



**Coal India Limited**  
**A MAHARATNA COMPANY**  
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Ref. No.CIL:XI(D):04135:2020: 25240

Dated 26<sup>th</sup> June'2020

To  
GM (CMC),  
Coal India Limited,  
1<sup>st</sup> Floor, New Town,  
Rajarhat, Kolkata-700156

Sub:-Minutes of 231st FD's Meeting held on 19<sup>th</sup> June'2020.

Reproduced below is the relevant extracts from the minutes of 231<sup>st</sup> Functional Directors Meeting of Coal India Limited held on 19<sup>th</sup> June'2020 at CIL (H/Q), Kolkata with regard to the following item:-

**ITEM NO.231.04**

**Sub: Updation of Contract Management Manual, Manual of Civil Engineering Works and e-Procurement Guidelines for works and Services.**

231.04 After detailed deliberations, FDs advised to delete Chapter 1. i.e. Item rate contract and Chapter 5 i.e. Registration of Contractors from CMM Manual as brought out in the agenda note as they are not required.

However, FDs advised to maintain Chapter 4 i.e. Post Award Management and advised to bring necessary modifications/improvement in the documents after implementation of ERP.

This is for your information and taking necessary action please.

Yours faithfully,

*M/V*  
26/6/20

(M.Viswanathan)  
Company Secretary