


<p>कोल इण्डिया लिमिटेड महारत्न कंपनी 3 तल्ला, कोर-2 प्रेमिसेस-04-एमआर, प्लॉट-ए एफ-III, एक्शन एरिया, न्यूटाउन, राजरहट, कोलकाता-700156 फोन 033-23246526, फैक्स-033-23246510 ई मेल: mviswanathan2@coalindia.in वेबसाइट: www.coalindia.in</p>		<p><b>Coal India Limited</b> <b>A Maharatna Company</b> <b>(A Govt. of India Enterprise)</b> 3rd floor, Core-2 Premises no-04-MAR, Plot no-AF-III, Action Area-1A, Newtown, Rajarhat, Kolkata-700156 PHONE; 033-2324-6526, FAX; 033-23246510 E-MAIL: mviswanathan2@coalindia.in WEBSITE: www.coalindia.in CIN: L23109WB1973GOI0228844</p>
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**Sub:- Quotation for Appointment of Scrutinizer for 46<sup>th</sup> Annual General Meeting of CIL for the year 2019-20**

Quotation is invited from Practising Company Secretaries for appointment of Scrutinizer for 46<sup>th</sup> Annual General Meeting of CIL for the year 2019-20. AGM of CIL is tentatively scheduled to be held in the last week of August' 2020.

Interested parties may send their quotation at the below mentioned address either by ordinary post/ speed post/courier/e-mail latest by **28<sup>th</sup> Feb'20** enclosing copy of Certificate of Practice, fees for undertaking the job and other terms and conditions, if any.

Heading of the envelope/email should be- **"Quotation for Appointment of Scrutinizer for 46<sup>th</sup> Annual General Meeting of CIL for the year 2019-20"**

"To

**Company Secretary**  
**Coal India Limited**  
**Company Secretariat, Core-2, Third floor**  
**Coal Bhawan, Action Area-1A, Rajarhat New town,**  
**Kolkata-700156.**  
**Phone-033-23246526**  
**Email- mviswanathan2.cil@coalindia.in"**

*M Viswanathan*  
14/2/20.  
(M. Viswanathan),  
Company Secretary