

Email

COM SEC

Fwd: Notice of the 51st Annual General Meeting and Integrated Annual Report for FY 2024-25 of Coal India Limited to be held on Thursday, the 28th August 2025 at 11:00 a.m. (IST), through "VC" / "OAVM"

From :

Fri, Aug 29, 2025 11:29 AM

Subject : Fwd: Notice of the 51st Annual General Meeting and Integrated Annual Report for FY 2024-25 of Coal India Limited to be held on Thursday, the 28th August 2025 at 11:00 a.m. (IST), through "VC" / "OAVM"

3 attachments

To : COM SEC <comsec2.cil@coalindia.in>

----- Forwarded message -----

From: <evoting@nsdl.com>

Date: Fri, 22 Aug 2025, 21:29

Subject: Notice of the 51st Annual General Meeting and Integrated Annual Report for FY 2024-25 of Coal India Limited to be held on Thursday, the 28th August 2025 at 11:00 a.m. (IST), through "VC" / "OAVM"

To: <comsec2.cil@coalindia.in>



COAL INDIA LIMITED

A Maharatna Company

CIN: L23109WB1973GOI028844

Registered office-Coal Bhawan, Premises No-04 MAR, Plot No-AF-III,

[Action Area-1A, New town, Rajarhat, Kolkata-700156](#)

Tel No-033-23245555

Date: 22.08.2025

Dear RANJIT KUMAR SINGH,

Ref: Folio No. / DP-Client ID: :

We are pleased to inform you that the **51st Annual General Meeting ('AGM')** of the Members of Coal India Limited is scheduled to be held on **Thursday, 28th August 2025 at 11:00 A.M. (IST)** through two-way Video Conferencing ('VC') facility / Other Audio Visual Means ('OAVM'). The Notice of the 51st AGM is enclosed herewith. Notice of 51st AGM is enclosed herewith and can also be downloaded from the below links. Integrated Annual Report and Business Responsibility and Sustainability Report for the FY 2024-25 can be downloaded from the below link. The same is also available on the websites of National Securities Depository Limited ('NSDL') at www.evoting.nsdl.com and the Stock Exchanges i.e. BSE and NSE at www.bseindia.com and www.nseindia.com, respectively.

Integrated Annual Report for FY 2024-25	51st AGM Notice	BRSR for FY 2024-2025
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The Ministry of Corporate Affairs, Government of India ('MCA') has vide its circular No. 9/2024 dated 19th September, 2024, read with circulars issued earlier on the subject (collectively referred to as 'MCA Circulars') had permitted holding of the AGM through ('VC / OAVM') facility on or before 30th September 2025. The Securities and Exchange Board of India ('SEBI') also vide its Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated 3rd October, 2024 read along with various other circulars ('SEBI Circulars') has provided certain relaxations from compliance with certain provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations'). In compliance with these Circulars, provisions of the Act and SEBI Listing Regulations, the AGM of the Company is being conducted through VC/OAVM facility, without the physical presence of Members at a common venue.

Pursuant to the provisions of Section 108 of the Act read with Rule 18 & Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended), the Secretarial Standard on General Meetings issued by Institute of Company Secretaries of India (ICSI) and Regulation 44 of SEBI LoDR 2015 as amended and the MCA Circulars, the Company is providing the facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM and for this purpose, it has appointed NSDL to facilitate voting through electronic means. Accordingly, the facility for casting votes by a member using remote e-Voting system before the AGM as well as remote e-Voting during the AGM will be provided by NSDL. The remote e-Voting facility would be available during the following period:

Commencement of e-Voting	From 9.00 a.m. (IST) on Saturday, 23.08.2025
End of e-Voting	Upto 5.00 p.m. (IST) on Wednesday, 27.08.2025

During this period, Members holding shares either in physical form or in dematerialized form as on **21.08.2025 ('Record/Cut-Off date')** may cast their vote by remote e-Voting before the AGM. The remote e-Voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the Member, he / she shall not be allowed to change it subsequently. The voting rights of the Members shall be in proportion to their share of the paid-up equity share capital of the Company as on the Record/Cut-Off date i.e., 21.08.2025.

Members will be provided with the facility for remote e-voting during the VC/OAVM proceedings at the AGM. Those Members participating at the AGM who have not already cast their vote by remote e-Voting before the Meeting, will be eligible to exercise their right to vote during such proceedings of the AGM. Members who have cast their vote on resolution(s) by remote e-Voting prior to the AGM will also be eligible to participate at the AGM through VC/OAVM but shall not be entitled to cast their vote on such resolution(s) again.

Board of Directors of Coal India Limited at their meeting held on 7th May 2025 inter alia, has recommended the payment of Final Dividend @ 5.15/-per equity share having face value of Rs. 10/- each for the FY 2024-25 subject to the approval of the shareholders at the 51st AGM of Coal India Limited. The dividend, as recommended by the Board will be paid to shareholders holding equity shares of the Company, either in electronic or in physical form as on **Thursday, 21st August 2025**, i.e., Record Date.

In compliance with applicable tax regulations and with a view to improving efficiency, security, and ease of document submission, we wish to inform all the shareholders that going forward, all documents and declarations pertaining to tax on dividend — including but not limited to Forms 15G/15H, Certified copies of PAN and Tax-Residency Certificates and documents under Rule 37BA — shall be submitted through our designated web portal. The web portal has been designed to ensure secure transmission of all sensitive information and to provide a convenient and user-friendly interface for uploading the required documents by the shareholders.

The Tax Portal may be accessed at CIL website under Investor tab [<https://taxportal.coalindia.in>] The Tax Portal shall remain open from Wednesday, 27th Aug'2025 till Wednesday, 3rd Sept'2025 However, as an interim measure, in case you experience any technical issues or are unable to access the portal for any reason, you may submit these documents by email at [cil.taxdoc@coalindia.in] during the above-mentioned period. It is requested to kindly complete the submission of all tax-related documents on or before Wednesday, 3rd Sept'2025 to facilitate timely processing and avoid higher tax deduction at source on dividend payouts.

No communication on the tax determination/deduction other than by ways other than as mentioned above and/or post the cut-off date shall be entertained. The Company reserves the right to reject the documents in case of any discrepancy or if the documents are found to be incomplete. In case the tax on said Dividend is deducted at a higher rate in absence of receipt of the aforementioned details/documents, there would still be an option available to file the return of income and claim an appropriate refund, if eligible, but no claim shall lie against the Company for such taxes deducted.

Detailed procedure for remote e-Voting before the AGM/ remote e-Voting during the AGM is provided in the Notes to the Notice of the AGM.

Instructions for Members for Attending the AGM Through VC / OAVM are as under:

1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-voting system. Members may access by following the steps mentioned above for Access to NSDL e-voting system. After successful login, you can see link of "VC/OAVM link" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-voting or have forgotten the User ID and Password may retrieve the same by following the remote e-voting instructions mentioned in the notice to avoid last minute rush.
2. Facility of joining the AGM through VC / OAVM shall open 30 minutes before the time scheduled for AGM and will be available for Members on first come first served basis.
3. Members are encouraged to join the Meeting through Laptops for better experience.
4. Further Members are requested to allow Camera access on their devices and use Internet with a stable connection to avoid any disturbance during the meeting.
5. Members facing any technical issue in login before / during the AGM can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000.
6. Members who would like to express their views/ask questions as a speaker at the Meeting may pre-register themselves by sending a request from their registered e-mail address mentioning their names, DP ID and Client ID/folio number, PAN and mobile number at complianceofficer.cil@coalindia.in latest **by 18th August' 2025 (5.00 p.m. IST)**. Only those Members who have pre-registered themselves as a speaker will be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.
7. Members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.

Pursuant to Investor Education and Protection Fund Authority ("IEPFA"), Ministry of Corporate affairs ("MCA") letter dated July 16, 2025, the Company has started a **100** days campaign titled "**Saksham Niveshak**". During this campaign, all the shareholders who have not claimed their Dividend or have not updated their KYC & nomination details or face any issues related to unclaimed dividends may write to the Company's Registrar and Transfer Agent ("RTA") i.e. M/s. Alankit Assignments Limited at their address 4E/2_Jhandewalan_Extension_New_Delhi_-110055 -email: rta@alankit.com and further e-mail to company at: complianceofficer.cil@coalindia.in

Shareholders may further note that this campaign has been started specifically to approach shareholders to update their KYC, bank mandates, Nominee, contact details etc. and claim their unpaid/unclaimed Dividend in order to avoid their dividend amount from being transferred to the IEPFA.

We look forward to your support and participation in the AGM.


Yours faithfully,

For Coal India Limited

Sd/-

B P Dubey

Company Secretary

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267 KB
