20-21/16		6	0.00	10.09.2021	MKPF	MIGO_GR			54	Reduction	0200		8,031,572.50-	ENVIRONM
16468	400041192		BLOCK B/3022		4	0.00	31.07.2021	BKPF	FB01	Payments	57	Paid	0250		8,031,572.50	ENVIRONM	
	5800023339				10	6	0.00	10.09.2021	MIGO	Purchase Orders	51	Original	0100		289,500.00	ENVIRONM	
					6	0.00			MIGO		51	Reduction	0200		289,500.00-	ENVIRONM	
	5900000010				6	0.00	09.09.2021	ME21N			51	Original	0100		289,500.00	ENVIRONM	
					6	0.00			ME21N		51	Adjustment by Follow-on Document	0500		289,500.00-	ENVIRONM	
																+ 8,321,072.50	

Budget Upload

Select layout version SAP004. Below screen will appear.

Field	Remarks
BCL Value type	Budget
Process	Enter
Document type	CIL1 (Budget Create)
Version	0
Document date	As applicable (generally 01.04.20XX)
Fiscal year	As applicable
Budget type	CIL1 (Initial budget entry)
Fund	Fund type
Fund center	Profit center
Commitment item	Applicable commitment item
Amount	Budget amount

Click on save.

Budget release

Budgeting Workbench - Create Document for FM Area CIL

Document Overview on/off Hold Prepost Save Changes Long Text Messages log

Documents of FM Area CIL

- > Posted
- Preposted
- Undone
- Held

Document: Status: Initial

Header Data Additional Data

BCS Value Type: Released
Process: Enter

Document type: CIL3 (Budget Release...)
Version: 0
Document Date: 17.12.2022

Fiscal Year: 2022
Budget Type: REL

Period: All

Payment Budget

Expenditures	200,000.00
Revenues	0.00

Commitment Budget

Expenditures	0.00
Revenues	0.00

Payment Budget Commitment Budget

Lines

Doc. Line	Fund	Funds center	Commitment item	Amount (INR)	DK	Other
000001	DECENTRLZD	NCL6001	ENVIRONMENTALEXP	200,000.00	1	
					1	
					1	

Field	Remarks
BCL Value type	Released
Process	Enter
Document type	CIL3 (Budget Release)
Version	0
Document date	When budget is released
Fiscal year	As applicable
Budget type	REL
Fund	Fund type
Fund center	Profit center
Commitment item	Applicable commitment item
Amount	Budget amount

Click on save.

Released Budget Can Be Seen In FMAVCR01 Report .

Cost element grouping

We have two types of cost element grouping:

1. Direct expenses – No allocation. Only direct cost in production cost center is considered for direct expenses.
2. Indirect expenses – Indirect expenses like production indirect, admin, production overhead, selling overhead are considered for indirect cost allocation.

Code	Particulars	Cost element /group	Allocation Criteria
	Material consumed		
M	(i) Purchase of Coal	40002001	
	<u>Process Materials/Chemicals :</u>		
A_iii_c	(i) Timber	40000006	Primary
A_i	(ii) Explosives	40000000-02	Direct allocation based on process Order Basis
D	Utilities	94200039	Assessment Cycle
A_ii	Direct employee cost	94200002	Assessment Cycle
	Direct Expenses :		
A_iii_a	(i) POL	94200003	Direct Allocation
A_iii_e	(ii) Surface Miner Expenses	94200007	Direct Allocation
A_iii_f	(iii) Hiring of Equipments (Coal & OB)	94200008	Direct Allocation
A_iii_g	(iv) Transportation within Mines (up to pit head)	94200009	Direct Allocation
A_iii_h	(v) Other Contractual Expenses	94200010	Direct Allocation
A_iii_j	(vi) Other Expenses	94200012	Direct Allocation
A_iii_b	(vii) Stores & Consumables	94200004	Direct Allocation
A_iii_d	Repair & Maintenance	94200006	Assessment Cycle
E	Quality Control	94200040	Assessment Cycle
	Research & Development Expenses		
	Technical Know-how Fee or Royalty		
A_iii_i	Depreciation & Amortisation	94200011	Assessment Cycle
	<u>Production Overhead :-</u>		
C_i	(i) Security Expenses	94200024	Assessment Cycle

C_ii	(ii) Environmental Expenses	94200025	Assessment Cycle
B_i	(iii) Process Material (Others)	94200013	Assessment Cycle
B_ii	(iv) Salaries & Wages	94200014	Assessment Cycle
B_iii_a	(v) POL	94200015	Assessment Cycle
B_iii_c	(vi) Repair & maintenance	94200017	Assessment Cycle
B_iii_b	(vii) Consumable Stores and spares	94200016	Assessment Cycle
B_iii_f	(viii) Depreciation & Amortisation	94200020	Assessment Cycle
B_iii_g	(ix) Insurance	94200021	Assessment Cycle
B_iii_e	(x) Other Contractual Expenses	94200019	Assessment Cycle
B_iii_d	(xi) Hiring of Equipments	94200018	Assessment Cycle
B_iii_h	(xii) Hiring Charges Others	94200022	Assessment Cycle
B_iii_i	(xiii) Other Expenses net of Income, if any	94200023	Assessment Cycle
	Industry specific operating expenses :		
F_i	(i) Unwinding of Discounts	94200060	Direct -Profit center basis
	(ii) Mine Closure Plan (Prov)		
F_ii	(iii) Depreciation on Site Restoration Cost	94200041	Assessment Cycle
F_iii	(iv) OBR Adjustment	94200061	Direct -Profit center basis
N	Less : Credit for Recoveries		
	Increase/Decrease in stock of finished goods:		
	Opening Stock of Finished Goods		
	Closing Stock of Finished Goods		
L	<i>Increase/Decrease in stock of finished goods</i>	94200062	Direct -Profit center basis
I	Less: self or Captive consumption	94200063	
	Other Adjustments		
	Cost of production or operation of goods or services sold	xxxxxxxxxx	
	<u>Administration Overhead:-</u>		
C_iii_a	(i) Salaries & Wages	94200026	Allocation Cycle
C_iii_b	(ii) POL	94200027	Allocation Cycle
C_iii_c	(iii) Utilities (Power)	94200028	Allocation Cycle
C_iii_d	(iv) Repair & maintenance	94200029	Allocation Cycle
C_iii_e	(v) Consumable Stores and spares	94200030	Allocation Cycle
C_iii_f	(vi) Depreciation & Amortisation	94200031	Allocation Cycle
C_iii_g	(vii) Insurance	94200032	Allocation Cycle
C_iii_h	(viii) Other Contractual Expenses	94200033	Allocation Cycle
C_iii_i	(ix) Hiring Charges Others	94200034	Allocation Cycle
C_iii_j	(x) Transportation Cost	94200035	Allocation Cycle
C_iii_k	(xi) Other Expenses	94200036	Allocation Cycle

C_iii_l	(xii) CSR Expenses	94200037	Allocation Cycle
C_iii_m	(xiii) Service Unit Expenses	94200038	Allocation Cycle
C_iii_n	(i) Security Expenses	94200067	Allocation Cycle
G	(xiv) Administrative Expenditure (HQ and Apex)		
	Secondary packing cost		
	<u>Selling & Distribution:</u>		
H_i	(i) Salaries & Wages	94200050	Allocation Cycle
H_xi	(ii) POL	94200064	Allocation Cycle
H_ii	(ii) Utilities (Power)	94200051	Allocation Cycle
H_iii	(iii) Repair & maintenance	94200052	Allocation Cycle
H_iv	(iv) Consumable Stores and spares	94200053	Allocation Cycle
H_v	(v) Depreciation	94200054	Allocation Cycle
H_vi	(vi) Insurance	94200055	Allocation Cycle
H_vii	(vii) Other Contractual Expenses	94200056	Allocation Cycle
H_viii	(viii) Transportation Cost (beyond pithead)	94200057	Allocation Cycle
H_ix	(ix) Hiring Charges	94200058	Allocation Cycle
H_xii	(i) Security Expenses	94200065	Allocation Cycle
H_x	(x) Other Expenses net of income, if any.	94200059	Allocation Cycle
J	Interest & Financing Charges	94200066	Direct -Profit center basis
	Cost of Sales of product or activity group		
	Net sales Realisation		
K_i	(i) Gross Sales	30000001	Direct -Profit center basis
K_ii	(ii) bonus	94200068	Direct -Profit center basis
K_iii	(iii) Deduction (current year related only)	94200069	Direct -Profit center basis
	Amount of Margin as per cost Accounts		

RECONCILIATION OF COST SHEET IN ERP

Maintain Opening Stock Rate:

Transaction Code – ZFICS

Cost Sheet

Maint. Adjustment Maint. Profit Center

Selection Parameters

Company Code	NCL	to		
Plant	6003	to		
Period	1	to		
Profit Center		to		
Cost Center		to		
Year	2022			

Technical Parameters

Coal(TE to M3)Conv.Factor 0.700

Information

Please Use Button/maintain Plant wise Profitcr. in "ZRGTTPLANT2PRCT" Table

Please Use Button/maintain Prod. and Dispatch Qty adjust in "ZFITCS" Table

Click on the Maint. Adjustment

Change View "Table for Cost Sheet Parameters": Overview

New Entries

Plnt	Profit Center	Year	Period	Coal Prod. Qty.	Coal Dispatch Qty.	OB Production Qty.	OB Dispatch Qty.	Rate

Now click on New Entries

New Entries: Details of Added Entries

Plant

Profit Center

Fiscal Year

Period

Table for Cost Sheet Parameters	
Coal Dispatch Qty.	
Dispatch Qty. for OB	
Production Qty Coal	
Production Qty OB	
Coal Rate	

Here fill the Plant, Fiscal year and period and Coal Rate (means closing rate of coal stock of preceding month) and then save.

Imp Note: (Don't fill Profit Center

Step 4:

Run the cost sheet by Transaction Code ZFICS

Cost Sheet

Maint. Adjustment
 Maint. Profit Center

Selection Parameters

Company Code	NCL			
Plant	6003	to		
Period	1	to		
Profit Center		to		
Cost Center		to		
Year	2022			

Technical Parameters

Coal(TE to M3)Conv.Factor	0.700
---------------------------	-------

Information

- Please Use Button/maintain Plant wise Profitcr. in "ZRGTTPLANT2PRCT" Table
- Please Use Button/maintain Prod. and Dispatch Qty adjust in "ZFITS" Table

Cost Sheet For NCL													
Date: 17.12.2022													
Plants : 6003													
Code	Item	Coal Quantity	Coal Amount	Coal Rate	OB Quantity	OB Amount	OB Rate	Total Quantity	Total Amount	Total Rate in (TE)	Total Rate in (M3)	Total Amount Area	Total Amou
A	Coal Production Qty (ROM + Sized coal)TON	267226.000			1158120.000			1345178.200					
	Adjustment of Production Qty												
	Total Production Qty	267226.000			1158120.000			1345178.200					
	Dispatch Qty	231855.580						162298.906					
	Adjustment of Dispatch Qty												
	Total Dispatch Qty	231855.580						162298.906					
M	(I) Purchase of Coal												
A_III_c	(I) Timber												
A_I	(II) Explosives & Accessories		1,275,031.76	4.771		20,382,011.03	17.599		21,657,042.79	81.044	16.100		
A_I	(III) Explosives Manual Posting												
D	Expenses :												
B(I)	(I) Utilities		-1,016,289.2	-3.803		-250,348.2	-0.216		-1,266,637.5	-4.74	-0.942		
A_II	(II) Direct Employee Cost		3,793,839.06	14.197		16,441,966.29	14.197		20,235,805.35	75.725	15.043		
	Direct Expense :												
A_III_a	(I) POL		-3,585,981.0	-13.419					-3,585,981.0	-13.419	-2.666		
A_III_e	(II) Surface Miner Expenses												
A_III_f	(III) Hiring of Equipments (Coal & OB)					16,497,291.27	14.245		16,497,291.27	61.735	12.264		
A_III_g	(iv) Transportation within Mines (up to pit head)												
A_III_h	(v) Other Contractual Expenses												
A_III_j	(vi) Other Expenses		18,986.69	0.071		82,285.67	0.071		101,272.36	0.379	0.075		
A_III_h	(vii) Stores & Consumables		-2,772,713.9	-10.376					-2,772,713.9	-10.376	-2.061		

In the above screenshot, there shall not be any figure in Explosive manual posting. Production, despatch and OB quantity must be matched with Statistics Report (M Series) of the respective period. If not then manual adjustment can be done as follows:

Click on the Maint. Adjustment tab

Cost Sheet

Maint. Adjustment Maint. Profit Center

Selection Parameters

Company Code	NCL		
Plant	6003	to	
Period	1	to	
Profit Center		to	
Cost Center		to	
Year	2022		

Technical Parameters

Coal(TE to M3)Conv.Factor 0.700

Information

Please Use Button/maintain Plant wise Profitcr. in "ZRGTTPLANT2PRCT" Table

Please Use Button/maintain Prod. and Dispatch Qty adjust in "ZFITCS" Table

New Entries: Details of Added Entries

Plant

Profit Center

Fiscal Year

Period

Table for Cost Sheet Parameters

Coal Dispatch Qty.	<input type="text"/>
Dispatch Qty. for OB	<input type="text"/>
Production Qty Coal	<input type="text"/>
Production Qty OB	<input type="text"/>
Coal Rate	<input type="text"/>

Here fill the Plant, Profit Centre (MUST FILL), Fiscal year and period and **quantity of differences** in coal production quantity, coal despatch quantity and OB quantity and then save.

Change View "Table for Cost Sheet Parameters": Overview

New Entries

Plant	Profit Center	Year	Period	Coal Prod. Qty.	Coal Dispatch Qty.	OB Production Qty.	OB Dispatch Qty.	Rate
4712		2022	1	0.000	0.000	0.000	0.000	986.77
4712	ECL4712	2022	1	7.190	3,153.850	193,888.080-	0.000	0.00

Again run the Transaction Code ZFICS.

Step 5:

Reconciliation

(Over/under absorption should be Zero)

Transaction Code – S_ALR_87013611

Cost Centers: Actual/Plan/Variance: Selection

Variation
 Output Parameters...
Data Source...
Extract Parameters...

Selection values

Controlling Area	CIL
Fiscal Year	2022
From Period	1
To Period	3
Plan Version	0

Selection groups

Cost Center Group	66003			
Or value(s)		to		
Cost Element Group				
Or value(s)		to		

Fill the respective fields and execute

Cost Centers: Actual/Plan/Variance

<p> </p>				
<p> Variation: Cost Center 66003 Jhingurdah 66003M Jhingurdah Mine 66003MAD Admin 66003MQC Quality Control 66003MTP Transportation 66003MRM Repair & Maintenance 66003MSD Selling & Distribution 66003MWF Welfare 66003MPD Production - Direct 66003MPI Production - Indirect 66003MPP Production - Coal & OB </p>				
Cost Centers: Actual/Plan/Variance		Date: 17.12.2022		Page: 2 / 6
Cost Center/Group: 66003 Jhingurdah Person responsible: * Reporting period: 1 to 3 2022		Column: 1 / 2		
Cost Elements	Act. Costs	Plan Costs	Var. (Abs.)	Var. (%)
30200001 Recover-Houses(Em	271,472.00-		271,472.00-	
30200004 Recov. EE -School	600.00-		600.00-	
30200008 Recovery-Elect Ch	769,282.52-		769,282.52-	
30200032 Other Misc. Rcpts				
30200044 Lease Rent Receip	88,701.36-		88,701.36-	
30200066 Gas Usage Recover	4,025.40-		4,025.40-	
40000004 Consumption - Die	120,538,162.27		120,538,162.27	
40000005 Consumption - Lub	2,357,293.23		2,357,293.23	
40000007 Cons.-HEMM Spares	4,055,594.53		4,055,594.53	
40000009 Cons.-Steel Produ	1,788,229.51		1,788,229.51	
40000013 Cons-Cot Jute/Can	6,880.00		6,880.00	
40000014 Cons-Acid/Alkali/C	2,058.81		2,058.81	
40000016 Cons-Cement Lime				
40000018 Cons-MiningDrillR	32,813.08		32,813.08	
40000020 Cons-Wire Ropes				
40000022 Cons-Safety&FireFi	723,346.91		723,346.91	
40000030 Cons-Metal Pipes				
40000031 Cons-Valves				
40000043 Con-GasCutting&We	93,302.46		93,302.46	

Cost Centers: Actual/Plan/Variance

Variation: Cost Center

- 66003 Jhingurdah
 - 66003M Jhingurdah Mine
 - 66003MAD Admin
 - 66003MQC Quality Control
 - 66003MTP Transportation
 - 66003MRM Repair & Maintenance
 - 66003MSD Selling & Distribution
 - 66003MWF Welfare
 - 66003MPD Production - Direct
 - 66003MPI Production - Indirect
 - 66003MPP Production - Coal & OB

Cost Centers: Actual/Plan/Variance Date: 17.12.2022 Page: 2 / 2

Cost Center/Group: 66003MQC Quality Control

Person responsible: GM

Reporting period: 1 to 3 2022

Cost Elements	Act. Costs	Plan Costs	Var. (Abs.)	Var. (%)
40000043 Con-GasCutting&We				
41100081 Sampling/Testing	1,532,601.57		1,532,601.57	
* Debit	1,532,601.57		1,532,601.57	
94200040 Quality Control	1,532,601.57-		1,532,601.57-	
* Credit	1,532,601.57-		1,532,601.57-	
** Over/Underabsorption				

CASE-I Here Over/Under absorption should be zero and is zero.

In some cases difference will be for non-cost items you can ignore the same

Cost Centers: Actual/Plan/Variance

Variation: Cost Center

- 66003 Jhingurdah
 - 66003M Jhingurdah Mine
 - NCL6003500 JIHN-Finance&Account
 - NCL6003505 JIHN-ERP/System
 - NCL6003600 JIHN-Personnel
 - NCL6003625 JIHN-Welfare
 - NCL6003640 JIHN-HRD
 - NCL6003670 JIHN-Security
 - NCL6003700 JIHN-Materials Manag
 - NCL6003705 JIHN-Regional Store
 - 66003MQC Quality Control
 - 66003MTP Transportation
 - 66003MRM Repair & Maintenance
 - 66003MSD Selling & Distribution
 - 66003MWF Welfare
 - 66003MPD Production - Direct
 - 66003MPI Production - Indirect
 - 66003MPP Production - Coal & OB

Cost Centers: Actual/Plan/Variance Date: 17.12.2022 Page: 2 / 3

Cost Center/Group: NCL6003500 JIHN-Finance&Account

Person responsible: GM

Reporting period: 1 to 3 2022

Cost Elements	Act. Costs	Plan Costs	Var. (Abs.)	Var. (%)
41100116 Apex Charges - CI	39,189,904.64		39,189,904.64	
41110003 Bank Charges	1,341.10		1,341.10	
41110014 TA-Tour	163,907.40		163,907.40	
41110021 P.F. Admin Charge	290,047.38-		290,047.38-	
* Debit	90,298,724.36		90,298,724.36	
94200026 Adm O/H-Employee	19,965,219.91-		19,965,219.91-	
94200027 Adm O/H-POL	3,585,981.00-		3,585,981.00-	
94200029 Adm O/H-Rep. & Ma	22,064.49		22,064.49	
94200030 Adm O/H-Store & C	2,772,713.94-		2,772,713.94-	
94200031 Adm O/H-Dep & Amo	15,041.77-		15,041.77-	
94200033 Adm O/H-Other Con				
94200034 Adm O/H-Hiring Ot	46,590.89-		46,590.89-	
94200036 Adm O/H-Other Exp	40,173,464.82-		40,173,464.82-	
* Credit	66,536,947.84-		66,536,947.84-	
** Over/Underabsorption	23,761,776.52		23,761,776.52	

CASE-II Here Over/Under absorption should be zero and It is not is zero.

Establishment

T-Code

ZHR_SAL_REG- SALARY REGISTER

Payroll Salary Register

Payroll period

Payroll area

☒ Current period

☐ Other period

Selection

Personnel Number	<input type="text"/>	<input type="button" value="F4"/>
Employment status	<input type="text"/>	<input type="button" value="F4"/>
Company Code	<input type="text"/>	<input type="button" value="F4"/>
Personnel area	<input type="text"/>	<input type="button" value="F4"/>
Personnel subarea	<input type="text"/>	<input type="button" value="F4"/>
Employee group	<input type="text"/>	<input type="button" value="F4"/>
Employee subgroup	<input type="text"/>	<input type="button" value="F4"/>
Payroll area	<input type="text"/>	<input type="button" value="F4"/>

Additional Selection

☒ Monthly Payroll
 ☐ Off-Cycle Payroll
 ☐ Res Pending

☒ Salary Register
 ☐ Earning Components
 ☐ Deduction Components
 ☐ Net Pay
 ☐ Unpaid OT

Field	Remarks
Payroll area	Payroll area
Payroll period	Current / other period
Selections	As per requirement
Additional selection	As per requirement

Execute.

COAL INDIA LIMITED
SALARY FOR THE MONTH OF November 2022

Report Generated by CNTACC_6003
 Report Generated on 19.12.2022

Person No	Name of Employ...	Designation	Month	For - Peri...	Personnel Area	Personnel Sub-Area	Employee Group	Employee Sub-Group	Profit Cent...	Cost Center
90336504	MANOJ KUMAR	DEPUTY MANAGER (FINANCE)	November 2022	202209	JHINGURDA	AHQ JHINGURDA	Executives	E-4	NCL6003	NCL6003500

T-Code

ZHCM_PAYSLIP_ALL- Payslip for regular payment

Payslip for regular payments



Further selections

Org. structure

Period

- ☐ Today ☒ Current month ☐ Current year
☐ Up to today ☐ From today
☐ Other period

Period

To

Selection

Personnel Number

Company Code

Personnel subarea

Employee group

Employee subgroup

Payroll area

Organizational unit

90336504

90359035

90359027

90320367

90329400

90226580

26410048

26287342

26393363

26417068

Employment Status

A

Pay scale type

Period for Attendance

☒

to

Field	Remarks
Period	As per requirement
Selections	As per requirement
Period for attendance	mandatory

Execute

T-Code

ZHCM_VV/ZHR_VV- VV statement

VV Statement



Selections from

Search helps

Org. structure

Selection

Personnel Number	<input type="text"/>	
Company Code	NCL	
Personnel area	<input type="text"/>	
Personnel subarea	<input type="text"/>	
Employee group	<input type="text"/>	
Employee subgroup	<input type="text"/>	
Payroll area	NG	

From Month

To Month

☐ Display as PDF Format

☐ Classic Output

☒ ALV Output

Field	Remarks
selection	As per requirement
From month/ to month	As per requirement
Display as PDF Format	If required
Output type	ALV output

T-Code

ZHCM_FI - Salary Clearing

Program Edit Goto System Help

HR to FI Posting

Further selections Search helps Org. structure

Payroll period

Payroll area ng

☐ Current period

☒ Other period 05 2022

Selection

Company Code NCL

Posting Date 30082022

☐ Offcycle Run Date

☒ Test Run

☐ Post

Field	Remarks
Payroll area	Required payroll area
Payroll period	Required period
Company code	NCL
Posting date	Posting date
Test run	Test run to be selected first time

Execute. A list will appear.

HR to FI Posting

CIL

Employee No.	Employee Name	Designation	Wage Type	Wage Type Text	Σ Amount	Cost Centre	Profit Centre	Business Area	Business Area Desc.	Special G/L Indicator	Sp
3121615	N ESWAR RAO	MECHANICAL FITTER	3520	Misc Recovery	40,427.00-	NCL6003207	NCL6003			5	Misc
3121790	SURJA SONER	MECHANICAL FITTER	3520	Misc Recovery	66,406.00-	NCL6003207	NCL6003			5	Misc
3130811	ROBIN GOGOI	DUMPER OPERATOR	3520	Misc Recovery	39,424.00-	NCL6003104	NCL6003			5	Misc
22010491	YOGENDRA MISHRA	MINING SIRDAR	3520	Misc Recovery	6,343.00-	NCL6003104	NCL6003			5	Misc
24914726	PANINDRA SINGH	MINING SIRDAR	3520	Misc Recovery	30,000.00-	NCL6003104	NCL6003			5	Misc
26000299	RAJ KUMAR JAISWAL	OFFICE SUPERINTENDENT	3520	Misc Recovery	3,142.00-	NCL6003104	NCL6003			5	Misc
26000471	HRISHI KESH PAUL	OFFICE SUPERINTENDANT (ST	3520	Misc Recovery	2,797.00-	NCL6003200	NCL6003			5	Misc
26000497	RAJAN KUMAR	OFFICE SUPERINTENDENT	3520	Misc Recovery	2,212.00-	NCL6003630	NCL6003			5	Misc
26000612	HARCHETAN SINGH	OFFICE SUPERINTENDENT	3520	Misc Recovery	2,243.00-	NCL6003400	NCL6003			5	Misc
26002485	ATANU MANDAL	TECHNICIAN (PATHOLOGICAL)	3520	Misc Recovery	3,539.00-	NCL6003660	NCL6003			5	Misc
26002535	BRAJENDRA PRASAD SHARMA	OFFICE SUPERINTENDENT	3520	Misc Recovery	2,048.00-	NCL6003104	NCL6003			5	Misc

Compare profit center wise balance of 11000060 posted in salary JV and ZHCM_FI test run result.

Now go back and execute with selecting “POST” instead of “test run”.

The screenshot shows the SAP 'HR to FI Posting' program. The 'Payroll period' section includes 'Payroll area' (NG), 'from' (01.07.2022), and 'To' (31.07.2022). The 'Selection' section shows 'Company Code' (NCL). The 'Posting Date' is 30.08.2022. In the 'Posting' section, the 'Post' radio button is selected, with a blue arrow pointing to it from the instruction text above. Other options include 'Test Run' and 'Offcycle Run Date'.

Now Clear 11000060 GL using tcode f-03 or f-04.

NOTE:

1. Once you post any document for a payroll area for a posting date, you cannot repost on the same date for the same payroll area, even if you have reversed it.
2. If you run the program more than once for same payroll area with same on cycle or off cycle identification it will post document more than once.

To overcome the above mentioned limitation of custom program, all finance establishment section of respective Profit Center are requested to check GL 11000060 open item at the end of each month or salary posting date and clear open item.

3. if you found any error in the posted document you may reverse this document using standard fi transaction FB08.

Reversing Document

T-Code

FB08 – Reverse Open item document

Reverse Document: Header Data

Display Before Reversal Document List Mass Reversal

Document Details

Document Number 100110536

Company Code NCL

Fiscal Year 2022

Specifications for Reverse Posting

Reversal Reason 01

Posting Date Tax Reporting Date

Posting period

Check management specifications

Void reason code

Field	Remarks
Document number	Document number to be reversed
Company code	NCL
Fiscal year	Year of document
Reversal reason	01 – Reversal for rectification 02 – Provision reversal

Click on display before reversal. [Display Before Reversal](#)

Display Document: Data Entry View

Display Currency General Ledger View

Data Entry View

Document Number 100110536 Company Code NCL Fiscal Year 2022

Document Date 16.12.2022 Posting Date 16.12.2022 Period 9

Reference FA0259322 Cross-Comp.No.




Currency INR Texts exist Ledger Group

Trs	CoCd	Item	Key S	Account	Description	Amount
	NCL	1	50	21060642	UOB CA-4050-O	21,531,913.12
		2	40	30200059	Liab/Prov Write Back	21,531,913.12

Go back and click on save.

Either through fb08

Reverse Document: Header Data





 Display Before Reversal
  Document List
  Mass Reversal


Click on mass reversal


Or through F.80


Both method will open below screen -

Mass Reversal of Documents: Initial Screen


Company code to 


Document Number to 


Fiscal Year to 


Ledger


General selections


Document type to 


Posting date to 

Entry date to 

Reference number to 

Reference Transaction to 

Reference key to 

Logical system to 

Reverse posting details

Reason for reversal

Posting Date

Posting period

Tax Reporting Date

☒ Test Run

Cross-company code transactions








☒ Do not process
☐ Process
☐ Relevant docs if possible

Field	Remarks
Company code	NCL
Document number	Range of documents
Fiscal year	Year of document
Reason of reversal	01 – Reversal for rectification 02 – Provision reversal
Posting date	Date of posting
Posting period	Posting period
Test run	click on check box to test run

Execute.

T-Code

FBRA – Reverse cleared document

Reset Cleared Items

Accounts Items Accompanying Corres

Clearing Document

100089983

Company Code

NCL

Fiscal Year

2022

Field	Remarks
Clearing document	Cleared Document number to be reversed
Company code	NCL
Fiscal year	Year of document


Click on post. Then a pop will show. Always select “reset and reverse”.

T-Code

AB08 - Reversal of Assets Document

Fill the Assets Number in which FI posted document is required to be deleted

Documents for Asset



Company Code: NCL

Asset: 910000000366



Sub-number: 0

Fiscal Year: 2022

*Fields same as AB03

Below mention screen open

Overview of Asset Accounting Documents

 Reverse  Acct Doc.

Asset: 910000000366 0 KARL FISCHER COULOMETER (Q3)

Company code: NCL Northern Coalfields Ltd

01 Book deprec. / INR

AstValDt	Amount Posted	TTy	Trans. Type Text	Text	Ord. Dep.	Spec. Dep.
30.05.2022	904,377.50	120	Goods receipt		0.00	
30.05.2022	162,787.96	100	External asset acquisition		0.00	
30.05.2022	162,787.96	105	Credit memo in invoice year		0.00	
30.05.2022	162,787.95	100	External asset acquisition		0.00	

Select the document which is required to be deleted

Click on reverse.



Specifications for Reverse Posting

Fiscal Year: 2022

Posting Date: 30.09.2022

Period: 6

Reversal Reason: ☒

Field	Remarks
Fiscal Year	Automatically fetch
Posting date	Posting date as per requirement
period	Period of posting
Reversal reason	01-Reversal for rectification 02-Provision reversal

Click on continue and save.

T-Code	MR8M – Cancel Invoice document
--------	--------------------------------

For reversal of Invoice document posted through MIRO/MIR7.

Invoice Document Edit Goto System Help

Cancel Invoice Document

Display Document

Invoice Document No. 331500787

Fiscal Year 2022

Details Re Reversal Posting

Reversal Reason 01

Posting Date 19.12.2022

Field	Remarks
Invoice document no.	Miro/MIR7 no.
Fiscal Year	Year of document
Reversal reason	01-Reversal for rectification 02-Provision reversal
Posting date	Date of posting

Cash Section

T-Code

"F-51" – Money Receipt

F-51 – Posting of Money receipt

Post with Clearing: Header Data

Choose open items

Account Model

Document Date	17.12.2022	Type	AB	Company Code	NCL
Posting Date	17.12.2022	Period	9	Currency/Rate	INR
Document Number		Translation dte			
Reference	MR	Cross-CCode No.			
Doc.Header Text	MR				
Clearing text					

Transaction to be processed

- ☐ Outgoing payment
- ☒ Incoming payment
- ☐ Credit memo
- ☐ Transfer posting with clearing

First line item

PstKy 15 Account 3000001852 L Ind TType

Field	Remarks
Document date	Suitable value
Posting date	Suitable value
Company code	NCL
Reference	Suitable narration
Doc. Header text	Suitable narration
Transaction to be processed	Incoming payment
First line item	
Pstky	15 – Customer 35- Vendor/employee 39- Special GL indicator
Account	Customer code/Vendor code/Employee vendor code

Press enter

Customer	3000001852	VIMLA INFRASTRUCTURE (INDIA)	G/L Acc	20900000
Company Code	NCL			
Northern Coalfields Ltd		CHANDRAPUR		
Item 1 / Incoming payment / 15				
Amount	10000	INR		
Tax Amount				
<input checked="" type="checkbox"/> Calculate tax		Tax Code	V0	BusPlace/Sectn /
Contract	/	Flow Type		
Payt Terms		Days/percent	/	/
Blne Date	17.12.2022	Disc. Amount		
Disc. base		Invoice ref.	/	/
Pmnt Block		Pmt Method		
Assignment				
Oth Det		Long Texts		
Next line item				
PstKy	40	Account	21060671	L Ind TType New co.code

Field	Remarks
Amount	MR amount
Calculate tax	Ensure tick mark
Tax code	Suitable value
Next line item	
Pstky	40
Account	Bank Account

Press enter

Post with Clearing Add G/L account item

Choose open items Process Open Items More data Acco

G/L Account	21060671	UNION BANK OF INDIA-CA-28711100001088-INC
Company Code	NCL	Northern Coalfields Ltd


Item 2 / Debit entry / 40		
Amount	*	INR
Business place		
Cost Center		
Profit Center		Sales Order
Cost Object		More
Value date	17.12.2022	
Assignment		
Other Details		Long Texts
Next Line Item		
PstKy		Account
SQL Ind		TType
New co.code		

Field	Remarks
Amount	*
Value date	Suitable value

Simulate and post the document.

ZFI_MR_PRINT – printing Money receipt


MR Print form for customer



MR FORM FOR NCL

Company Code


NCL



Customer Bill Account Document

1400000004

to



Fiscal Year

2022

Field	Remarks
Company code	NCL
Customer Bill account Document	Document number
Fiscal Year	Year of document

Execute and document will be downloaded in system.

T-Code

F110/ZFB02 – Automatic payment Transactions

First Run ZFB02

Document change for Payment

Choose an option

☒ Vendor
☐ Customer
☐ Noted Items

Choose an option

Company Code NCL
Vendor Code 10000119 to
Posting Date to
Profit center NCL6005 to
Document Number to

GL Item Selections

☒ Normal GL Items
☐ Special GL item

Field	Remarks
Choose an option	Vendor/ customer as the case may be
Company code	NCL
Vendor code	Suitable vendor code
Posting date	Not mandatory
Profit center	Suitable profit center
Document number	Not mandatory
GL item selection	Normal/special GL as the case may be

Execute. Below screen will pop up

Document change for Payment

Post SELECT ALL Deselect ALL

Check box Vendor Code Vendor name Document Da... Posting Da... Document No. Ref. Document No. Profit Cent... Amount Special GL Ind. Pmnt Block Pmnt Method House Bank Account Baseline Date Assignme...


<input checked="" type="checkbox"/>	0010000119	NETWORK CABLES	09.02.2022	09.02.2022	0100028997		NCL6005	6,909.04-			T	UT725	CA320	09.02.2022	NCL6005
-------------------------------------	------------	----------------	------------	------------	------------	--	---------	-----------	--	--	---	-------	-------	------------	---------

Field	Remarks
Check box	Click on check box
Pmnt block	Leave blank to make payable else fill "B" to block (All "B" items will be blocked for payment)
Payment method	Suitable payment method (preferably T)
House bank	Suitable outgoing House bank
Account ID	Suitable outgoing Bank Account ID
Baseline date	Ensure baseline date should be today or before today

Click on Post.

Now Run F110

Automatic Payment Transactions: Parameters

 B.ex./pmt request...



Run Date

Identification

Field	Remarks
Run date	Today date
Identification	Random alpha numeric number

Now click on parameter tab.

Automatic Payment Transactions: Parameters

  B.ex./pmt request...

Run Date

Identification


Posting Date
 Docs entered up to


Customer items due by

Payments control

Company codes	Pmt meths	Next p/date
NCL	T	19.12.2022


Accounts

Vendor  to

Customer to 

Foreign currencies

Exchange Rate Type

Field	Remarks
Company code	NCL
Pmt meths	Same as punched in zfb02 (preferably "T")
Next p/date	Any date after today
Vendor	Vendor code range (click  to fill specific multiple vendors)

Click on additional log. Below screen will pop up.

Run Date 18.12.2022
Identification NCL0

Status Parameter Free selection **Additional Log** Printout/data medium

Required logging type

☒ Due date check
☒ Payment method selection in all cases
☐ Pmnt method selection if not successful
☒ Line items of the payment documents

Accounts required

Vendors (from/to)		Customers (from/to)	
10000119			

Field	Remarks
Required logging type	Mark tick on 1 st , 2 nd and 4 th check box
Account required	Vendor code

Click on status Tab.

us Parameter Free selection **Additional Log** Printout/data medium

Exit editing

Save data?

☒ Yes ☐ No

Click on yes. Now parameter has been created

Automatic Payment Transactions: Status

Status
 Proposal
 Payment Run

Run Date: 18.12.2022
 Identification: NCL0

Status | Parameter | Free selection | Additional Log | Printout/data medium

Status
 Parameters have been entered

Now click on proposal Proposal .

Schedule Proposal

Start date: 18.12.2022
 Start time: 00:00:00
 Target computer:

☒ Start immediately

Mark tick on start immediately. Press green button.

Run Date: 18.12.2022
 Identification: NCL0

Status | Parameter | Free selection | Additional Log | Printout/data medium

Status
 Parameters have been entered
 Proposal is running

Now press enter to create the payment proposal.

Automatic Payment Transactions: Status

Status
 Payment Run
 Proposal
 Proposal
 Proposal

Run Date: 18.12.2022

Identification: NCL0

Status
 Parameter
 Free selection
 Additional Log
 Printout/data medium

Status

☒ Parameters have been entered

☒ Payment proposal has been created

Now click on Proposal and ensure ☒ LED on type column of line item.

Display Payment Proposal: Payments

Choose Display Back from find

Run On: 18.12.2022 NCL0 Snd. CC: NCL

Payments/exceptions

P	House...	Acct ID	Our account nu...	Payee bank key	Payee's acct no.	Type	Vendor	Name of the payee
							10000119	NETWORK CABLES

This represents error

Now go back and click on payment run.

Schedule Payment

Start date: 18.12.2022 ☒ Start immediately

Start time: 00:00:00

Target computer:

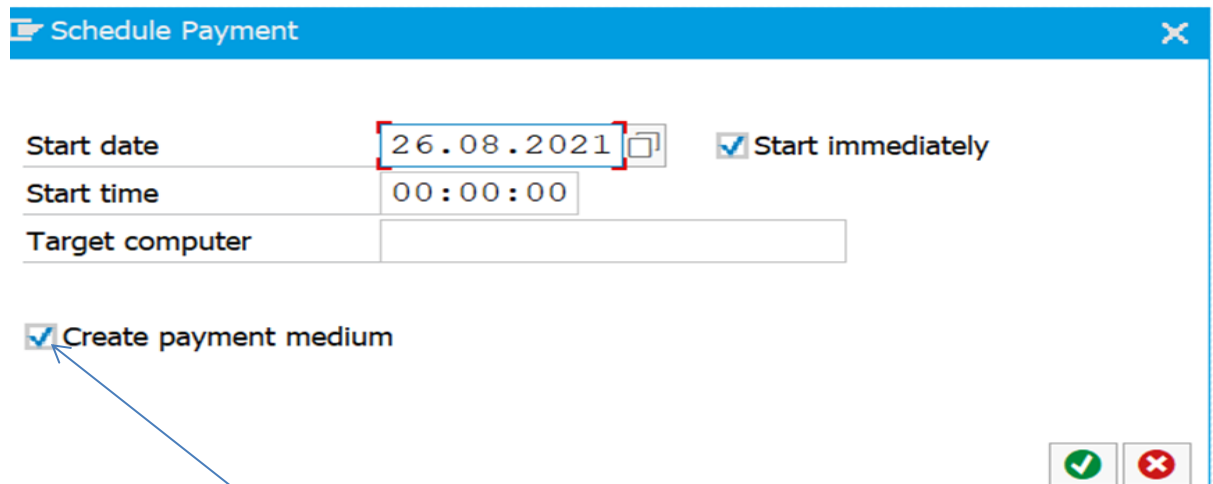
☒ ☐

Click on start immediately and click on green button.

Payment has been processed.

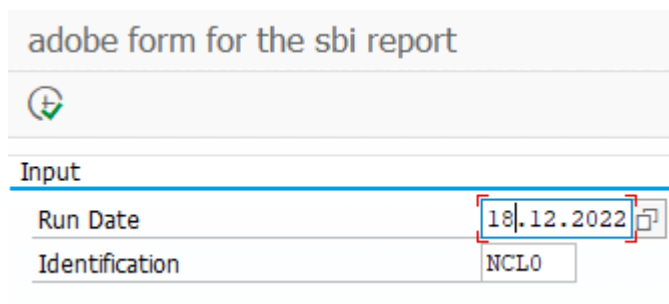
- This SOP is for the payments which are initiated without integration portal. (i.e. check will be printed manually.) To make integrated payment change the payment method from "T" to

“X” (in case of axis bank) and “I” (in case of ICICI bank). Whole process will be same but while processing schedule payment below screen will pop up.



Mark tick on create payment medium.



Now Run zfi_eft_ncl for acquaintance roll




Field	Remarks
Run date	Run Date entered in F110
Identification	Run Date entered in F110

Execute the code.

Report for the Bank reconciliation

Input Data

Company Code	NCL	
House Bank	ut725	
Account Details	ca320	
Posting Date	01.10.2022	to 31.10.2022 
Date	31.10.2022	

G/L Account Details

Main G/L Account	
Outgoing GL Account	
Incoming GL Account	


Mode

☐ Foreground
☒ Error Only

Company Code	NCL
House Bank	Suitable House Bank
Account Details	Suitable Account ID
Posting Date	Suitable Posting Period
Date	Date on which Transaction appeared on Bank Statement
Mode	
Click on “Error Only”	

Execute and following screen will open:-

Bank Reconciliation Report													
Post Bank Charges Interest Unidentified Entry BRS SELECT ALL DESELECT ALL													
DocumentNo	Clearing date	CoCd	G/L Account	House	Acct ID	Assignment	Year	Item	Posting Date	Crcy	Loc.curr.amount	Reference	T... Profit Center Description
100104487	31.12.2022	NCL	21060502	UT725	CA320	01001044872022	2022	1	02.12.2022	INR	68,040,840.47-	SALARY	AB NCL6001
100108264	31.12.2022	NCL	21060502	UT725	CA320	01001082642022	2022	1	12.12.2022	INR	1,507,454.84-	BILL PAYMENT	AB NCL6001
100110757	31.12.2022	NCL	21060502	UT725	CA320	01001107572022	2022	1	16.12.2022	INR	66,292.97-		AB NCL6001
1500025910	31.12.2022	NCL	21060502	UT725	CA320	15000259102022	2022	1	02.12.2022	INR	5,126,180.00-	BILL PAYMENT	KZ NCL6001 Vendor 0010021746 - CENT
1500026022	31.12.2022	NCL	21060502	UT725	CA320	15000260222022	2022	1	03.12.2022	INR	33,363,389.71-	BILL PAYMENT	KZ NCL6001 Vendor 0010067018 - B.R. (
1500026198	31.12.2022	NCL	21060502	UT725	CA320	15000261982022	2022	1	06.12.2022	INR	774,442,786.00-	TAX PAYMENT	KZ NCL6001 Vendor 0010090000 - INCO
1500026229	31.12.2022	NCL	21060502	UT725	CA320	15000262292022	2022	1	06.12.2022	INR	26,303,985.09-	BILL PAYMENT	KZ NCL6001 Vendor 0010064070 - DILIP
1500026230	31.12.2022	NCL	21060502	UT725	CA320	15000262302022	2022	1	06.12.2022	INR	51,736,329.00-	BILL PAYMENT	KZ NCL6001 Vendor 0010002621 - LARS
1500026313	31.12.2022	NCL	21060502	UT725	CA320	15000263132022	2022	1	07.12.2022	INR	22,931,641.00-	TAX PAYMENT	KZ NCL6001 Vendor 0010009000 - INCO
1500026491	31.12.2022	NCL	21060502	UT725	CA320	15000264912022	2022	1	08.12.2022	INR	8,118,527.00-	TAX PAYMENT	KZ NCL6001 Vendor 0010090001 - MP G
1500026726	31.12.2022	NCL	21060502	UT725	CA320	15000267262022	2022	1	12.12.2022	INR	62.99-	BILL PAYMENT	KZ NCL6001 Vendor 0010008459 - CMPF
1500026763	31.12.2022	NCL	21060502	UT725	CA320	15000267632022	2022	1	12.12.2022	INR	129,600.00-	BILL PAYMENT	KZ NCL6001 Vendor 0010000414 - NATI
1500026844	31.12.2022	NCL	21060502	UT725	CA320	15000268442022	2022	1	13.12.2022	INR	107,036,418.22-	BILL PAYMENT	KZ NCL6001 Vendor 0010008460 - CMPF
1500027402	31.12.2022	NCL	21060502	UT725	CA320	15000274022022	2022	1	16.12.2022	INR	14,690.00-	BILL PAYMENT	KZ NCL6001 Vendor N26394981 - SAINJA
2000063527	31.12.2022	NCL	21060501	UT725	CA320	20000635272022	2022	1	01.12.2022	INR	310,000,000.00		ZP NCL6001
2000063528	31.12.2022	NCL	21060502	UT725	CA320	20000635282022	2022	2	01.12.2022	INR	894,290.00-		ZP NCL6001 Vendor 0010074826 - NEW
2000063534	31.12.2022	NCL	21060501	UT725	CA320	20000635342022	2022	1	01.12.2022	INR	29,000,000.00		ZP NCL6001
2000063536	31.12.2022	NCL	21060502	UT725	CA320	20000635362022	2022	2	01.12.2022	INR	1,440,789.00-		ZP NCL6001 Customer 3000001614 - SHI
2000063543	31.12.2022	NCL	21060502	UT725	CA320	20000635432022	2022	2	01.12.2022	INR	24,726.00-		ZP NCL6001 Vendor N26390237 - ANURU
2000063545	31.12.2022	NCL	21060502	UT725	CA320	20000635452022	2022	2	01.12.2022	INR	45,000.00-		ZP NCL6001 Vendor E90164435 - OM PR
2000063546	31.12.2022	NCL	21060502	UT725	CA320	20000635462022	2022	2	01.12.2022	INR	35,000.00-		ZP NCL6001 Vendor E90300294 - RAVI K
2000063547	31.12.2022	NCL	21060502	UT725	CA320	20000635472022	2022	2	01.12.2022	INR	114,240.00-		ZP NCL6001 Vendor 0010074755 - BAND
2000063548	31.12.2022	NCL	21060502	UT725	CA320	20000635482022	2022	2	01.12.2022	INR	145,581.00-		ZP NCL6001 Vendor 0010074939 - MOGI
2000063549	31.12.2022	NCL	21060502	UT725	CA320	20000635492022	2022	2	01.12.2022	INR	35,330.00-		ZP NCL6001 Vendor 0010065351 - PRAD
2000063550	31.12.2022	NCL	21060502	UT725	CA320	20000635502022	2022	2	01.12.2022	INR	962,925.00-		ZP NCL6001 Vendor 0010059090 - VERT
2000063559	31.12.2022	NCL	21060502	UT725	CA320	20000635592022	2022	2	01.12.2022	INR	273,902.00-		ZP NCL6001 Vendor 0010000477 - J.N.S

 on those Line items which are cleared in Bank Statement and ensure that **“clearing date”** of line item is same as Date of Transaction in Bank Statement. And then click on Post Button.

Post Outgoing Payments: Header Data

Process Open Items

Document Date	18.12.2022	Type	KZ	Company Code	NCL
Posting Date	18.12.2022	Period	9	Currency/Rate	INR
Document Number				Translation dte	
Reference	Party Pmt			Cross-CCode No.	
Doc.Header Text	Party Pmt			Trading part.BA	
Clearing text	Party Pmt				

Bank data

Account	21060202	Business Area	
Amount	1	Amt.in loc.cur.	
Bank charges		LC bank charges	
Value date	18.12.2022	Profit Center	NCL6001
Other Details	Party PMT	Assignment	

Open item selection

Account	11000109
Account Type	K <input type="checkbox"/> Other accounts
Special G/L ind	<input type="checkbox"/> Standard OIs
Pmnt advice no.	
<input type="checkbox"/> Distribute by age	
<input type="checkbox"/> Automatic search	

Additional selections

- ☐ None
- ☐ Amount
- ☒ Document Number
- ☐ Posting Date
- ☐ Dunning Area
- ☐ Others

Document Date	Today Date
Company Code	NCL
Currency/INR	INR
Reference	Suitable Reference
Doc. Header Text	Suitable Entry
Clearing Text	Suitable Narration
Bank Data	
Account	Out Bank GL Code
Amount	Payable amount (if unknown than enter 1)
Profit Center	Respective Profit Center
Open Item Selection	
Account	Vendor Code
Special G/L	Respective G/L (leave blank in case of normal item)
Additional Selection	
Tick on Document Number	

Process Open Items

Then click on and enter doc number as indicated below:-

Post Outgoing Payments Enter selection criteria

Other selection Other account Process Open Items

Parameters entered

Company Code NCL

Account 10000119

Account Type K

Special G/L ind. ☒ Standard OIs

Document Number

From To String Initial value

100028997 ☐ ☐

Fill Document no.

Process Open Items

Then again press on

Post Outgoing Payments Process open items

Distribute Difference Charge Off Difference Editing Options Cash Disc. Due

Standard Partial Pmt Res.Items WH Tax

Account items 10000119 NETWORK CABLES

Assignment	Document...	D..	P..	Posting Date	Document...	Profit Center	INR Gross	CashDiscount	CDPer.
	100028997	AB	35	09.02.2022	09.02.2022		6,909.04		

Processing Status

Number of items	1	Amount entered	1.00-
Display from item	1	Assigned	6,909.04-
Reason code		Difference postings	
Display in clearing currency		Not assigned	6,908.04

Then click on and following screen will open:-

Post Outgoing Payments Display Overview

Process Open Items Choose open items Display currency Account

Document Date	18.12.2022	Type	KZ	Company Code	NCL
Posting Date	18.12.2022	Period	9	Currency	INR
Document Number	INTERNAL	Fiscal Year	2022	Translation dte	18.12.2022
Reference	PARTY PMT	Cross-CCode No.		Trading part.BA	
Doc.Header Text	Party Pmt				

Items in document currency

PK	BUSA	ACCT	INR	Amount	Tax amt
001	50	0021060202 SBI CA-6439-0		1.00-	

double click on payment line item and following screen will open:-

Post Outgoing Payments Correct G/L account item

Choose open items Process Open Items More data Account

G/L Account 21060202 STATE BANK OF INDIA HQ A/C 10773286439-OUT

Company Code NCL Northern Coalfields Ltd

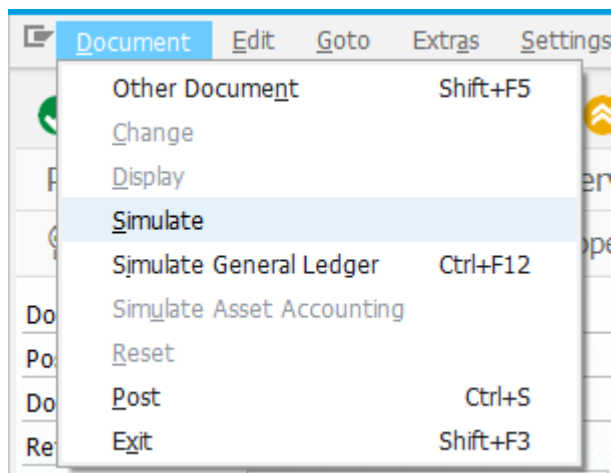
Item 1 / Credit entry / 50

Amount	*	INR
Business place		<input type="checkbox"/> Calculate tax
Cost Center		
Profit Center	NCL6001	Sales Order
Cost Object		<input type="button" value="More"/>
Value date	18.12.2022	
Assignment		
Other Details		<input type="button" value="Long Texts"/>

Next Line Item

PstKy	Account	SGL Ind	TType	New co.code
-------	---------	---------	-------	-------------



Enter "*" in amount column than press enter button from keyboard. System will automatically fetch payable amount. Then press on **Process Open Items** and simulate the Document as indicated below:-




And click on Post Button

Run ZFI_BRS2

Report for the Bank reconciliation

Input Data

Company Code	NCL	
House Bank	ut725	
Account Details	ca320	
Posting Date	01.10.2022	to 31.10.2022 
Date	31.10.2022	

G/L Account Details

Main G/L Account	
Outgoing GL Account	
Incoming GL Account	


Mode

☐ Foreground
☒ Error Only

Company Code	NCL
House Bank	Suitable House Bank
Account Details	Suitable Account ID
Posting Date	Suitable Posting Period
Date	Day of BRS
Mode	
Click on “Error Only”	

Execute and following screen will open:-

Bank Reconciliation Report													
Post Bank Charges Interest Unidentified Entry BRS SELECT ALL DESELECT ALL													
DocumentNo	Clearing date	CoCd	G/L Account	House	Acct ID	Assignment	Year	Item	Posting Date	Crcy	Loc.curr.amount	Reference	T... Profit Center Description
100104487	31.12.2022	NCL	21060502	UT725	CA320	01001044872022	2022	1	02.12.2022	INR	68,040,840.47-	SALARY	AB NCL6001
100108264	31.12.2022	NCL	21060502	UT725	CA320	01001082642022	2022	1	12.12.2022	INR	1,507,454.84-	BILL PAYMENT	AB NCL6001
100110757	31.12.2022	NCL	21060502	UT725	CA320	01001107572022	2022	1	16.12.2022	INR	66,292.97-		AB NCL6001
1500025910	31.12.2022	NCL	21060502	UT725	CA320	15000259102022	2022	1	02.12.2022	INR	5,126,180.00-	BILL PAYMENT	KZ NCL6001 Vendor 0010021746 - CENT
1500026022	31.12.2022	NCL	21060502	UT725	CA320	15000260222022	2022	1	03.12.2022	INR	33,363,389.71-	BILL PAYMENT	KZ NCL6001 Vendor 0010067018 - B.R. (
1500026198	31.12.2022	NCL	21060502	UT725	CA320	15000261982022	2022	1	06.12.2022	INR	774,442,786.00-	TAX PAYMENT	KZ NCL6001 Vendor 0010009000 - INCO
1500026229	31.12.2022	NCL	21060502	UT725	CA320	15000262292022	2022	1	06.12.2022	INR	26,303,985.09-	BILL PAYMENT	KZ NCL6001 Vendor 0010064070 - DILIP
1500026230	31.12.2022	NCL	21060502	UT725	CA320	15000262302022	2022	1	06.12.2022	INR	51,736,329.00-	BILL PAYMENT	KZ NCL6001 Vendor 0010002621 - LARS
1500026313	31.12.2022	NCL	21060502	UT725	CA320	15000263132022	2022	1	07.12.2022	INR	22,931,641.00-	TAX PAYMENT	KZ NCL6001 Vendor 0010009000 - INCO
1500026491	31.12.2022	NCL	21060502	UT725	CA320	15000264912022	2022	1	08.12.2022	INR	8,118,527.00-	TAX PAYMENT	KZ NCL6001 Vendor 0010090001 - MP G
1500026726	31.12.2022	NCL	21060502	UT725	CA320	15000267262022	2022	1	12.12.2022	INR	62.99-	BILL PAYMENT	KZ NCL6001 Vendor 0010008459 - CMPF
1500026763	31.12.2022	NCL	21060502	UT725	CA320	15000267632022	2022	1	12.12.2022	INR	129,600.00-	BILL PAYMENT	KZ NCL6001 Vendor 0010000414 - NATI
1500026844	31.12.2022	NCL	21060502	UT725	CA320	15000268442022	2022	1	13.12.2022	INR	107,036,418.22-	BILL PAYMENT	KZ NCL6001 Vendor 0010008460 - CMPF
1500027402	31.12.2022	NCL	21060502	UT725	CA320	15000274022022	2022	1	16.12.2022	INR	14,690.00-	BILL PAYMENT	KZ NCL6001 Vendor N26394981 - SANJA
2000063527	31.12.2022	NCL	21060501	UT725	CA320	20000635272022	2022	1	01.12.2022	INR	310,000,000.00		ZP NCL6001
2000063528	31.12.2022	NCL	21060502	UT725	CA320	20000635282022	2022	2	01.12.2022	INR	894,290.00-		ZP NCL6001 Vendor 0010074826 - NEW
2000063534	31.12.2022	NCL	21060501	UT725	CA320	20000635342022	2022	1	01.12.2022	INR	29,000,000.00		ZP NCL6001
2000063536	31.12.2022	NCL	21060502	UT725	CA320	20000635362022	2022	2	01.12.2022	INR	1,440,789.00-		ZP NCL6001 Customer 3000001614 - SHI
2000063542	31.12.2022	NCL	21060502	UT725	CA320	20000635422022	2022	2	01.12.2022	INR	24,726.00-		ZP NCL6001 Vendor N26390237 - ANUR/
2000063545	31.12.2022	NCL	21060502	UT725	CA320	20000635452022	2022	2	01.12.2022	INR	45,000.00-		ZP NCL6001 Vendor E90164435 - OM PR
2000063546	31.12.2022	NCL	21060502	UT725	CA320	20000635462022	2022	2	01.12.2022	INR	35,000.00-		ZP NCL6001 Vendor E90300294 - RAVI K
2000063547	31.12.2022	NCL	21060502	UT725	CA320	20000635472022	2022	2	01.12.2022	INR	114,240.00-		ZP NCL6001 Vendor 0010074755 - BAND
2000063548	31.12.2022	NCL	21060502	UT725	CA320	20000635482022	2022	2	01.12.2022	INR	145,581.00-		ZP NCL6001 Vendor 0010074939 - MOGI
2000063549	31.12.2022	NCL	21060502	UT725	CA320	20000635492022	2022	2	01.12.2022	INR	35,330.00-		ZP NCL6001 Vendor 0010065351 - PRAD
2000063550	31.12.2022	NCL	21060502	UT725	CA320	20000635502022	2022	2	01.12.2022	INR	962,925.00-		ZP NCL6001 Vendor 0010059090 - VERT
2000063569	31.12.2022	NCL	21060502	UT725	CA320	20000635692022	2022	2	01.12.2022	INR	273,902.00-		ZP NCL6001 Vendor 0010000477 - J.N.S

Tick  on those Line items which are cleared in Bank Statement and ensure that **“clearing date”** of line item is same as Date of Transaction in Bank Statement. And then click on Post Button.

Step-1 Enter T code OT81

Enter Paying Company code- NCL

House Bank Out Bank account - Search By ERP GL account

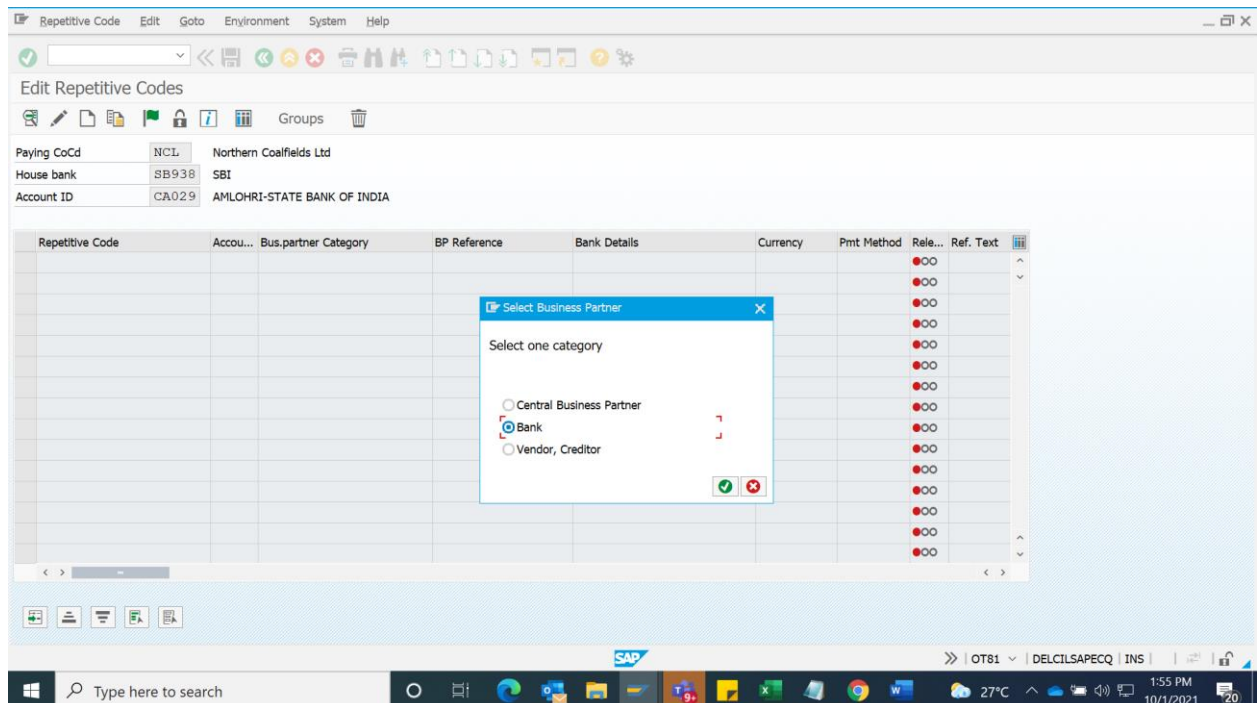
Account ID- Out GL account (Account ID linked with Out GI account)

Click on Create



New Small Window Pop Up-

Select – Bank



In Next Screen

Enter Details for Sending Bank and Target Bank ,refer below details

Repetitive Code Edit Goto Environment System Help

Create Repetitive Code

Repetitive Code: SB938-HD008

Processing Bank Data

Paying CoCd	NCL	Northern Coalfields Ltd
House bank	SB938	SBI
Account ID	CA029	AMLOHRI-STATE BANK OF INDIA

Target Bank

Company Code	NCL
House bank	HD008
Account ID	CA348

Payment Information

Bank chain ID	<input type="text"/>	Brk Chain
Pymt Meth.	t	Currency: INR

Default Values

Reference text:

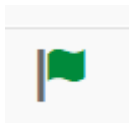
☐ Individual pmnt

Business Area:

SAP | OT81 | DELCILSAPECQ | INS | 1:56 PM 10/1/2021

Press Enter and Save

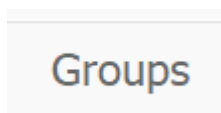
Next Click on Green Flag



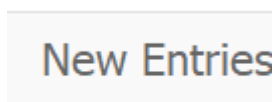
And release-

And Save.

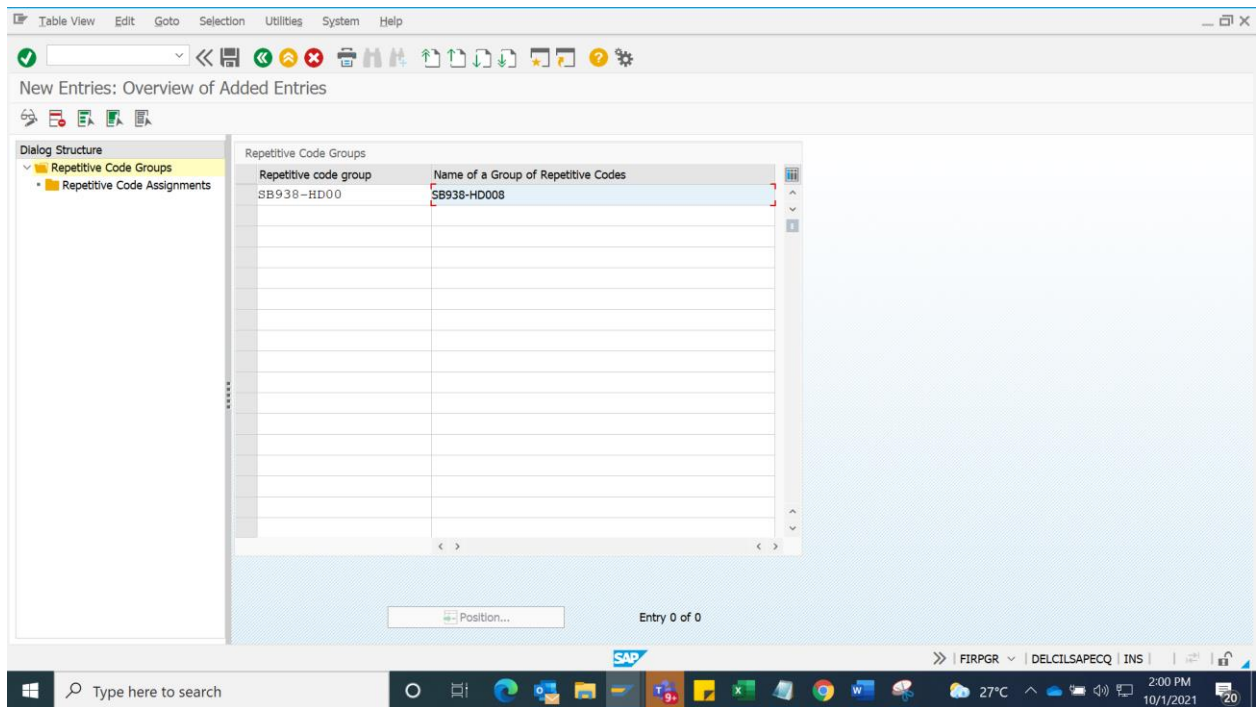
Next Click on Groups



Click on New Entries

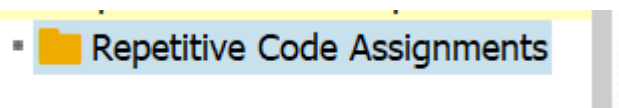


And Enter Repetitive Code and its Description

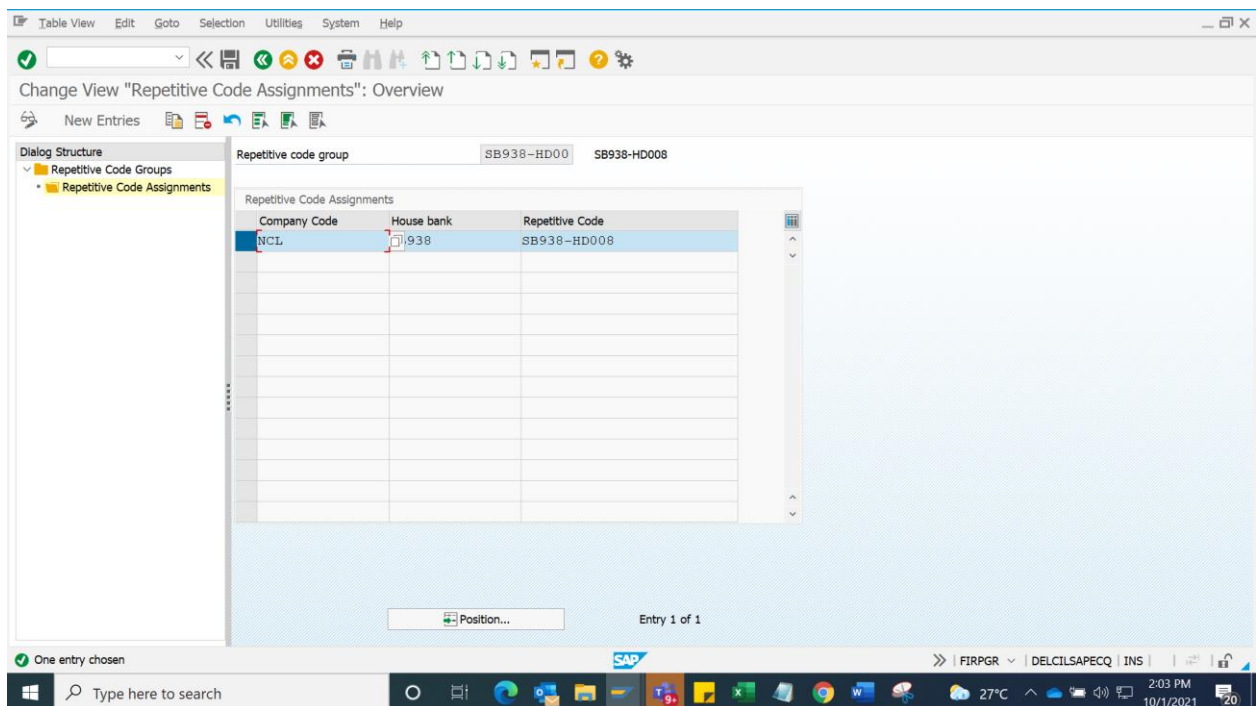


Press Enter and Save

Next Click on



And Assign Comopany code to Repetitive Code

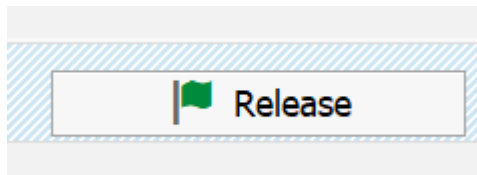


Save

Select the line open Payment Request

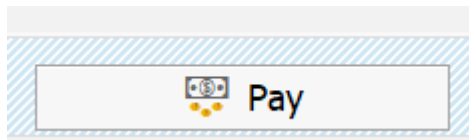
Open Payment Requests												
Key number	Release Status	Repetitive Code	Payi...	House...	Accou...	Targ...	Target...	Target...	Payment meth...	Invoic...	Amount	Value dat...
131	<input checked="" type="checkbox"/>	SB938-HD008	NCL	SB938	CA029	NCL	HD008	CA348	T	INR	50,000.0030.09	

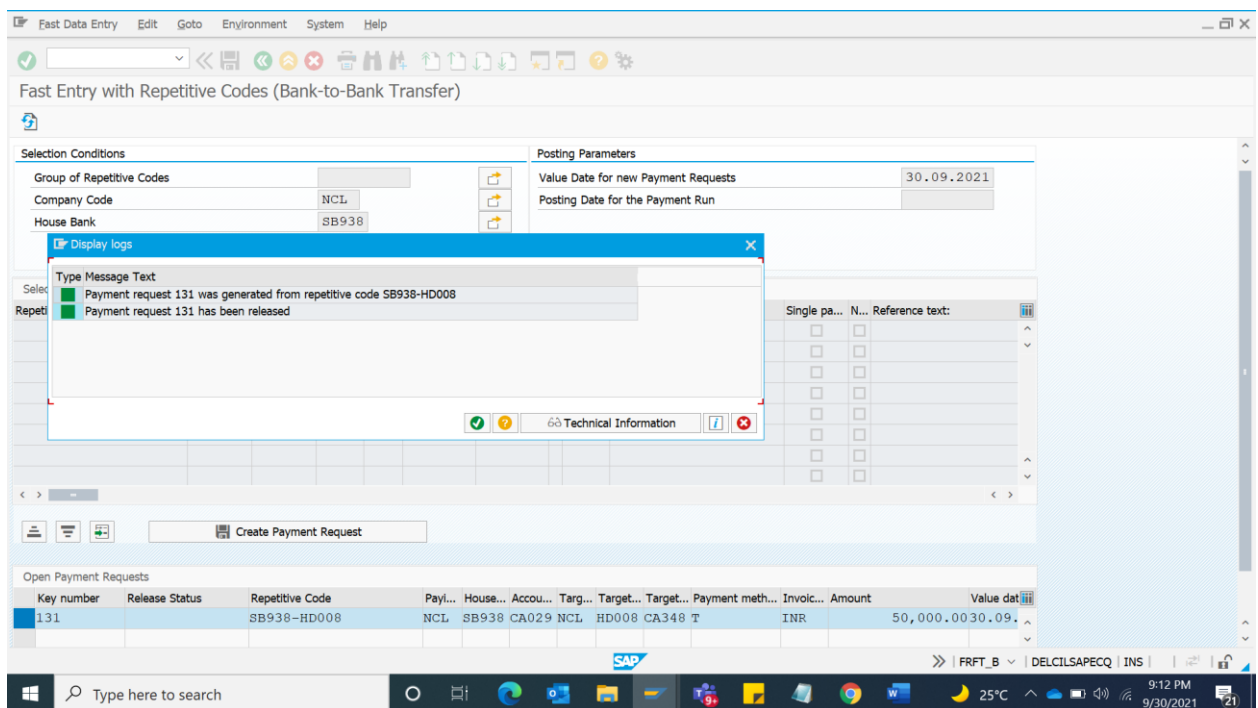
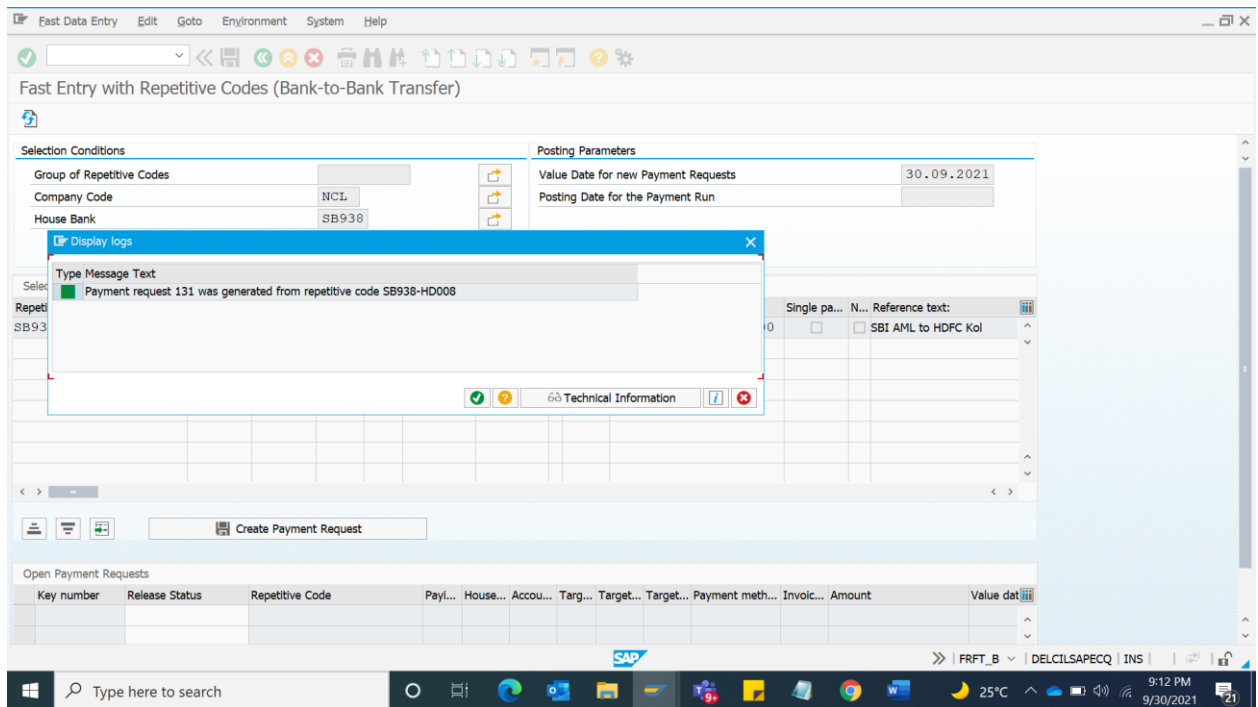
Next Click on Release



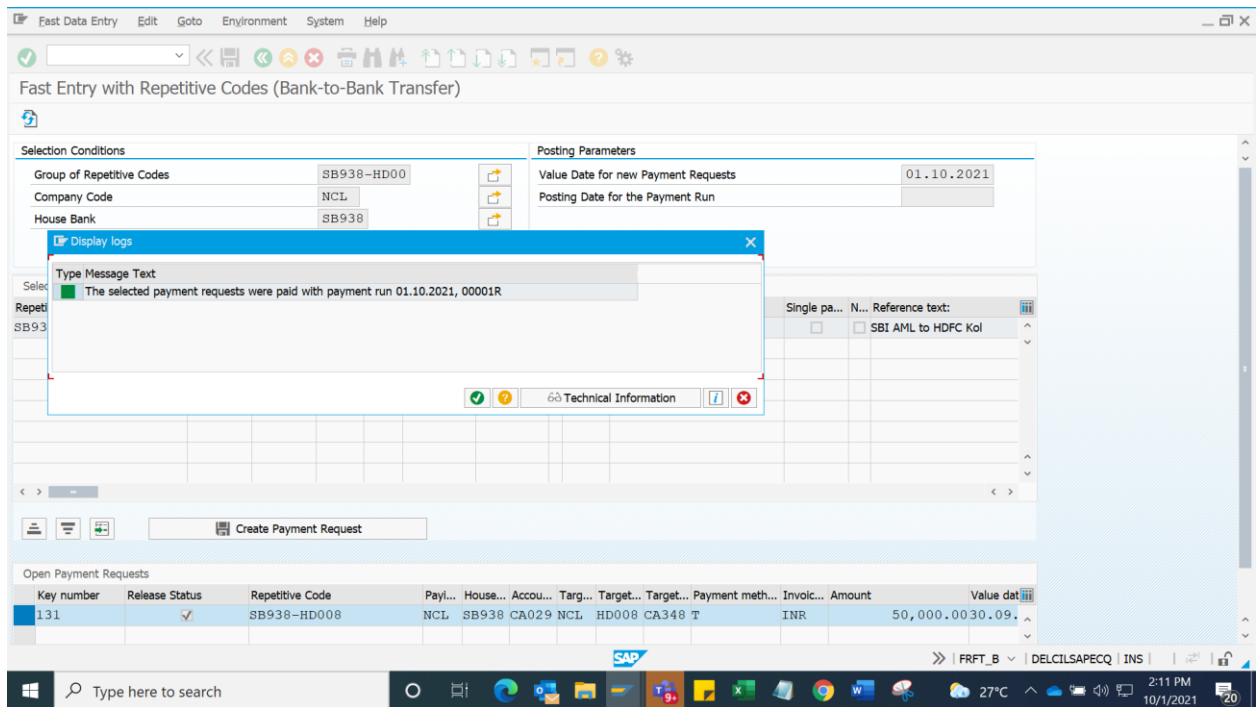
Once Released

Next Click on Pay



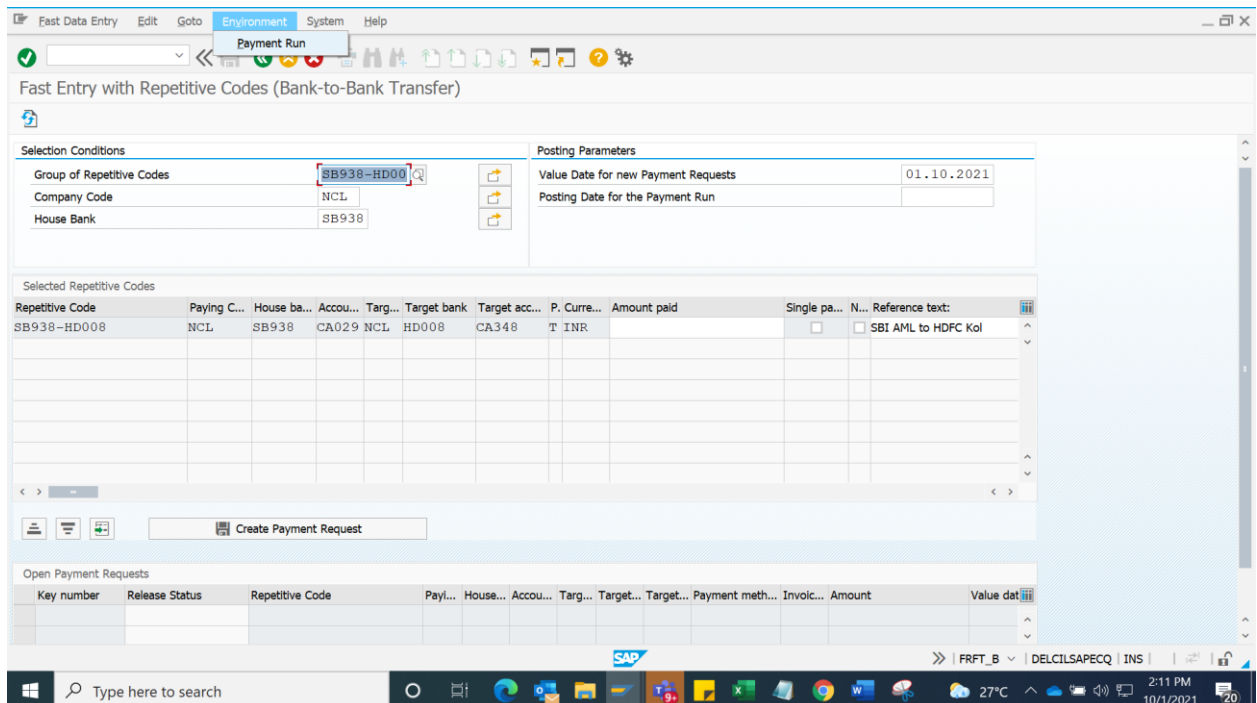


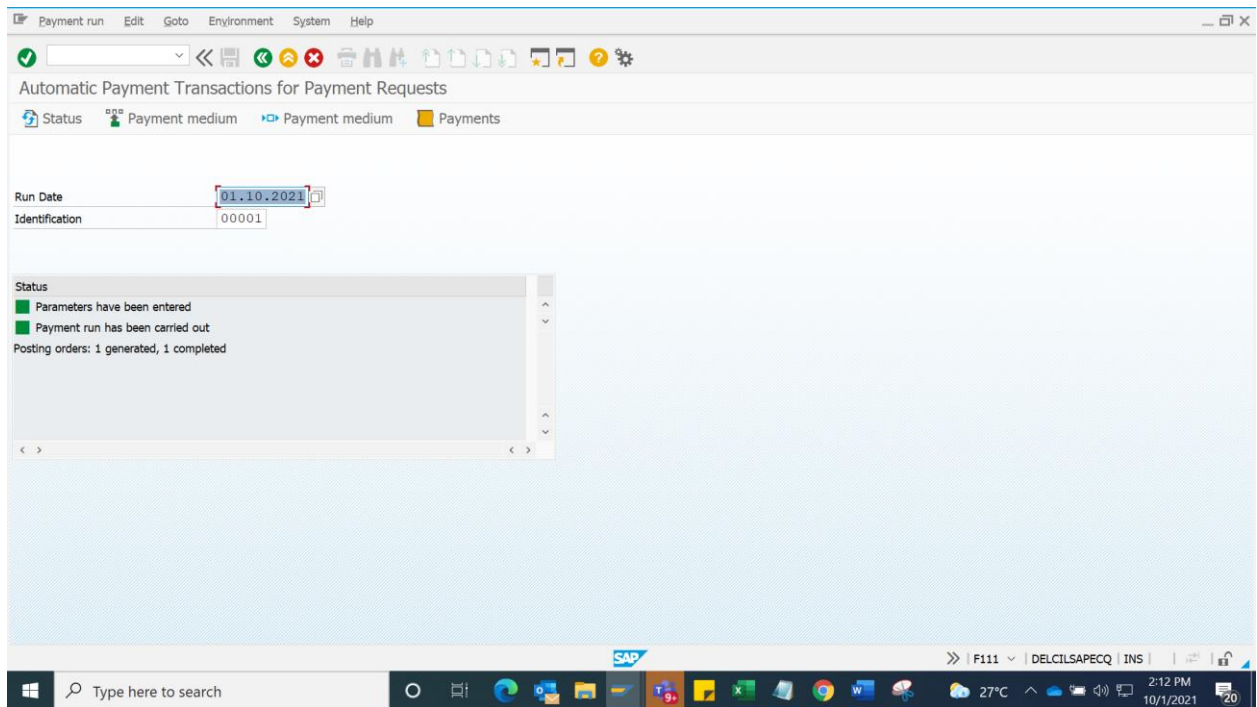
Below Confirmation will come



Next Go to F111

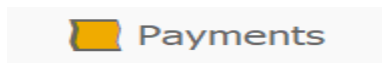
Or Click on Environment





Next to View Document number

Click on



Job Log Entries for F111-20211001-00001R / 14110100

Job log overview for job: F111-20211001-00001R / 14110100

Date	Time	Message text	Message class	Message
01.10.2021	14:11:01	> Payment method selection additional log	FZ	6
01.10.2021	14:11:01	> Payment method selection for items due now to the amount of INR 50,000.00-	FZ	6
01.10.2021	14:11:01	> Payment method "T" is being checked	FZ	6
01.10.2021	14:11:01	> Amount limits in table T042E are ignored	PZ	4
01.10.2021	14:11:01	> Payment methods T are allowed	PZ	4
01.10.2021	14:11:01	> Bank details are being checked	FZ	6
01.10.2021	14:11:01	> Sequence of house banks will not be checked	PZ	4
01.10.2021	14:11:01	> Our bank SB938 is being checked	FZ	6
01.10.2021	14:11:01	> Value date 30.09.2021 prescribed. T042V ignored	PZ	4
01.10.2021	14:11:01	> For currency INR and 999 days 99999999,999.00 are planned	FZ	6
01.10.2021	14:11:01	> Available amount is enough, 99999999,999.00 INR still available, 50,000.00 necessary	FZ	6
01.10.2021	14:11:01	> Our bank details SB938 CA029 are used	FZ	6
01.10.2021	14:11:01	> Bank details of the partner with bank IN HDFC0000008 account 57500000384348 are being used	FZ	6
01.10.2021	14:11:01	> Payment method "T" is permitted	FZ	6
01.10.2021	14:11:01	> New Payment Group (Update)	PZ	8
01.10.2021	14:11:02	> Posting documents additional log	FZ	7
01.10.2021	14:11:02	> Document 2000000053 company code NCL currency INR payment method T	FZ	7
01.10.2021	14:11:02	> Lit PK Acct RA Amount Tax	FZ	7
01.10.2021	14:11:02	> 001 40 0021060781 50,000.00 0.00	FZ	7
01.10.2021	14:11:02	> 002 50 0021060012 50,000.00 0.00	FZ	7
01.10.2021	14:11:02	>	FZ	7
01.10.2021	14:11:02	>	PZ	8

Payment Document display by T code- FB03

Bill Passing Section

T-Code

FV60/FB60 – Create a vendor Invoice

FV60 and FB60 is same except in FV60 only post option is available and n FB 60 park and post both options are available.

Enter Vendor Invoice: Company Code NCL

Tree on Company Code Hold Simulate Park Processing Options

Transactn Invoice Bal. 1.00-

Basic data Payment Details Tax Withholding tax Notes

Vendor E90359035 SGL Ind ☐ Invoice date 18.12.2022 Reference Posting Date 18.12.2022 Cross-CCode No. Amount 1.00 INR ☒ Calculate tax V6 (Inp-Eligible- IGST-1 ... Bus.place/sectn Bp23 / 6001 Other Details Paymt terms Due immediately Baseline Date 18.12.2022

Vendor Address VIJAY MALPANI MALPANI MOHALLA GOVINDGARH, 303712 - 8560958221 Bank account 352901502500 Bank Key ICIC0003529 ICICI BANK LIMITED, SINGRAULI OIs

0 Items (No entry variant selected)

S...	G/L acct	Short Text	D/C	Amount in doc.curr.	Loc.curr.amount	T..	Tax jurisdictn code	V Assignment
	41100000		Debit	1	0.00	V6		
			Debit		0.00	V6		

Field	Remarks
Vendor	Vendor code
Invoice date	Date of invoice
Posting date	Date of posting
Amount	As per bill (with tax)
Calculate tax	Mark tick on tab
Reference	Invoice number
Tax code	Select suitable tax code
Bus.place/Sectn	Suitable data
Reason for document	01 – input material 02- input service 03- capital goods
G/L acct	GL code
Amount in doc. Curr.	Bill amount (with tax)
Tax code	(Automatically filled)
Cost center	Suitable cost center
HSN code	Suitable HSN code

Click on detail tab

Document Edit Goto Extrgs Settings Environment System Help

Enter Vendor Invoice: Company Code NCL

Tree on Company Code Hold Simulate Park Processing Options

Transactn Invoice Bal. 0.00

Basic data Payment Details Tax Withholding tax Notes

G/L 10900020 Employee Vendor

Assign. HeaderText text

Contract /

Ref. Key 1

Ref. Key 2

RefKey 3

Fund

Tr.part.BA

Flow Type

Vendor

Address

VIJAY MALPANI
MALPANI MOHALLA GOVINDGARH,
303712 -

8560958221

Bank account 352901502500
Bank Key ICIC0003529
ICICI BANK LIMITED, SINGRAULI

1 Items (No entry variant selected)

S...	G/L acct	Short Text	D/C	Amount in doc.curr.	Segment	Ptnr Segm.	HSN/SAC
✓	41100000	Advt. - Ten...	Debit	1.00			8471
			Debit				
			Debit				

Click on payment tab and select free for payment in Pmnt block column

Enter Vendor Invoice: Company Code NCL

Tree on Company Code Hold Simulate Park Processing Options

Transactn Invoice Bal. 0.00

Basic data Payment Details Tax Withholding tax Notes

BaselineDt 18.12.2022 Pmnt Terms 0001 Days

Due on 18.12.2022 Days

CashDiscnt INR Days net

Disc.base INR To be calculd Fixed

Pmnt Method Pmnt Block Free for payment

Inv.ref.

Part. bank House bank /

Individual payee

Vendor

Address

VIJAY MALPANI
MALPANI MOHALLA GOVINDGARH,
303712 -

8560958221

Bank account 352901502500
Bank Key ICIC0003529
ICICI BANK LIMITED, SINGRAULI

1 Items (No entry variant selected)

S...	G/L acct	Short Text	D/C	Amount in doc.curr.	Segment	Ptnr Segm.	HSN/SAC
✓	41100000	Advt. - Ten...	Debit	1.00			8471
			Debit				

Select withholding tax.

Enter Vendor Invoice: Company Code NCL

Tree on Company Code Hold Simulate Park Processing Options

Transactn Invoice Bal. 0.00

Basic data Payment Details Tax Withholding tax Notes

Name of w/hld.t...	W/t...	W/tax base FC	With/tax amt FC	W/tax t
192B-INV TDS Sal...	EM	1.00	0.10	1.00

Vendor

Address

VIJAY MALPANI
MALPANI MOHALLA GOVINDGARH,
303712 -

8560958221

Bank account 352901502500
Bank Key ICIC0003529
ICICI BANK LIMITED, SINGRAULI

1 Items (No entry variant selected)

S...	G/L acct	Short Text	D/C	Amount in doc.curr.	Segment	Ptnr Segm.	HSN/SAC
✓	41100000	Advt. - Ten...	Debit	1.00			8471

Click with/tax amt FC manually. Simulate.

Doc. Hdr Text text

Itm	PK	Account	Account short text	Tx	Amount	Tax Amount	WT	Cost Ctr	Profit Ctr
1	31	E90359035	VIJAY MALPANI	V6	0.90-	0.00	XX		
2	40	41100000	Advt. - Tender	V6	0.85	0.00		NCL6001500	NCL6001
3	40	21400007	IGST ITC	V6	0.15	0.00			
4	50	11110001	TDS 192B		0.10-	0.00	E1		

Then Post.

Post Parked Document: Initial Screen



Document list



Editing Options

Key for Parking

Company Code

NCL



Doc. Number

Fiscal Year

Field	Remarks
Company code	NCL
Doc. Number	Parked document number
Fiscal year	Year of document

Press enter and screen of FB60 will pop up.

T-Code

FV50/FB50- Enter Journal entry

FV50 and FB50 is same except in FV50 only post option is available and in FB50 park and post both options are available.

Enter G/L Account Document: Company Code NCL

Tree on Company Code Hold Simulate Park Processing Options

Basic Data Details

Document Date 18.12.2022 Currency INR

Posting Date 18.12.2022

Reference Test

Doc.Header Text Test

Cross-Code No.

Company Code NCL Northern Coalfields Ltd Singrauli

Amount Information

Total Dr. 0.00 INR

Total Cr. 0.00 INR

0 Items (No entry variant selected)

S...	G/L acct	Short Text	D/C	Amount in doc.curr.	Other Det...	L...	Co...	Tradi...	Bu...	Pa...	Cost center	Order	Fl...	Sal
	41100000		Debit	1			NCL				NCL6001500			
	41100000		Cred...	1			NCL				ncl6001500			
							NCL							
							NCL							

Field	Remarks
Document date	Date of document
Posting date	Date of posting
reference	Suitable reference
Doc header text	Additional narration
G/L acct	GL code
D/C	Debit/Credit
Amount in doc. Curr.	amount
Tax code	Suitable Tax code
Cost center	Suitable cost center (if exp code entered)
Profit center	Suitable profit center (if required)
Profitability	Click on profitability (if income code used)

Click on simulate.

Itm	PK	Account	Account short text	Tx	Amount	Tax Amount	WT	Cost Ctr	Profit Ctr
1	40	41100000	Adv. - Tender	V0	1.00	0.00		NCL6001500	NCL6001
2	50	41100000	Adv. - Tender	V0	1.00-	0.00		NCL6001500	NCL6001
*					0.00				

Click on post.

Display Invoice Document

⌂ Display Document

Invoice Document No. 3300552151

Fiscal Year 2022

Field	Remarks
Invoice Document No.	MIRO /MIR7 document no.
Fiscal Year	Year of document

Click on **display document**. Below screen will appear.

Invoice Document

Edit Goto System Help

Display/Change F7

Cancel F12

Display Parked Invoice Document 3300552151 2022

Hide PO structure Follow-On Documents ... NF

Click on **Edit > Display/Change**. Below screen will appear.

Basic Data Payment Details Tax Withholding tax

Invoice date 01.10.2022 Reference 11

Posting Date 16.12.2022

Amount 134,520.00 INR Calculate tax

Tax Amount 20,520.00 V5 (Inp-Eligible- CGST-9...)

Bus.place/sectn BP23 / 6003

Other Details

Paymt terms Due immediately

Baseline Date 16.12.2022

PO Reference G/L Account Material

Item	Amount	Quantity	O...	Purchase ...	Item	PO
1	114,000.00	60 NO		5700155605	10	Trar

Field	Remark
Invoice date	Invoice date as per Invoice
Reference	Invoice no.
Bus.place/sectn	Business place- MP23 for MP and UP09 for UP Projects. Section- plant code

Then click on **Payment** Tab.

Basic Data | **Payment** | Details | Tax | Withholding tax | < > >

Vendor 0010015353

Company: RAKESH KUMAR
WARD NO 09, BHAGAT SINGH COLONY
486889 SINGRAULI-SINGRAULI
9424611720

BaselineDt: 16.12.2022
Due on: 16.12.2022
CashDiscnt: INR
Pmt Terms: Days: %
Days: %
Days net: %
Fixed: %
Pmt Method: %
Pmnt Block: Free for payment
Inv.ref: %
Part. bank: %
☐ Individual payee

Part.bank type (5) 1 Entry found

Restrictions

Bnkt Ctry	Bank Key	Bank Account	Reference details	IBAN
001	IN	SBIN0005369	11251884672	

1 Entry found

PO Reference | G/L Account

Service Entry Sheet

Item	Amount
1	114,000.00

Field	Remark
Part.bank	Choose bank Account
Pmnt block	Choose free for payment

Click on **Tax** Tab and check tax code and GST Amount.

Basic Data | Payment | Details | **Tax** | Withholding tax | < > >

Tax Data

D/C	Tax doc.currency	Tax code
S	20,520.00	V5 (Inp-Eligib

Calculate tax ☒

Net proposal

Delete Row

Click on Withholding **Tax** Tab and select applicable TDS Codes.

Invoice Document | Edit | Goto | System | Help

Change Parked Invoice Document 3300552151 2022

Show PO structure | Show worksheet | Simulate | Po

Transaction: Invoice
Diff. Posting: Not Applicable

Basic Data | Payment | Details | Tax | **Withholding tax** | < > >

Name of w/hid.t...	W/t...	W/tax base FC	With/tax amt FC	W/tax t
194C-INV Contract...	CB			0.00
194J-INV Mn Profe...				0.00
194Q-INV. TDS on...				0.00
CGST - Tax Deduc...				0.00
SGST - Tax Deduc...				0.00
IGST - Tax Deduct...				0.00

PO Reference | G/L Account | Material

Service Entry Sheet

Item	Amount	Quantity	O...	Purchase ...	Item	P
1	114,000.00	60	NO	S700155605	10	T

Now check purchase order no. and service entry sheet ([process mentioned in next chapter](#)).

Now simulate document before posting. Below screen will appear.

Check purchase order no. and service entry sheet before posting MIR4

Checking of Purchase order

Either by MIR4

Display Invoice Document

Go to Display Document

Invoice Document No. 3300552151

Fiscal Year 2022

Field	Remarks
Invoice Document No.	MIRO /MIR7 document no.
Fiscal Year	Year of document

Click on **display document**. Below screen will appear.

Invoice Document

Display/Change

Cancel

F12

Display Parked Invoice Document 3300552151 2022

Hide PO structure

Follow-On Documents ...

NF

Click on **Edit > Display/Change**. Below screen will appear.

Basic Data

Payment

Details

Tax

Withholding tax

Invoice date 01.10.2022

Posting Date 16.12.2022

Amount 134,520.00

Tax Amount 20,520.00

Bus.place/sectn BP23 / 6003

Other Details

Paymt terms Due immediately

Baseline Date 16.12.2022

Reference 11

INR

Calculate tax

V5 (Inp-Eligible- CGST-9...)

PO Reference

G/L Account

Material

Item	Amount	Quantity	O...	Purchase ...	Item	PO
11	114,000.00	60 NO		5700155605	10	Trar

Double Click on Purchase order no.

Or by ME23N

PO for Other Service 5700155605 Created by Praveen Kumar Singh

Document Overview On

Print Preview

Messages

PO for Other Service

5700155605

Vendor 10015353 RAKESH KUMAR

Select Document

Pur. Order

Pur. Order

Purch. Requisition

Other Document

5700155605

Quantity

1 AU

16.12.

Click on Other purchase order . Then fill Purchase order and press enter.

Below screen will pop up from both the methods-

PO for Other Service 5700155605 Created by Praveen Kumar Singh

Document Overview On Messages Personal Setting Save As Template

PO for Other Service 5700155605 Vendor 10015353 RAKESH KUMAR Doc. date 16.12.2022

Header

Item Overview

Item [10] Repairing of damaged steel tubular poles

Services Limits Material Data Quantities/Weights Delivery Schedule Delivery Invoice Conditions India Account Assignment Purchase Ord...

Line	D.	Service No.	Short Text	Initial Quantity	Un	Initial Rate	Crcy	P.. per
10			Insportation of steel tubular poles..	60	NO	1,900.00	INR	1
20				0.000		0.00	INR	0
30				0.000		0.00	INR	0
40				0.000		0.00	INR	0

Click on Item Overview to view the PO.

PO for Other Service 5700155605 Created by Praveen Kumar Singh

Document Overview On Messages Personal

PO for Other Service 5700155605 Vendor 10015353 RAKESH KUMAR Doc. date 16.12.2022

Header

S..	Itm	A	I	Material	Short Text	PO Quantity	O...	C	Deliv. Date	Net Price
	10	E	D		Repairing of damaged st...		1 AU	D	16.12.2022	114

Checking of Service entry sheet

Either by ME23N

click on Item . Then click on purchase order history.

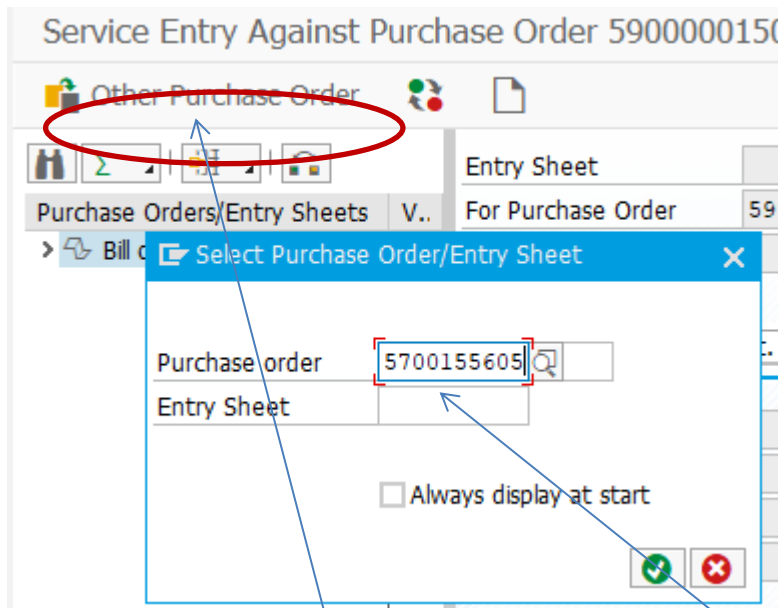
Item [10] Repairing of damaged steel tubular poles

Material Data Quantities/Weights Delivery Schedule Delivery Invoice Conditions India Account Assignment Purchase Order History

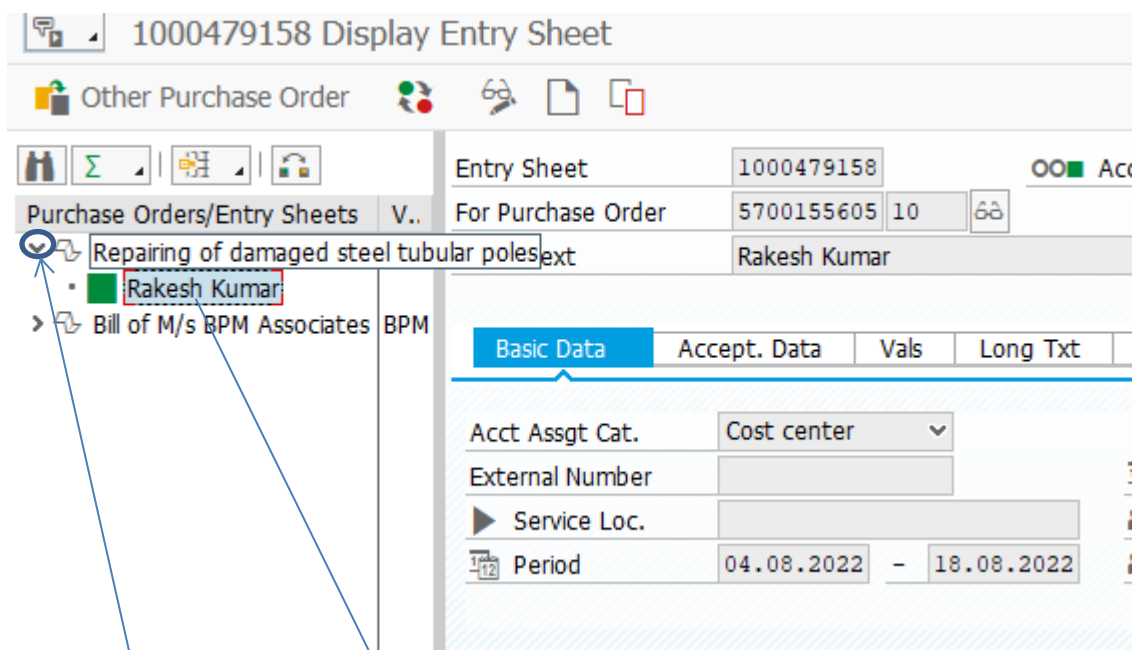
Sh. Text	MvT	Material Docume...	Tr./Ev.	Posting Date	Quantity	Amt.in loc.cur.	L.cur	Entry Sheet	Retention in Document Curren...	Item	Deliver
WE	101	9300960760	Goods receipt	16.12.2022	60	114,000.00	INR	JRD/E&M/WO/22-23	0.00	1	
WE			Goods receipt		60	114,000.00	INR				
Lerf		1000479158	Service entry	16.12.2022		114,000.00	INR		0.00		
Lerf			Service entry			114,000.00	INR				
VRe		3300552151	Parked invoice	16.12.2022	60	0.00	INR	JRD/E&M/WO/22-23	0.00	1	
VRe			Parked invoi...		60	0.00	INR				

Then click on service entry number.

Or by ML81N



Click on Other Purchase Order. Fill Purchase order no. and press enter. Below screen will appear.



Click on ">" sign. Then click on party.

Both the methods will show below screen of service entry sheet –

Entry Sheet 1000479158 OO Accepted Returns Indicator

For Purchase Order 5700155605 10 68

Short Text Rakesh Kumar

Basic Data Accept. Data Vals Long Txt History Addnl Data

Acct Assgt Cat. Cost center

External Number

Service Loc.

Period 04.08.2022 - 18.08.2022

Price Ref. 16.12.2022

PRsp. Intern.

PRsp. Extern.

Line	D..	P	C	U	Service No.	Short Text	Initial Quantity	Un	Initial Rate	Crcy	P..	per U...	Cost Center
10	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Transportation of steel tubular poles...	60	NO	1,900.00	INR	<input type="checkbox"/>	1	NCL6003304
20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			0.000		0.00	INR	<input type="checkbox"/>	0	
30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			0.000		0.00	INR	<input type="checkbox"/>	0	
40	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			0.000		0.00	INR	<input type="checkbox"/>	0	

Checking of FI document at the time of service entry

Run code ME23N

PO for Other Service 5700155605 Created by Praveen Kumar Singh

Document Overview On Print Preview Messages

PO for Other Service 5700155605 Vendor 10015353 RAKESH KUMAR

Select Document

Pur. Order 5700155605

Purch. Requisition

Other Document

Line	D..	P	C	U	Service No.	Short Text	Initial Quantity	Un	Initial Rate	Crcy	P..	per U...	Cost Center
10	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Transportation of steel tubular poles...	60	NO	1,900.00	INR	<input type="checkbox"/>	1	NCL6003304
20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			0.000		0.00	INR	<input type="checkbox"/>	0	
30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			0.000		0.00	INR	<input type="checkbox"/>	0	
40	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			0.000		0.00	INR	<input type="checkbox"/>	0	

Click on Other purchase order . Then fill Purchase order and press enter. Below screen will pop up .

PO for Other Service 5700155605 Created by Praveen Kumar Singh

Document Overview On Print Preview Messages Personal Setting Save As Template

PO for Other Service 5700155605 Vendor 10015353 RAKESH KUMAR Doc. date 16.12.2022

Header

Item Overview

Item [10] Repairing of damaged steel tubular poles

Services Limits Material Data Quantities/Weights Delivery Schedule Delivery Invoice Conditions India Account Assignment Purchase Ord...

Line	D..	Service No.	Short Text	Initial Quantity	Un	Initial Rate	Crcy	P..	per U...
10	<input type="checkbox"/>		Transportation of steel tubular poles...	60	NO	1,900.00	INR	<input type="checkbox"/>	1
20	<input type="checkbox"/>			0.000		0.00	INR	<input type="checkbox"/>	0
30	<input type="checkbox"/>			0.000		0.00	INR	<input type="checkbox"/>	0
40	<input type="checkbox"/>			0.000		0.00	INR	<input type="checkbox"/>	0

click on Item . Then click on purchase order history.

Material Data										
Sh. Text	Mvt	Material Document	Tr./Ev.	Posting Date	Quantity	Amount in loc. cur.	L. cur	Entry Sheet	Retention in Document Curren...	Item
WE	101	9300960760	Goods receipt	16.12.2022	60	114,000.00	INR	JRD/E&M/WO/22-23	0.00	1
WE			Goods receipt		60	114,000.00	INR			
Lerf		1000479158	Service entry	16.12.2022		114,000.00	INR		0.00	
Lerf			Service entry			114,000.00	INR			
VRe		3300552151	Parked invoice	16.12.2022	60	0.00	INR	JRD/E&M/WO/22-23	0.00	1
VRe			Parked invoi...		60	0.00	INR			

Then click on Goods receipt number. Following window will be displayed

Display Material Document 9300960760 - Manoj Kumar

Show Overview | Hold | Check | Post | Help

Display | Material Document | 9300960760 | 2022

General | Vendor | **Doc. info** | Delivery

Entered By: Praveen Kumar Singh
Created On: 16.12.2022 11:44:07
Transaction Code: Service Entry Sheet ML81N

FI Documents

Line	Mat. Short Text	V Qty in UnE	E...	S Loc	Cost Center	Profit Center	G/L Account	Batch	Valuation ...	M...	D Stock Type
1	Transportation of steel tubular poles fr	60	NO		NCL6003305	NCL6003	40800011			101	Unrestrict

Go to Doc. Info tab

Click on FI Documents. Below screen will open.

List of Documents in Accounting

Documents in Accounting

Doc. Number	Object type text
5000044669	Accounting document
1007196341	Controlling Document
0000943694	Funds Management doc

Separate | Original document

Double click on Accounting document and Journal entry screen will appear.

Display Document: Data Entry View

Display Currency | General Ledger View

Data Entry View

Document Number	5000044669	Company Code	NCL	Fiscal Year	2022
Document Date	16.12.2022	Posting Date	16.12.2022	Period	9
Reference	JRD/E&M/WO/22-23	Cross-Comp.No.			
Currency	INR	Texts exist	<input type="checkbox"/>	Ledger Group	

Trs	CoCd	Item	Key S	Account	Description	Amount	Profit Center	Tx	G/L Account	Assignment	DocumentNo
KBS	NCL	1	81	40800011	ConExp-Min/Res Jobs	114,000.00	NCL6003		40800011	50000446692022	5000044669
WRX		2	96	11000011	SR/IR clearing	114,000.00	NCL6003		11000011	570015560500010	5000044669

Attach document

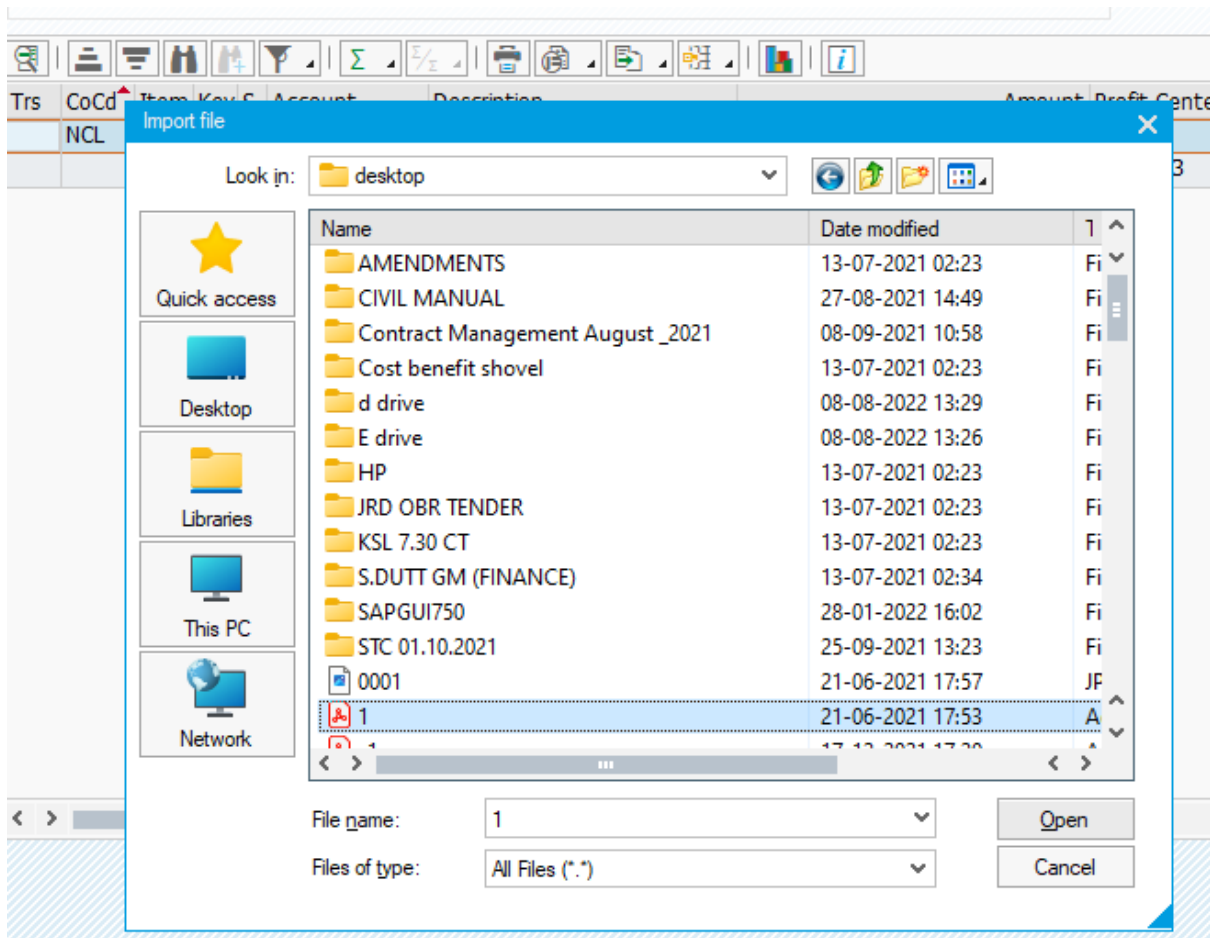
Run FB03.

Field	Remarks
Document Number	Document number
Company code	NCL
Fiscal year	Year of document

Press enter. Below screen will pop up.

Trs	CoCd	Item Key S	Account	Description	Amount	Profit Center	Tx	G/L Account	Assignment	DocumentNo
	NCL	1 40	21060061	SBI CA-4064-I	58,507.00	NCL6006		21060061	01001125082022	100112508
		2 50	21060831	AXIS GEM-65277-I	58,507.00	NCL6006		21060831	01001125082022	100112508

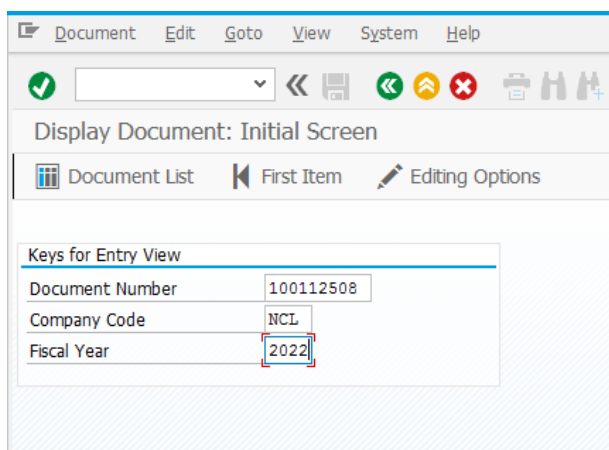
Click on side arrow of “Go to service object” >Create > HMS attachment. Below screen will appear.



Select the path of file to be attached and click on open. File will be attached.

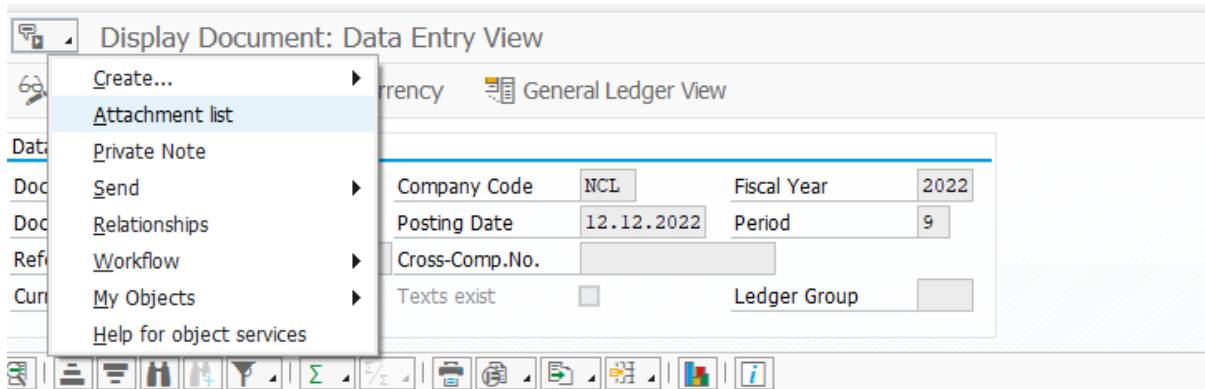
Edit/delete attached document

Run FB 03

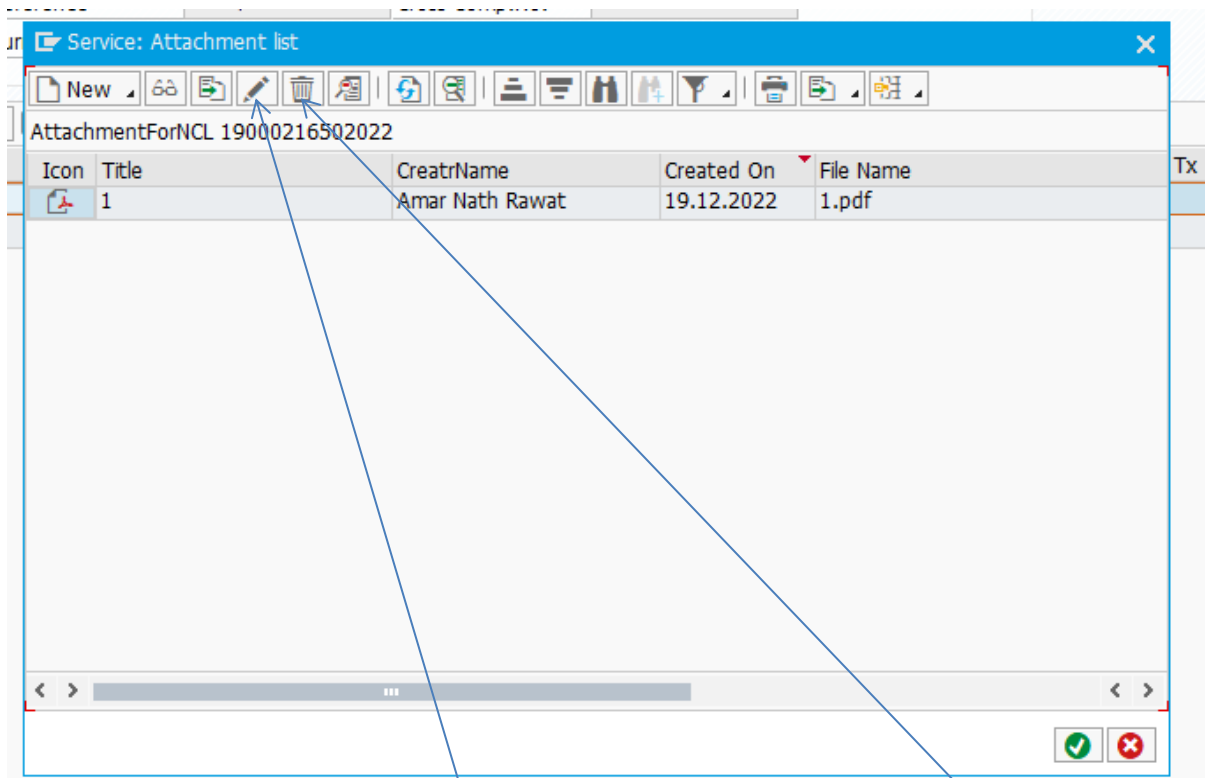


Field	Remarks
Document Number	Document number
Company code	NCL
Fiscal year	Year of document

Press enter. Below screen will pop up.



Click on side arrow of “Go to service object”>attachment list. Below screen will appear -



Select the document and click on edit to edit the document and click on delete to delete the document. Click on green button to save.

New entry

Bill Tracking Systems

Bill Tracking Systems

Company Code

Vendor

Field	Remarks
Company code	NCL
Vendor	Vendor code

Execute.

System Help

Bill Tracking System - Dashboard

Refresh New Entries Track Status Modify Forward/Receive

Search DAK Search Bill Number

Com	DAK Number	Vend Code	Vendor Name	Criteria
NCL	6221065862	10042255	RAM KRIPAL SINGH CONSTRUCTION PVT	BILLS

Click on "New Entries" tab. below screen will pop up.

Bill Tracking System - New Bill Entry

Company	Vend Code	Vendor Name	Criteria	Bill Number	Bill Date	Physically ...	Bill Amount	Departme...	Remarks
NCL	10042255	RAM KRIPAL SINGH CON...	Bills	001	19.12.2022	19.12.2022	10,000,00...	NCL6003500	

Field	Remarks
Criteria	Bills or Letter or Advance/PI as the case may be
Bill Number	Bill number
Bill date	Date of bill
Physically receipt date	Date of receipt of document
Bill Amount	Amount of bill
Bill Department	Concerned department

Click on save.

Track status

Click on track status. Below screen will appear.

Bill Tracking System - Bill Verifying

DAK Number Track Details Clear

Bill Update Status

Status

Fill DAK Number and click on "Track Details". All the details related to such DAK will appear here.

PRINT DOCUMENTS

T-Code

ZFI_FIJVPRINT- JV Print

Journal Voucher Print

Selection Input

Company Code	ncl
Fiscal Year	2022
Document Number	100074847

to

Field	Remarks
Company code	NCL
Fiscal year	Year of document
Document Number	Document number

Press on execute

SAP

Print:

Output Device: LP01

Spool Request

Name	PBFORM LP01 CNTACC_6003
Cover Page Text	
Authorization	

Spool Control

<input type="checkbox"/> Print Immediately
<input type="checkbox"/> Delete After Output
<input type="checkbox"/> New Spool Request
<input type="checkbox"/> Close Spool Request
Spool Retention: 8 Day(s)
Storage Mode: Print only

Number of Copies

Number of Copies	1
------------------	---

Cover Page Settings

SAP Cover Page	Do Not Print
Recipient	
Department	

Print Print Preview Additional Options

Ensure "LP01" is filled in output device and then click on print preview. JV will open.

ZFI_FIPRINT

Select radio button

☒ Open Item
☐ Clear Item

Selection Input

Company Code: ncl
Fiscal year: 2022
Vendor Code: to
Document Number: 5200033580

Field	Remarks
Select radio button	Open item/Clear item as per requirement
Company Code	NCL
Fiscal year	Year of document
Vendor Code	*Optional
Document Number	Document number

Print:

Output Device: **LP01** Beispieldrucker. Mit SPAD anpass

Spool Request

Name: PBFORM LP01 CNTACC_6003
Cover Page Text:
Authorization:

Spool Control

☐ Print Immediately
☐ Delete After Output
☐ New Spool Request
☐ Close Spool Request
Spool Retention: 8 Day(s)
Storage Mode: Print only

Number of Copies

Number of Copies: 1

Cover Page Settings



SAP Cover Page: Do Not Print
Recipient:
Department:

Print Print Preview Additional Options

Ensure "LP01" is filled in output device and then click on print preview. Invoice will open.

T-Code ZFI_PMTPRINT / ZFI_PMTPRINT_NCL- Payment Voucher Print

Payment Advice Print report

Type Of Payment

☒ Manual Payment
☐ Automatic Payment










Selection Input

Company Code: ncl
 Year: 2022
 Profit Center: ncl6003 to
 Document No: 1500026494 to

Field	Remarks
Type of payment	Manual or Automatic as the case may be
Company Code	NCL
Year	Year of document
Profit center	Respective profit center
Document Number	Document number

Execute. Below screen will appear.










Payment Advice Print report

SL. NO.	Party Code	Party Name	Party BANK	IFSC Code	Pay. Doc.	Value Date	Net Amount	Our. Acc.	Our IFSC	Party Acc.	Cheque No.	Date ID	SD Doc.
1	10018101	M/S RAMJI & BROTHERS	INDIAN BANK	IDIB000M752	1500026494	08.12.2022	272,944.36	10773286393	SBIN0003767	50105345140	15000264942022		

Select the document and click on print PDF.

Payment Advice Print report

Print:

Output Device: LP01 Beispieldrucker. Mit SPAD anpass

Spool Request

Name: PBFORM LP01 CNTACC_6003
 Cover Page Text:
 Authorization:

Spool Control





☐ Print Immediately
☐ Delete After Output
☐ New Spool Request
☐ Close Spool Request
 Spool Retention: 8 Day(s)
 Storage Mode: Print only

Number of Copies

Number of Copies: 1

Cover Page Settings

SAP Cover Page: Do Not Print
 Recipient:
 Department:

 Print
  Print Preview
  Additional Options
 

Ensure "LP01" is filled in output device and then click on print preview. Payment advice will open.

Company Code	ncl
Customer Bill Account Document	1700007152
Fiscal Year	2022

Field	Remarks
Company Code	NCL
Customer bill Account Document	FI document number
Fiscal year	Year of asset transfer

Click on Execute

Output Device: LP01 Beispieldrucker. Mit SPAD anpass

Spool Request

Name: PBFORM LP01 CNTACC_NCL

Cover Page Text:

Authorization:

Spool Control

☐ Print Immediately

☐ Delete After Output

☐ New Spool Request

☐ Close Spool Request

Spool Retention: 8 Day(s)

Storage Mode: Print only

Number of Copies

Number of Copies: 1

Cover Page Settings

SAP Cover Page: Do Not Print

Recipient:

Department:

Print Print Preview Additional Options

Ensure "LP01" is filled in output device and then click on print preview. Asset Invoice will open.

Dashboard For Finance

Financial Accounting

Invoice for Un-registered person Inward Supply (FI)

Credit Note - Customer

Debit Note - Customer

Debit Note - Vendor

FI Invoice

FI Invoice - Customer

FI Invoice - Vendor

Click on FI Invoice – Customer

FI Invoice - Customer

Customer Invoice Print



Selection Parameters

Company Code

NCL



Customer Bill Account Document

1800000000

Fiscal Year

2022

Bank Account

Execution Option

☐ New Template

Field	Remarks
Company code	NCL
Customer Bill account document	Document no.
Fiscal year	2022

Execute.

Similar process is for Vendor Invoice.

T-Code	ZSD_CDN_NCL – Credit and Debit Note Print
--------	--

CREDIT AND DEBIT NOTE FOR PRINT

Credit/Debit Note Document **6600004799**

☒ Display Output
☐ Download
☐ Send Mail

Enter credit / debit note no. and execute

Print:

Output Device **LP01** Beispieldrucker. Mit SPAD anpass

Spool Request

Name PBFORM LP01 ASFIN4_NCL

Cover Page Text

Authorization

Spool Control

☐ Print Immediately
☐ Delete After Output
☐ New Spool Request
☐ Close Spool Request

Spool Retention 8 Day(s)

Storage Mode Print only

Number of Copies

Number of Copies 1

Cover Page Settings

SAP Cover Page Do Not Print

Recipient

Department

Print Print Preview Additional Options

Ensure LP01 in output device and click on print preview.

Report for the Sales order Confirmation Print Out



Sales order

Sales Doc Number

3004000455

Billing Date

to

Plant Code

to



Selection Of Radio Button

- ☒ SO Print
☐ PI Print
☐ Tax Invoice Print

Selection Of Radio Button

- ☒ Display Output
☐ Download
☐ Send Mail

Field	Remarks
Sales doc Number	SO number
Selection of Radio Button	Suitable data
Selection of Radio Button	Suitable data

Execute.

TAXATION

T-Code ZFI_GSTNEW –GST report

GST Report



Report For

- ☒ Input GST Report
☐ Output GST Report

Selection Parameters

Company Code	NCL			
Fiscal Year	2022			
Document No.		to		
Posting Date		to		
Period	8	to	8	
Profit Center	NCL6003	to		
Tax Code	V1	to	V8	
Customer		to		
Vendor		to		
Section code		to		

Layout Selection

Layout

Field	Remarks
Report for	Input / Output GST report
Company code	NCL
Fiscal year	Relevant year
period	Relevant period
Profit center	Relevant profit center
Tax codes	Relevant tax codes

Execute.

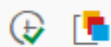
GST Input Report



Sl.No.	Fiscal Yr	Mining Area	Purch.Doc.	Reference No.	Reason	GSTIN of Supplier	Supplier Name	SAP Doc. No.	Booking Date	Party Bill No.	CI/DN Date	Reversal Posted By	Tax Code	TaxableVal	IGST Amt.	CGST Amt.	SGST Amt.	CESS Amount
16	2022	NCL6003	5800112573	SPS/22-23/187	INPUT MATERIAL	09AAPCS6138R129	SHRIDHA POWER SOLUTIONS (P) L	5200029082	02.11.2022	SPS/22-23/187	23.08.2022	ESTMINT_6003 V8		33,750.00	9,450.00	0.00	0.00	
17	2022	NCL6003	5800102762	9391055622	INPUT MATERIAL	23AAACB8433D126	BHARAT EARTH MOVERS LTD	5200028831	04.11.2022	9391055622	30.09.2022	ESTMINT_6003 V5		166.00	0.00	14.94	14.94	
18	2022	NCL6003	5800102762	9391055622	INPUT MATERIAL	23AAACB8433D126	BHARAT EARTH MOVERS LTD	5200028831	04.11.2022	9391055622	30.09.2022	ESTMINT_6003 V7		2,326.00	0.00	325.64	325.64	
19	2022	NCL6003	5800102762	9391055622	INPUT MATERIAL	23AAACB8433D126	BHARAT EARTH MOVERS LTD	5200028831	04.11.2022	9391055622	30.09.2022	ESTMINT_6003 V5		1,312.00	0.00	118.08	118.08	

T-Code ZFITDS2-Withholding Tax Report

With Holding Tax Report



- ☐ Customer
☒ Vendor

Company code	NCL	to	
Customer		to	
Vendor		to	
Profit centre	NCL6003	to	
Posting date	01.12.2022	to	19.12.2022
G/L account		to	
Section Code		to	
Section		to	
Recipient Types		to	

Field	Remarks
Customer/Vendor	As per requirement
Company code	NCL
Profit center	Relevant profit center
Posting date	As per requirement

Execute

WITH HOLDING TAX REPORT

Posting Date : 01.12.2022 to 19.12.2022
 Report Date : 19.12.2022

Company Code	Expense G/L Account	Vendor Name	PAN	Address	City	State	Profit Center	Document No.	Posting Date	Clearing Doc. No.	Clearing Date	Basic Amount(LC)	TDS Amount	% TDS Deducted	With Holding
NCL	0040800020	10062387 RA MINING PRIVATE LIMITED	AABCW7001K	GWALIOR	GWALIOR	Madhya Pradesh	NCL6003	5200034687	12.12.2022	1500026853	13.12.2022	14,452,177.68	144,522.00-	1.00	Z2
NCL	0040800020	10062387 RA MINING PRIVATE LIMITED	AABCW7001K	GWALIOR	GWALIOR	Madhya Pradesh	NCL6003	5200034687	12.12.2022	1500026853	13.12.2022	14,452,177.68	144,522.00-	1.00	Z1
NCL	0040800020	10062387 RA MINING PRIVATE LIMITED	AABCW7001K	GWALIOR	GWALIOR	Madhya Pradesh	NCL6003	5200034687	12.12.2022	1500026853	13.12.2022	14,452,177.68	289,044.00-	2.00	CA
NCL	0011000011	10062387 RA MINING PRIVATE LIMITED	AABCW7001K	GWALIOR	GWALIOR	Madhya Pradesh	NCL6003	5200034682	12.12.2022	1500026853	13.12.2022	5,864,794.97	58,648.00-	1.00	Z1
NCL	0011000011	10062387 RA MINING PRIVATE LIMITED	AABCW7001K	GWALIOR	GWALIOR	Madhya Pradesh	NCL6003	5200034682	12.12.2022	1500026853	13.12.2022	5,864,794.97	117,296.00-	2.00	CA
NCL	0011000011	10062387 RA MINING PRIVATE LIMITED	AABCW7001K	GWALIOR	GWALIOR	Madhya Pradesh	NCL6003	5200034682	12.12.2022	1500026853	13.12.2022	5,864,794.97	58,648.00-	1.00	Z2
NCL	0011000010	10005971 LARSEN AND TURBRO LTD	AAACL0140P			Maharashtra	NCL6003	5200034653	12.12.2022	1500027596	19.12.2022	517,759.00	10,356.00-	2.00	Z3


Sales Accounts

T-Code	"F-30" – Post with Clearing
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Similar like F-51

T-Code	"F-29" – Customer Down payment
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Post Customer Down Payment: Header Data

 New Item Requests

Document Date	<input type="text" value="19.12.2022"/>	Type	DZ	Company Code	NCL
Posting Date	19.12.2022	Period	9	Currency/Rate	INR
Document Number	<input type="text"/>	Translation dte	<input type="text"/>	Cross-CCode No.	<input type="text"/>
Reference	<input type="text"/>	Tax Report Date	<input type="text"/>		
Doc.Header Text	<input type="text"/>				
Trading part.BA	<input type="text"/>				

Customer

Account	<input checked="" type="checkbox"/>	Special G/L ind	<input checked="" type="checkbox"/>
Altern.comp.cde	<input type="text"/>		

Bank

Account	<input checked="" type="checkbox"/>	Business Area	<input type="text"/>
Amount	<input type="text"/>	LC amount	<input type="text"/>
Bank charges	<input type="text"/>	LC bank charges	<input type="text"/>
Value date	<input type="text"/>	Profit Center	<input type="text"/>
Other Details	<input type="text"/>	Assignment	<input type="text"/>

Field	Remarks
Document date	Relevant date
Posting date	Relevant date
Reference	suitable data
Doc. Header Text	suitable data
Vendor	
Account	Employee vendor code
Special GL ind	3 (Laptop Advance)
Bank	
Account	Out bank GL code
Amount	Advance amount
Value date	Suitable date
Profit center	Respective profit center

Press enter

Post Customer Down Payment Add Customer item

More data
 New Item
 Withholding tax

Customer ANJANI TRADERS G/L Acc

Company Code

Northern Coalfields Ltd SINGRAULI

Item 2 / Down pmnt received / 19 A

Amount INR
 ☐ Calculate tax

Bus./sectn

Disc.perc.

Disc. Amount

Order

Cost Center Real estate ☐

Asset

Profit Ctr Flow Type

Purch.Doc.

WBS Element

Contract /

Fund

Funds ctr

Cmnt item

Assignment

Sales Doc.

Oth Det

Long Texts

Field	Remarks
Amount	Advance amount
Bus./Sectn	Suitable data
Profit center	Respective profit center

Simulate and post the entry.

T-Code	"F-32"– Customer clearing
--------	----------------------------------

Fill Customer code as per requirement

Clear Vendor: Header Data

Process Open Items

Account Clearing Date Period

Company Code Currency

Open Item Selection

Special G/L Ind ☒ Normal OI

Additional Selections

- ☒ None
- ☐ Amount
- ☐ Document Number
- ☐ Posting Date
- ☐ Dunning Area
- ☐ Reference
- ☐ Document Number
- ☐ Payment Order
- ☐ Profit Center
- ☐ Collective invoice
- ☐ Document type
- ☐ Others



Field	Remarks
Account	Vendor Code
Clearing Date	Date of clearing
Company Code	NCL
Additional Selection	As per requirement

Select Additional selection

Press enter


All the document which is to be cleared as per selection criteria are open

Clear Vendor Process open items



Distribute Difference

Charge Off Difference

Editing Options

Standard

Partial Pmt

Res.Items

WH Tax

Account items 11000001 Legacy Vendor Creditors Stores & Sp

Assignment	Document...	D..	P..	Posting Date	Document...	Profit Center	INR Gross	Ca
	100022876	AB	21	31.12.2021	31.12.2021		8,163,337.66	
	100029021	SA	35	27.01.2022	27.01.2022		40,000.00-	
	100029031	SA	35	31.01.2022	31.01.2022		40,000.00-	

Select the document which is required to be cleared





Document which is not required to be cleared can remove, by double click on amount and color will be black.


Account items 11000001 Legacy Vendor Creditors Stores & Sp								
Assignment	Document...	D..	P..	Posting Date	Document...	Profit Center	INR Gross	CashDiscount
	100022876	AB	21	31.12.2021	31.12.2021		8,163,337.66	
	100029021	SA	35	27.01.2022	27.01.2022		40,000.00-	
	100029031	SA	35	31.01.2022	31.01.2022		40,000.00-	
	100029032	SA	35	31.01.2022	31.01.2022		40,000.00-	

If amount entered and assigned are tallied, then Post the document.

T-Code	VA02– Change sales order
--------	--------------------------


Change Sales Order: Initial Screen

 Sales  Item overview  Ordering party  Characteristics

Order 

Search Criteria





Purchase Order No.	<input type="text"/>
Sold-To Party	<input type="text"/>
Delivery	<input type="text"/>
Billing Document	<input type="text"/>
WBS Element	<input type="text"/>


 Search

Enter sales order no. Then press enter. Change details as required.

T-Code	VA03– Display sales order
--------	----------------------------------


Display Sales Order: Initial Screen

 Sales  Item overview  Ordering party  Characteristics

Order 

Search Criteria

Purchase Order No.	<input data-bbox="507 672 1013 712" type="text"/>
Sold-To Party	<input data-bbox="507 719 659 759" type="text"/>
Delivery	<input data-bbox="507 766 659 806" type="text"/>
Billing Document	<input data-bbox="507 813 659 853" type="text"/>
WBS Element	<input data-bbox="507 860 858 900" type="text"/>

 Search

Press enter to view sales order.

Dashboard For Finance

Financial Accounting

Invoice for Un-registered person Inward Supply (FI)
Credit Note - Customer
Debit Note - Customer
Debit Note - Vendor

FI Invoice

FI Invoice - Customer
FI Invoice - Vendor

Click on FI Invoice – Customer

FI Invoice - Customer

Customer Invoice Print

Selection Parameters

Company Code	NCL
Customer Bill Account Document	1800000000
Fiscal Year	2022
Bank Account	

Execution Option

☐ New Template

Field	Remarks
Company code	NCL
Customer Bill account document	Document no.
Fiscal year	2022

Execute.

Similar process is for Vendor Invoice.

T-Code	ZSD_CDN_NCL – Credit and Debit Note Print
--------	--

CREDIT AND DEBIT NOTE FOR PRINT

Credit/Debit Note Document **6600004799**

☒ Display Output
☐ Download
☐ Send Mail

Enter credit / debit note no. and execute

Print:

Output Device **LP01** Beispieldrucker. Mit SPAD anpass

Spool Request

Name PBFORM LP01 ASFIN4_NCL

Cover Page Text

Authorization

Spool Control

☐ Print Immediately
☐ Delete After Output
☐ New Spool Request
☐ Close Spool Request

Spool Retention 8 Day(s)

Storage Mode Print only

Number of Copies

Number of Copies 1

Cover Page Settings

SAP Cover Page Do Not Print


Recipient

Department


Print Print Preview Additional Options

Ensure LP01 in output device and click on print preview.

Update Bank Details



Please enter inputs

Customer Code 

Sales Organization

☒ Update
☐ Edit
☐ Delete
☐ Report

Click on Customer code and select the suitable option for Update/ edit/ delete/ report and execute.

T-Code

ZSD_PRINT_NCL – Sales order confirmation print Out

Report for the Sales order Confirmation Print Out



Sales order

Sales Doc Number 3004000455
Billing Date to
Plant Code to

Selection Of Radio Button

- ☒ SO Print
☐ PI Print
☐ Tax Invoice Print

Selection Of Radio Button

- ☒ Display Output
☐ Download
☐ Send Mail

Field	Remarks
Sales doc Number	SO number
Selection of Radio Button	Suitable data
Selection of Radio Button	Suitable data

Execute.

T-Code	ZSD_SO_APR – Sales order and contract work approval
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Sales order and contract work items approval

Selection Options

☒ Other Subsidiary
☐ WCL Subsidiary

Enter Details

Shipping Point/Receiving Pt

SHRO

Scheme Name

Sales Document

to

Field	Remarks
Selection Options	Other subsidiary
Shipping Point	Suitable mode of transportation

Execute and approve the data.

T-Code ZSD012_NCL – Billing report

Billing Report

Value input options

Billing document number		to	
Billing document type		to	
Customer		to	
Payer		to	
Document Date	01.12.2022	to	01.12.2022
Sales organization	NCL		
Distribution channel		to	
Plant		to	
Storage Location		to	
Sales Order		to	
RR Number		to	
RR Date		to	
Official Document Number		to	
LC Number		to	
Contract No.		to	
Legacy FSA No.		to	
Payment Method			

Select document type

☒ Tax invoice
☐ Debit note
☐ Credit note
☐ Proforma Invoice
☐ Cancel Document
☐ Scrap Invoice
☐ STO Invoice

Transport Mode

☐ All ☒ Rail ☐ Road ☐ MGR ☐ Rope ☐ Belt ☐ Multiple

Billing Document Date to

Layout

Field	Remarks
Various input options	As per requirement
Sales organization	NCL
Select document type	As per requirement
Transport mode	As per requirement

Execute.

T-Code ZSD011– Sales order Report

☒ All Sales Order
☐ Open Sales Order
☐ Closed Sales Order

Sales Organization	NCL			
Distribution Channel	ST	to		
Division	NC	to		
Area				
Sales Document Type	ZAUC	to	ZAUC	
Sales Document Number		to		
Sold-To Party		to		
Material		to		
Created From		to		
Payment Method		to		
Plant				
Reason of Rejection		to		
Program Year Month		to		
Ref document		to		
Storage Location				
Shipping Point		to		
Issue Date	01.12.2022	to	05.12.2022	
Auction Date		to		
Legacy FSA Number		to		

Field	Remarks
Selection Options	Other subsidiary
Shipping Point	Suitable mode of transportation