



E - WASTE MANAGEMENT POLICY



COAL INDIA LIMITED

A Maharatna Company

A. Scope

This policy may be called “**E waste policy of Coal India Limited - 2019**”. This policy will be applicable to Coal India Limited (CIL) and its subsidiary companies in India. It shall come into force from the date of its approval & circulation thereof.

B. Policy Statement

‘E-waste’ means electronics and electrical equipment, whole or in part discarded as waste by consumer as well as rejects from manufacturing, refurbishment and repair process.

CIL is committed to protect the Environment pollution through proper disposal of wastes generated from used electrical/electronic devices, and bringing awareness among all its stakeholders for continual improvement in environmental performance ensuing the best practices. CIL need to meet demanding standards of E-Waste management in all aspects in operations.

C. Objectives and Strategies

With pervasive use of electrical and electronic equipment’s in our daily operations, disposal of electrical and electronic equipment’s/items is increasingly posing a threat to our environment comprising health aspects. Thus there is a need to handle such disposals - referred to as “E-Waste” - in a responsible manner in line with emerging best practices and standards. The lifecycle of all E-waste equipment’s/items spanning from acquisition to disposal shall be managed in a manner which conforms to environmental norms as notified in the E-Waste (management) Rule 2016 & its amendments.

D. CIL is Committed to:

1. Ensure environmentally sound disposal /management of electronic & electrical waste.
 2. Abide by major applicable Legislations, Codes, Standards and requirements for effective management of E waste and its procedures as notified in the E-Waste (management) Rule 2016 & its amendments.
 3. Take all requisite action to identify and segregation of all (Mentioned in Schedule - I) E-Waste
 4. All Necessary data’s available within the electoral peripheral identified must backup/ destroyed before declaring it as e waste.
 5. All P&M items are required to be surveyed off before declaring e waste. Other items will be declared as e waste after completion of prescribed life or useful life whichever is more.
 6. Take all necessary actions to ensure safe storage of e waste.
 7. Maintain Mandatory records relevant to the E- waste generated / handled and channelized in common format and make also available such records for scrutiny by concerned Authorities /Agencies/SPCB/CPCB.
 8. E waste once identified should be disposed within 180 days through, preferably govt. authorized agencies. Depending upon the lot size, the concerned authority may decide by recording whether to arrange for disposal or wait for the lot to be further increased by adding subsequent deposits of e waste as generated in different store/location.
- OR, Ensure that E waste generated is channelized through collection center or Dealer of Authorized Producer or Dismantler or Recycler or through the designated take back service provider of the producer to authorized Dismantler or Recycler.
9. Disposal of the items such as Walkie-Talkie/ wireless set will be taken up after compliance of guidelines issued by Government.
 10. Generate awareness within the organization on E-waste policy and procedures.

E. Implementation

Disposal action of all E – waste items lies with E - Waste Committee consisting Environment Department, User Departments, Material Management, Finance Department & Administrative Department.

- F. This guideline may be reviewed and revised every 5 years to incorporate the changes in National / State relevant policies, Acts etc,

G. SCHEDULE - I

Categories of electrical and electronic equipment including their components consumables, parts and spares covered under this policy.

Sl. No	Category	Item
i) Information technology & telecommunication equipment.		
1	Computers	Server / Desktop computer (CPU, Monitor, Keyboard and Mouse), Laptop, Notebook, Dumb terminal, etc. or similar type items
2	Printer & accessories	Printer, Scanner, Printer, Cartridge, Copying M/c etc. or similar type items
3	Network equipment's	Routers, Switches, Patch panel, Modem, Converter, VSAT equipment, etc. or similar type items
4	IT accessories	TV Tuner box, Floppy, CD and DVD, Pen Drive, External Hard disk, External CD / DVD writer, DAT Drive, Speaker, Laptop Hand Held device, VC equipment's, Data Cartridge, Electronics type writer, Telex, Cameras etc. or similar type items
5	Telephones	Telex, Telephones, Telephone exchanges, Pay Telephones, Cordless Telephones, Cellular Telephones, etc. or similar type items
6	Associated electrical items	Power cable, Data cable, UPS, etc. or similar type items ,
7	Associated electrical/electronic items of P&M).	All type of Control Cards / devices, PCB, amplifier rectifier, etc. or similar type items
ii) Consumer electrical & electronics		
8	Other electrical Items	Television sets, Refrigerator, Air conditioners (excluding centralized Air conditioning Plant), Florescent and other Mercury containing Lamps , Electronics based medical equipment's, all type of batteries excluding Lead acid batteries etc. or similar type items ,
9	Laboratory & monitoring	All type Air, Water monitoring & Laboratory equipment or similar type items .

Note: The E-Waste Policy has been approved by CIL Board in 399th CIL Board Meeting held on 11th Feb. 2020
