


<p>कोल इण्डिया लिमिटेड महारात्र कंपनी 3 तल्ला, कोर-2 प्रेमिसेस-04-एमआर, प्लॉट-ए एफ-III, एक्शन एरिया, न्यूटाउन, राजरहट, कोलकाता-700156 फोन 033-23246526, फैक्स-033- 23246510 ई मेल: <a href="mailto:mviswanathan2.cil@coalindia.in">mviswanathan2.cil@coalindia.in</a> वेबसाइट: <a href="http://www.coalindia.in">www.coalindia.in</a></p>		<p><b>Coal India Limited</b> <b>A Maharatna Company</b> <b>(A Govt. of India Enterprise)</b> 3rd floor, Core-2 Premises no-04-MAR, Plot no-AF-III, Action Area-1A, Newtown, Rajarhat, Kolkata-700156 PHONE; 033-2324-6526, FAX; 033-23246510 E-MAIL: <a href="mailto:mviswanathan2.cil@coalindia.in">mviswanathan2.cil@coalindia.in</a> WEBSITE: <a href="http://www.coalindia.in">www.coalindia.in</a> CIN: L23109WB1973GOI0228844</p>
---	---	---

**Sub: Quotation for Appointment of Agency for remote e-voting, VC facility & other ancillary activities for 48<sup>th</sup> Annual General Meeting for 2021-22.**


Section 108 of Companies Act 2013 and Rule 20 of the Companies (Management and Administration) Rules 2014 as amended by Companies (Management and Administration) Amendment Rules 2015 stipulates that listed company and companies having not less than 1000 members shall provide to its members the facility to exercise their right to vote on resolutions proposed to be considered in general meeting by remote E-voting.

Accordingly, you are requested to provide quotation for remote e-voting, VC facility & other ancillary activities for 48<sup>th</sup> Annual General Meeting for 2021-22 of Coal India Ltd. either by e-mail/speed post/courier by **19<sup>th</sup> May' 2022**. The entity should have Standardization Testing and Quality Certification (STQC) certificate issued by MEITY. The number of shareholders as on 15.04.2021 is 12.69 lakhs.

Heading of the envelope/email may be- "Quotation for Appointment of Agency for remote e-voting, VC facility & other ancillary activities in the below mentioned format for 48<sup>th</sup> Annual General Meeting for 2021-22"

Sl. No	Particulars	Amount (in Rs)	GST	Total
1	E-voting including sending Annual Report & Accounts to shareholders			
2	VC facility including recording and transcript of AGM			
3	Webcasting of AGM(link of webcast of AGM will be provided in CIL website for general public)			

**"To**  
**Company Secretary**  
**Coal India Limited**  
**Company Secretariat, Core-2, Third floor**  
**Coal Bhawan, Action Area-1A, Rajarhat New town,**  
**Kolkata-700156.**  
**Phone-033-23246526**  
**Email- [mviswanathan2.cil@coalindia.in](mailto:mviswanathan2.cil@coalindia.in)"**

  
 (M. Viswanathan),  
 Company Secretary