

कोल इंडिया लिमिटेड

(कंपनी महारत्न)

(उपक्रम का सरकार भारत)

"कोल भवन"

प्रेमाइज नं० 04, एमएआर प्लॉट नं० ए एफ-III

एक्शन एरिया 1ए-, न्यू टाउन, राजारहट

कोलकाता-700156 (पश्चिम बंगाल)

सीआईएन: L23109WB1973GOI028844

दूरभाष सं: 033 2324 6536

फैक्स सं: 033 2324 6527

वेबसाइट: www.coalindia.in



Coal India Limited

(A MAHARATNA COMPANY)

A Govt. of India Enterprise

"Coal Bhawan"

Premises No. 04, MAR Plot No. AF-III

Action Area-1A, New Town, Rajarhat

Kolkata-700156 (West Bengal)

CIN: L23109WB1973GOI028844

Phone: 033 2324 6536

Fax: 033 2324 6527

Website- www.coalindia.in

(An ISO 9001:2015, ISO 14001:2015 and ISO 50001:2011 Certified Company)

संदर्भ: CIL/C-5A/AW/Holidays/2024/543

दिनांक: 19/12/2023

कार्यालय आदेश/Office Order

The office of Coal India Limited at Kolkata will observe the following Holidays during the calendar year 2024.

Paid Holidays to be observed in CIL HQ during 2024			
S. No.	Holiday	Date	Day of week
1	Netaji's Birth Day	23 rd January	Tuesday
2	Republic Day	26 th January	Friday
3	Saraswati Puja	14 th February	Wednesday
4	Holi/ Doljatra	25 th March	Monday
5	Good Friday	29 th March	Friday
6	May Day	1 st May	Wednesday
7	Id-ul-Zuha (Bakrid)	17 th June	Monday
8	Independence Day	15 th August	Thursday
9	Mahatma Gandhi's Birthday	2 nd October	Wednesday
10	Durga Puja/Maha Saptami	10 th October	Thursday
11	Durga Puja Maha Astami/Maha Nabami	11 th October	Friday
12	Lakshmi Puja	16 th October	Wednesday
13	Diwali/Kali Puja	31 st October	Thursday
14	Chhat Puja	7 th November	Thursday
15	Birth Day of Guru Nanak	15 th November	Friday
16	Christmas Day	25 th December	Wednesday

Birth Day of Dr B.R.Ambedkar (14th April) is falling on Sunday during the year 2024. CIL (HQ) is closed on Sunday. Hence, not included in the above list. However, it shall be observed at CIL (HQ).

Total 16 (sixteen) Paid Holidays + any 2 (two) Restricted Holidays

In addition to the above, each employee is allowed to avail any two of the Restricted Holidays as mentioned overleaf with prior approval of the respective sanctioning authority.

Restricted Holiday to be observed in CIL HQ Kolkata during 2024 (Any TWO)			
S. No.	Restricted Holiday	Date	Day of week
1	New Year's Day	1 st January	Monday
2	Birthday of Swami Vivekanand	12 th January	Friday
3	Magha Bihu/Pongal	15 th January	Monday
4	Birthday of Swami Dayanand Saraswati	6 th March	Wednesday
5	Maha Shivratri	8 th March	Friday
6	Jamat-UI-Vida	5 th April	Friday
7	Chaitra Sukladi/Gudi Padava/ Ugadi/Cheti Chand	9 th April	Tuesday
8	Id-ul-Fitr*	11 th April	Thursday
9	Vaisakhi/ Vishu	13 th April	Saturday
10	Ram Navami	17 th April	Wednesday
11	Birthday of Guru Rabindranath Tagore	8 th May	Wednesday
12	Buddha Purnima	23 rd May	Thursday
13	Muharram	17 th July	Wednesday
14	Raksha Bandhan	19 th August	Monday
15	Janmashtmi	26 th August	Monday
16	Ganesh Chaturthi	7 th September	Saturday
17	Milad-un-nabi or Id-e-Milad (Birthday of Prophet Mohammad)	16 th September	Monday
18	Durga Puja/Maha Shashti	9 th October	Wednesday
19	Durga Puja Dasami/Dusshera	12 th October	Saturday
20	Gowardhan Puja	2 nd November	Saturday
21	Day after Bhratridwitya	4 th November	Monday
22	Additional Day for Chhat Puja	8 th November	Friday
23	Christmas Eve	24 th December	Tuesday

*Subject to change depending upon appearance of moon

This issues with the approval of the Competent Authority.

गौतम बनर्जी
(गौतम बनर्जी)

महाप्रबन्धक (श्रम श. एवं औ.सं.)

वितरण (By email):

- 1) ED (Coordination)/TS to Chairman, CIL HQ
- 2) TS to Director (P&IR)/Director (F)/Director (M)/ Director (T)/ Director (BD), CIL HQ
- 3) All Departmental / Divisional / Wing heads, CIL HQ
- 4) General Manager (System), CIL (HQ) Kolkata- with a request to upload the list on CIL's website.
- 5) GM, CIL Delhi /RSM, RSO Mumbai
- 6) General Secretary, CMOKS/ CMALEU/CMC, CIL HQ Kolkata

For kind information to:

- 1) Director (Personnel)- ECL, BCCL, CCL, MCL, NCL, WCL, SECL
- 2) Director (Technical/CRD), CMPDIL
- 3) General Manager, NEC Margherita