

कोल इण्डिया लिमिटेड (महारात्र कम्पनी) न्यू टाउन, राजारहाट, कोलकाता- 700 156 कॉरपोरेट पहचान सं. L23109WB1973GOI028844 फोन: 033 22236615		Coal India Limited (A Maharatna Company) Coal Bhawan, New Town, Rajarhat KOLKATA-700156 (WB) WEBSITE : www.coalindia.in CIN No.L23109WB1973GOI028844
कार्मिक विभाग अधिकारी स्थापना	PERSONNEL DEPARTMENT EXECUTIVE ESTABLISHMENT	

Ref No. CIL/C-5A(v)/ED/ 2023/ B-64

Dated: 20.01.2023

NOTICE

Sub : Inviting applications for the post of Executive Directors in E-9 grade in the scale of pay of Rs. 1,50,000/- to Rs. 3,00,000/-

Applications from the eligible and willing Executives of E8 grade are invited to fill up the following 02 posts of Executive Director at CIL HQ:


- 1 ED(Production)
- 2 ED(Land & Rehabilitation)

Guidelines for promotion from E8 to E9 and Minimum qualification and experience is as per provisions contained in CIL HR Manual in the chapter "Cadre Scheme & Promotion Procedures", and CIL's OM No. 1002 dtd 10.01.2023, which are available in HR Manual on CIL's website.

Date of the notification i.e. 20.01.2023 is the cut-off date for eligibility.

The applicants should submit their applications in the prescribed format, within 10 days from the date of issue of the notification, latest by 30th January, 2023(Monday); thereafter subsidiary companies to verify, certify and forward eligible applications to CIL Hq, within one week i.e by 06th February'2023.

This issues with approval of Competent Authority.


 (Surapureddi V Ravindranath)
 Chief Manager (P)/HoD(EE)

- Encl: 1. Application Format
 2. CIL's OM No. 1002 dtd. 10.01.2023

Distribution:

1. CMDs- ECL/BCCL/CCL/SECL/WCL/NCL/MCL/CMPDIL
2. D (P&IR)/D (Tech.)/D (BD)/D (M)/ D (F), CIL.
3. CVO, CIL
4. D(P)/D(F)/D(T)- ECL/BCCL/CCL/SECL/WCL/NCL/MCL
5. Director(T/CRD), CMPDIL
6. ED (Co-ord)/TS to Chairman, CIL
7. ED (Pers.), CIL, Kolkata.

Contd. on Pg. 02

8. GM(P/EE)/Dy. GM(P/EE)- NCL ,BCCL,CCL, SECL, WCL, MCL, ECL/ GM(P&A), CMPDIL
9. GM (Systems), CIL- with a request to upload the above circular in CIL website, under “employee corner- transfers/promotions-DPC”
10. GM, NEC, Assam.
11. CM, CIL Delhi.
12. TS to Director(P&IR), CIL.
13. Chief Manager (P/EE)(iv), CIL.
14. Guard file

**APPLICATION FORM FOR THE POST OF EXECUTIVE DIRECTOR/ E9
GRADE IN CIL**

1. Name of the post applied for: _____
2. (a) Name: _____
- (b) EIS No.: _____
- (c) Date of Birth (DD/MM/YYYY): _____
- (d) Designation: _____
- (e) Present Place of Posting: _____
- (f) Deemed Date of entry in E8 grade: _____
- (g) e-Mail id: _____
- (h) Mobile No.: _____

3. (i) Educational/Professional Qualifications*:

Sl. No.	Qualification	Name of Institution	Period of Study	
			From	To

* Qualification should be exactly as per Certificate issued by the University/Institute.

(ii) Positions held during the last ten years till date (in descending order):

Sl. No.	Grade and Designation	Place of posting	Period		Assignment/duties performed
			From	To	

NB : The positions should be indicated in order of the most recent assignments.

4. In case of application for ED (Land & Rehabilitation), the following information be provided for last 10 years (in descending order) along with supporting documents:

ED Post applied for	Details of posting in Land/R&R department (Ref: clause 1(b)(i) of CIL OM no. 1002 dtd 10.01.2023)			
	Period		Place of posting(s)	Designation and Brief of duties performed
	From	To		
ED(L&R)				

ED Post applied for	Details of experience/tenure as Area General Manager where L/R&R works were under progress during tenure of applicant (Ref: clause 1(b)(ii) of CIL OM no. 1002 dtd 10.01.20231)			
	Period		Place of posting(s)	Details of Land acquisition/rehabilitation activities undertaken
	From	To		
ED(L&R)				

5. Any Remarkable/Special achievement during last 10 years:

DECLARATION

I, Designation: hereby certify that the details furnished by me in Columns 1 to 5 wherever applicable are true to the best of my knowledge & belief.

(Name & Signature of the Applicant)

Note:

1. Please attach a separate write-up, **not exceeding 400 words**, in support of your candidature.
2. Full form of all abbreviations used while making entries in the application form should be suitably explained i.e. in footnotes or in a separate attachment.

VERIFICATION

It is certified that particulars furnished above have been scrutinized and found to be correct as per official records.

Signature
Name and Designation of HoD EE Dept.

Note:

In case of experience given at SI No.4 of the application, the same is to be certified by CMDs/ concerned Director of Subsidiary companies where applicant is working/ by Concerned Director, in case of Executives of CIL. A separate certificate to this effect may be sent to CIL Hq preferably along with application.

कोल इण्डिया लिमिटेड
(भारत सरकार का उपक्रम)
COAL INDIA LIMITED
(A Govt. of India Enterprise)
कोल भवन "COAL BHAWAN"
Premise No. 04, MAR, Plot No. AF-III
Action Area-1A, Newtown, Rajarhat
KOLKATA-700156 (WB)



एक महारत्न कंपनी
A Maharatna Company

PERSONNEL DIVISION POLICY
CELL
CIN: L23109WB1973GOI028844
E-Mail: policycell.cil@coalindia.in
Tel: 033-7110 4271
Website: www.coalindia.in

(An ISO 9001:2015, ISO 14001:2015 & ISO 50001:2011 Certified Company)

संदर्भ सं: CIL/C5A (PC)/ED posts/ 1002

दिनांक: 10.01.2023

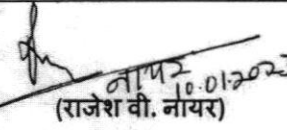
कार्यालय ज्ञापन

विषय: Amendment of Eligibility Criteria in the Cadre Scheme for the post of Executive Director(Land & Rehabilitation)

CIL Board in its 448th meeting held on 04.01.2023 has approved the amendments of Eligibility Criteria in the Cadre Scheme of Executive Director (Land & Rehabilitation) in E9 pay scale at Item No. 448:4(Y) with immediate effect.

Sl. No.	Post	Existing Eligibility Criteria	Amended Eligibility Criteria
1.	ED (Land & Rehabilitation)	Graduate in any discipline 2 years' service in E8 grade. And Out of last 10 years' Experience, 5 Years' work experience in Land/R&R department	a. Minimum 2 years' service in E8 grade, and b. Out of last 10 years' service, i) Minimum three years' posting in Land/R&R department, or, ii) Minimum three years' experience as Area General Manager, in an Area/s where Land Acquisition / Rehabilitation related works were in progress during his tenure of service as Area General Manager.

This is for information and compliance by all concerned.


10.01.2023
(राजेश वी. नायर)
उप मप्र./विभाग्यध्यक्ष (का./नीति)

ई-मेल के माध्यम से वितरण:

1. D(T)/ D(M)/ D (P&IR)/ D(F), CIL
2. CMD, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
3. CVO, CIL
4. D(P), BCCL/ CCL/ ECL/ MCL/ NCL/ SECL/ WCL
5. D(T/CRD), CMPDIL
6. CVO, BCCL/ CCL/ CMPDIL/ ECL/ MCL/ NCL/ SECL/ WCL
7. ED (Co-ordination), CIL
8. ED, CD/ICT/FIN./PERS

9. Company Secretary, CIL – in reference to letter No. CIL:XI(D):04112:2023:29894 dated 09 Jan. 2023
10. GM, NEC
11. Ts to D(P&IR)/D(T), CIL
12. HoD (P/Rectt.)/HoD (P/EE), CIL
13. HoD, CIL New Delhi Office
14. Mgr.(P/PC), CIL – for updation of HR Manual.