

कोल इण्डिया लिमिटेड

संसदीय मामले

कोलकाता- 700156

दूरभाष सं.. 033-2324 6616

फेक्स - 033-2324 4121

ईमेल - gmpad.cil@coalindia.in



COAL INDIA LIMITED

Parliamentary Affairs Division

Premises No.04 MAR, Plot No. AF-III

Action Area - 1A, New Town, Rajarhat

Kolkata - 700156

Phone No. 033-2324 6616

Fax No. 033-2324 4121

E-Mail - gmpad.cil@coalindia.in

Ref. No. CIL/PAD/Circular/WS-21/ 278

Date -23.11.2021

To

All GMs / HoDs

CIL Hq, Kolkata.

All TS to CMD,

(ECL, BCCL, CCL, MCL, SECL, WCL, NCL, CMPDI)

Sub : Timely reply to Parliament Questions.

Sir,

Please refer to the Chairman's Order no. CIL/PAD/WS(21)/Ch.Order/277, dtd.23.11.21 regarding "Arrangement for timely reply of Parliament Questions during the Parliament Winter Session, 2021. You may kindly note the MoC directives regarding submission of replies to Parliament question to the Ministry at least 4 days before the due date of reply.

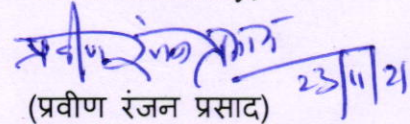
You are, therefore, requested to send the Approved reply to the Admitted PQ **at-least 5 days** before the due date of reply to the Concerned Deptt., CIL and PAD, CIL so that the compiled reply can be sent to MoC within the stipulated timeline.

Further, it is also requested to **prepare reply to all the Provisional Admitted PQ as soon as distributed to your department / subsidiaries and same may please be emailed to PAD, CIL.**

Matter may be treated as most URGENT.

Encl. as above

Yours faithfully,


(प्रवीण रंजन प्रसाद) 23/11/21

महाप्रबन्धक (संसदीय मामले)

Distribution-

1. Director (P&IR), CIL - for kind information please.
2. ED(Coord.), CIL
3. GM (NEC), Guwahati, Assam
4. Co. Secy. / GM / PAD Nodal (ECL,BCCL,CCL,WCL,SECL,NCL,MCL,CMPDI)

कोल इण्डिया लिमिटेड
संसदीय मामले
कोलकाता- 700156
दूरभाष सं.. 033-2324 6639
फेक्स - 033-2324 4121



COAL INDIA LIMITED
Parliamentary Affairs Division
Premises No.04 MAR, Plot No. AF-III
Action Area - 1A, New Town, Rajarhat
Kolkata - 700156
Phone No. 033-2324 6639
Fax No. 033-2324 4121
E-Mail - gmpad.cil@coalindia.in

Ref. No. CIL/PAD/WS(21)/Ch.Order/277

Date - 23.11.2021

OFFICE ORDER

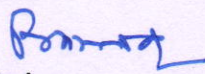
ARRANGEMENT FOR TIMELY REPLY OF PARLIAMENT QUESTIONS
DURING THE PARLIAMENT (WINTER) SESSION, 2021.

It has been informed by Ministry of Coal that 255th Session of the Rajya Sabha and 7th Session of 17th Lok Sabha is scheduled to be held from 29th November, 2021 to 23rd December, 2021. Ministry of Coal has been allotted **Monday** and **Wednesday** as sitting days for the Rajya Sabha and Lok Sabha respectively (copy of calendar of sitting is enclosed).

As directed by Ministry of Coal, replies to Parliament Questions should reach to the Ministry at least 4 days before the due date of reply so that all the Concerned Section in MoC can get their answers duly approved by the Hon'ble Minister of Coal two days in advance. It is also requested to prepare the reply/answer to the questions at provisionally admitted stage. To ensure this, the following instructions should be followed: -

- (i) Reply related to particular Subsidiary Company shall be approved by the **Director / CMD** of concerned Subsidiary and sent in time to GM(PAD), CIL through e-mail at gmpad.cil@coalindia.in & padcil@gmail.com in word/excel document.
- (ii) Reply involving different Subsidiary Companies shall be sent to the concerned HoDs of CIL for compilation. The compiled reply is to be approved by the **concerned Director** and shall be sent to GM (PAD), CIL in soft form by mail.
- (iii) Reply to the Starred Question needs approval of the undersigned.
- (iv) Nodal Officers / HoDs of CIL and the Nodal Officers of the Subsidiary Company responsible for reply to Parliament Questions shall ensure that they are available in the office on all working days for extended hours including Saturdays and Sundays / Holidays (if required). FAX & E-mail services of CIL Kolkata, CIL New Delhi office and Subsidiary Company shall remain open till late in the evening including Saturdays and also on Sundays / Holidays from 24th November, 2021 till end of the session.

Encl. : As above


Chairman
Coal India Limited

Distribution-

CMDs - ECL, BCCL, CCL, WCL, SECL, NCL, MCL, CMPDIL
Dir (Technical) / Dir (P&IR) / Dir (Marketing) / Dir (Finance) CIL, Kolkata
CVO, CIL, Kolkata
All HODs of CIL (Hqrs) / GM(Admn), CIL Hqt., Kolkata & GM, New Delhi
GM, NEC, Guwahati, Assam

**Ministry of Coal
(Parliament Section)**

Shastri Bhawan, New Delhi -1
November 18, 2021

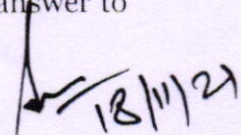
Subject: Sitting of Rajya Sabha and Lok Sabha - Timely submission of the reply to the Parliament Question pertaining to Ministry of Coal.

The 255th Session of Rajya Sabha and 7th Session of 17th Lok Sabha are scheduled to be held from 29th November, 2021 to 23rd December, 2021.

2. The days/dates allotted to the Ministry of Coal for answering the Questions are as under:

Sl. No.	House/ Group	Date of Sitting & Days
(i)	Rajya Sabha (Group-I)	29.11.2021(Monday) 06.12.2021(Monday) 13.12.2021 (Monday) 20.12.2021(Monday)
(ii)	Lok Sabha (Group-C)	01.12.2021 (Wednesday) 08.12.2021(Wednesday) 15.12.2021 (Wednesday) 22.12.2021 (Wednesday)

3. All the concerned Sections in MoC are requested to get their answers duly approved by the Hon' ble Minister of Coal two days in advance, before the day on which the questions are due for reply. Further, it is also requested to prepare the reply /answer to the Questions at provisionally admitted stage.


(Prem Singh)
Section Officer (Parl.)
IC- 253

All officers/Sections in the Ministry of Coal

Copy for information to:

PS to Hon'ble Minister of Coal
PS to Hon'ble MoS for Coal
PPS to Secretary (Coal)
PPS to Additional Secretary
PPS to Additional Secretary (MN)
Chairman, CIL
CMD, NLCIL
CMD, SCCL
E-Office Notice Board