

कोल इंडिया लिमिटेड

(कंपनी महाराज)

(उपक्रम का सरकार भारत)

“कोल भवन”

प्रेमाइज़ नं० 04, एमएआर प्लॉट नं० ए एफ-III

एक्शन एरिया 1ए-, न्यू टाउन, राजारहट

कोलकाता-700156 (पश्चिम बंगाल)

सीआईएन: L23109WB1973GOI028844

दूरभाष सं: 033 2324 6536

फैक्स सं: 033 2324 6527

वेबसाइट: www.coalindia.in



Coal India Limited

(A MAHARATNA COMPANY)

A Govt. of India Enterprise

“Coal Bhawan”

Premises No. 04, MAR Plot No. AF-III

Action Area-1A, New Town, Rajarhat

Kolkata-700156 (West Bengal)

CIN: L23109WB1973GOI028844

Phone: 033 2324 6536

Fax: 033 2324 6527

Website- www.coalindia.in

(An ISO 9001:2015, ISO 14001:2015 and ISO 50001:2011 Certified Company)

संदर्भ: CIL/C-5A/AW/Holidays-Rohini/2024/ **544**

दिनांक: 19/12/2023

कार्यालय आदेश/Office Order

The non-executive employees working 6 (six) days per week in Operation/Maintenance dept. and Medical Unit under General Manager (Civil)/Dy CMO, CIL respectively or under Administration dept. **at Rohini Housing Complex, Ultadanga, Kolkata** will observe the following Holidays during the calendar year 2024:

Paid Holidays to be observed in Rohini Housing Complex during 2024			
S. No.	Holiday	Date	Day of week
1	Netaji's Birth Day	23 rd January	Tuesday
2	Republic Day	26 th January	Friday
3	Holi/ Doljatra	25 th March	Monday
4	Good Friday	29 th March	Friday
5	May Day	1 st May	Wednesday
6	Id-ul-Zuha (Bakrid)	17 th June	Monday
7	Independence Day	15 th August	Thursday
8	Mahatma Gandhi's Birthday	2 nd October	Wednesday
9	Durga Puja/Maha Saptami	10 th October	Thursday
10	Durga Puja Maha Astami/Maha Nabami	11 th October	Friday
11	Durga Puja Dasami/Dusshera	12 th October	Saturday
12	Lakshmi Puja	16 th October	Wednesday
13	Diwali/ Kali Puja	31 st October	Thursday
14	Chhat Puja	7 th November	Thursday
15	Birth Day of Guru Nanak	15 th November	Friday
16	Christmas Day	25 th December	Wednesday

Total 16 (sixteen) Paid Holidays + any 2 (two) Restricted Holidays

In addition to the above, each employee is allowed to avail any two of the Restricted Holidays as mentioned overleaf with prior approval of the respective sanctioning authority.

गौतम

Restricted Holiday to be observed in Rohini Housing Complex during 2024 (Any TWO)			
S. No.	Restricted Holiday	Date	Day of week
1	New Year's Day	1 st January	Monday
2	Birthday of Swami Vivekanand	12 th January	Friday
3	Lohri	13 th January	Saturday
4	Magha Bihu/Pongal	15 th January	Monday
5	Saraswati Puja	14 th February	Wednesday
6	Birthday of Swami Dayanand Saraswati	6 th March	Wednesday
7	Maha Shivratri	8 th March	Friday
8	Jamat-Ul-Vida	5 th April	Friday
9	Chaitra Sukladi/Gudi Padava/ Ugadi/Cheti Chand	9 th April	Tuesday
10	Id-ul-Fitr*	11 th April	Thursday
11	Vaisakhi/ Vishu	13 th April	Saturday
12	Ram Navami	17 th April	Wednesday
13	Birthday of Guru Rabindranath Tagore	8 th May	Wednesday
14	Buddha Purnima	23 rd May	Thursday
15	Muhharam	17 th July	Wednesday
16	Raksha Bandhan	19 th August	Monday
17	Janamashtami	26 th August	Monday
18	Ganesh Chaturthi	7 th September	Saturday
19	Milad-un-nabi or Id-e-Milad (Birthday of Prophet Mohammad)	16 th September	Monday
20	Durga Puja/Maha Shashti	9 th October	Wednesday
21	Gowardhan Puja	2 nd November	Saturday
22	Day after Bhratridwitya	4 th November	Monday
23	Additional Day for Chhat Puja	8 th November	Friday
24	Christmas Eve	24 th December	Tuesday

*Subject to change depending upon appearance of moon

This issues with the approval of the Competent Authority.

गौतम बनर्जी
(गौतम बनर्जी)
महाप्रबन्धक (श्रम श. एवं औ.सं.)

वितरण (By email):

- 1) ED (Coordination)/TS to Chairman, CIL HQ
- 2) TS to Director (P&IR)/Director (F)/Director (M)/ Director (T) / Director (BD), CIL HQ
- 3) General Manager (Admin)/General Manager (Civil)/Dy. CMO, CIL HQ
- 4) All Departmental / Divisional / Wing heads, CIL HQ
- 5) General Manager (System), CIL (HQ) Kolkata- with a request to upload the list on CIL's website.
- 6) General Secretary, CMOKS/ CMALEU/ CMC CIL HQ Kolkata