

कोल इण्डिया लिमिटेड

(महारात्न कंपनी)

(भारत सरकार उपक्रम)

संविदा प्रबंधन प्रकोष्ठ,

'कोल भवन', प्रेमिसिज सं.04 एमएआर,

प्लॉट सं.-एएफ-III, एक्शन एरिया-1 ए, न्यूटाउन, राजरहाट,

कोलकाता-700 156,

वेबसाइट: www.coalindia.in

सी आई एन सं. L23109WB1973GOI028844



5 DECADES OF UNEARTHING ENERGY

COAL INDIA LIMITED

(A Maharatna Company)

(A Govt. of India Undertaking)

Contract Management Cell

'Coal Bhawan', Premises No.04-MAR

Plot No-AF-III, Action Area -IA

New Town, Rajarhat

Kolkata - 700 156

Website: www.coalindia.in

CIN No. 23109WB1973GOI028844

संदर्भ संख्या: सी०आई०एल/वि.प्र.(संप्रप्र)/2025/321

दिनांक: 17.07.2025

सेवा में,

The General Manager (CMC)

ECL/BCCL/CCL/NCL/WCL/SECL/MCL/CMPDIL

The General Manager, NEC

विषय: Modification in the various provisions in Guidelines for e-Procurement of Works & Services, GeM Compatible CMM Chapter 3 & 6 regarding Tender Evaluation System, APSD and Working Capital Clauses.

महोदय,

As communicated by the Company Secretary vide Ref. No. CIL:XI(D):04135:2025:33674 dated 16.07.2025, CFDs, CIL in their 389th meeting held on 09.07.2025 has approved various provisions in Guidelines for e-Procurement of Works & Services, GeM Compatible CMM Chapter 3 & 6 regarding Tender Evaluation System, APSD and Working Capital Clauses.

The approved amendments are enclosed herewith as **Annexure – I, II, III & IV.**

Letter No. सी०आई०एल/वि.प्र. (संप्रप्र) / 320/dated 16.07.2025, issued earlier in this regard shall be treated as null and void.

भवदीय,

विभाग अध्यक्ष /महाप्रबंधक (खनन/संप्रप्र)
सी.आई.एल.

प्रतिलिपी:

1. All EDs, CIL HQ
2. All TSs, CIL HQ
3. All HoDs/GMs, CIL HQ
4. GM (Vigilance), CIL HQ
5. Company Secretary, CIL HQ
6. TS to CMD - ECL/BCCL/CCL/NCL/WCL/SECL/MCL/CMPDIL
7. GM (System), CIL – with request to upload in CIL website.

ANNEXURE – I

Proposed Modifications in Evaluation of Tender for ECV below Rs. 50 Lakh as mentioned in Guidelines for e-procurement of Works and Services:

Clause No.	Existing Provisions	Approved Modified Provision
Evaluation of Tender for ECV below Rs. 50 Lakh in GePNIC Portal, i.e., Coal India Tender Portal		
<p>Clause No. 6.2 (I) of Chapter 3 of Guidelines for e-Procurement of Works & Services later modified as per approval of 310th Meeting of CFDs, CIL was communicated vide Ref. No.: सी.आई.एल/सिविल/ 31(Pt-1B)/1306 Dated 03.07.2023</p>	<p>For One Part System (For Estimated Cost Value (ECV) put to tender is below Rs. 50 Lakh): (The approval of 310th Meeting of CFDs, CIL was communicated vide Ref. No.: सी.आई.एल/सिविल/ 31(Pt-1B)/1306 Dated 03.07.2023)</p> <p>A. After opening of bid, the documents submitted by L-1 Bidder as enlisted in the NIT will be downloaded by the Evaluator and shall be put up to the Tender Committee. The Tender Committee will examine the uploaded documents against information/declarations furnished by the L-1 Bidder online. If the L-1 bidder complies with the eligibility requirement as per NIT, then the bidder will be considered eligible for award of contract.</p> <p>B. In case the L-1 bidder fails to comply the eligibility requirement as per NIT or backs out (i.e. Techno commercially established L1 bidder), then his bid shall be rejected and EMD/Bid Security of L-1 bidder will be forfeited. The tender shall be cancelled and retendered. No recycle of the any documents will be done.</p> <p>C. The tender will be evaluated on the basis of documents uploaded by L-1 Bidder online. The L-1 Bidder is not required to submit hard copy of any document through offline mode. Any document submitted offline will not be given any cognizance in the evaluation of tender.</p> <p>D. Deleted.</p> <p>E. Deleted.</p> <p>F. Deleted.</p> <p>G. In case the L1 Bidder is technically eligible but rejection is due to high rate quoted by him/her then the tender shall be cancelled and retendered.</p>	<p>For One Part System (For Estimated Cost Value (ECV) put to tender is below Rs. 50 Lakh):</p> <p>A. After opening of bid, the documents submitted by L-1 Bidder as enlisted in the NIT will be downloaded by the Evaluator and shall be put up to the Tender Committee. The Tender Committee will examine the uploaded documents against information/ declarations furnished by the L-1 Bidder online. If the L-1 bidder complies with the eligibility requirement as per NIT, then the bidder will be considered eligible for award of contract.</p> <p>B. In case the Tender Committee finds that there is some deficiency in uploaded documents corresponding to the information furnished online or in case corresponding document have not been uploaded by the L-1 Bidder then the same will be specified online by Evaluator clearly indicating the omissions/shortcomings in the uploaded documents and allowing 7 days (7 x 24 hours) time for online re-submission by Bidder(s). Additionally, information shall also be sent by system generated email and SMS, but it will be the Bidder's responsibility to check the updated status/information on e-procurement Portal regularly after opening of bid. No separate communication will be required in this regard. Non-receipt of e-mail and SMS will not be accepted as a reason of non-submission of documents within prescribed time. The Bidder(s) will upload the scanned copy of all those specified documents in support of the information/ declarations furnished</p>

	<p>H. Deleted.</p> <p>I. Deleted.</p> <p>J. Deleted.</p> <p>K. Deleted.</p> <p>L. It is responsibility of Bidders to upload legible/clearly readable scanned copy of all the required documents as mentioned in the NIT.</p>	<p>by them online within the specified period of 7 days. No further clarification shall be sought from Bidder.</p> <p>The shortfall information/ documents should be sought only in case of historical documents which pre-existed at the time of the tender opening and which have not undergone change since then. These should be called only on basis of the recommendations of the TC. So far as the submission of documents is concerned with regard to qualification criteria, after submission of the tender, only related shortfall documents should be asked for and considered.</p> <p><i>[Note: Not to be part of Tender Document: For example, if the bidder has submitted a work order document related to a particular contract without its completion/ performance certificate, the certificate can be asked for and considered. However, no work order for new contract should be asked for so as to qualify the bidder.]</i></p> <p>C. The tender will be evaluated on the basis of documents uploaded by L-1 Bidder online against the information furnished online. The Bidder(s) is not required to submit hard copy of any document through offline mode. Any document submitted offline will not be given any cognizance in the evaluation of tender.</p> <p>D. It is responsibility of Bidders to upload legible/clearly readable scanned copy of all the required documents in the NIT.</p> <p>E. In case the L-1 Bidder submits requisite documents online as per NIT, then the Bidder will be considered eligible for award of Contract.</p>
--	--	--

		<p>F. In case the L-1 Bidder fails to submit requisite documents online as per NIT or if any of the information/declaration furnished by L-1 Bidder online is found to be wrong by Tender Committee during evaluation of scanned documents uploaded by Bidder, which changes the eligibility status of the Bidder, then his bid shall be rejected and EMD of L-1 Bidder shall be forfeited and the tender shall be cancelled and retendered (with the same or different quantity, as per the instant requirement).</p> <p>G. Seeking clarification shall be restricted to confirmation of submitted document/online information only and it should be only for one time for a period of 7 days. The clarification shall be taken in online mode in the e-Procurement portal only.</p> <p>H. In case the L1 Bidder is technically eligible but rejection is due to high rate quoted by him/her then the tender shall be cancelled and retendered (with the same or different quantity, as per the instant requirement).</p> <p>I. <i>[Note (Not to be part of tender document): The verification of Document from source shall be done only in case of complaints received or on suspicion. This should be done either through speed post or through electronic communication. No anonymous/pseudonymous complaints shall be entertained.]</i></p> <p>[Note: The recycling is applicable to Confirmatory Document (Cover) as well as Confirmatory Document (From Bidder Space/My Document)].</p>
New Provision as per approval of 344 th Meeting of CFDs, CIL was	For Two Part System (For Estimated Cost Value (ECV) put to tender is below Rs. 50 Lakh for ‘Production/ Safety’ wherever pre-qualification criteria (experience criteria) is taken as decided by CIL/Subsidiary Company):	For Two Part System (For Estimated Cost Value (ECV) put to tender is below Rs. 50 Lakh for ‘Production/ Safety’ wherever pre-qualification criteria (experience criteria) is taken as decided by CIL/Subsidiary Company):

<p>communicate d vide Ref. No.: सी०आई०एल/महाप्र(संप्रप्र)/2024/194 dated 29.07.2024</p>	<p>(The approval of 344th Meeting of CFDs, CIL was communicated vide Ref. No.: सी०आई०एल/महाप्र(संप्रप्र)/2024/194 dated 29.07.2024)</p> <p>A. After opening of Technical bid, the documents submitted by Bidder(s) in Cover I as enlisted in the NIT will be downloaded by the Evaluator and shall be put up to the Tender Committee. The Tender Committee will examine the uploaded documents against information/declarations furnished by the Bidder(s) online. If it confirms to all of the information/ declarations furnished by the Bidder online and does not change the eligibility status of the Bidder then the Bidder will be considered eligible for opening of price bid.</p> <p>B. In case the Tender Committee finds that there is some deficiency in uploaded documents corresponding to the information furnished online or in case corresponding document have not been uploaded by Bidder(s) then the same will be specified online by Evaluator clearly indicating the omissions/shortcomings in the uploaded documents and allowing 2 days (2 x 24 hours) time for online re-submission by Bidder(s). Additionally, information shall also be sent by system generated email and SMS, but it will be the Bidder's responsibility to check the updated status/information on e-procurement Portal regularly after opening of bid. No separate communication will be required in this regard. Non-receipt of e-mail and SMS will not be accepted as a reason of non-submission of documents within prescribed time. The Bidder(s) will upload the scanned copy of all those specified documents in support of the information/ declarations furnished by them online within the specified period of 2 days. No further clarification shall be sought from Bidder.</p> <p>The shortfall information/ documents should be sought only in case of historical documents which pre-existed at the time of the tender opening and which have not undergone change since then. These should be called only on basis of the</p>	<p>A. After opening of Technical bid, the documents submitted by Bidder(s) in Cover I as enlisted in the NIT will be downloaded by the Evaluator and shall be put up to the Tender Committee. The Tender Committee will examine the uploaded documents against information/declarations furnished by the Bidder(s) online. If it confirms to all of the information/ declarations furnished by the Bidder online and do not change the eligibility status of the Bidder then the Bidder will be considered eligible for opening of price bid.</p> <p>B. In case the Tender Committee finds that there is some deficiency in uploaded documents corresponding to the information furnished online or in case corresponding document have not been uploaded by Bidder(s) then the same will be specified online by Evaluator clearly indicating the omissions/shortcomings in the uploaded documents and indicating start date and end date allowing 7 days (7 x 24 hours) time for online re-submission by Bidder(s). The Bidder(s) will get this information on their personalized dashboard under "Upload confirmatory document" link. Additionally, information shall also be sent by system generated email and SMS, but it will be the Bidder's responsibility to check the updated status/information on their personalized dash board regularly after opening of bid. No separate communication will be required in this regard. Non-receipt of e-mail and SMS will not be accepted as a reason of non-submission of documents within prescribed time. The Bidder(s) will upload the scanned copy of all those specified documents in support of the information/ declarations furnished by them online within the specified period of 7 days. No further</p>
--	---	---

	<p>recommendations of the TC. So far as the submission of documents is concerned with regard to qualification criteria, after submission of the tender, only related shortfall documents should be asked for and considered. For example, if the bidder has submitted a work order document related to a particular contract without its completion/ performance certificate, the certificate can be asked for and considered. However, no work order for new contract should be asked for so as to qualify the bidder.</p> <p>C. It is responsibility of Bidders to upload legible/clearly readable scanned copy of all the required documents in the Bid Document.</p> <p>D. The tender will be evaluated on the basis of documents uploaded by Bidder(s) online against the information furnished online. The Bidder(s) is/are not required to submit hard copy of any document through offline mode. Any document submitted offline will not be given any cognizance in the evaluation of tender.</p> <p>E. In case the Bidder(s) submit(s) requisite documents online as per NIT, then the Bidder(s) will be considered eligible for opening of Price Bid.</p> <p>F. 'Seeking / Technical' clarification shall be restricted to confirmation of submitted document/information only and it should be only for one time for a period of upto 2 days. The clarification shall be taken in online mode in the e-Procurement portal only.</p> <p>G. The verification of Document from source shall be done only in case of complaints received or on suspicion. This should be done either through speed post or through electronic communication. No anonymous/pseudonymous complaints shall be entertained.</p> <p>Note: Not to be part of tender document</p> <p>H. In case Bidder(s) fails to confirm the submitted information(s)/ declaration(s) by the submitted documents as (B) above, their/his bid shall be rejected; however, if</p>	<p>clarification shall be sought from Bidder.</p> <p>The shortfall information/ documents should be sought only in case of historical documents which pre-existed at the time of the tender opening and which have not undergone change since then. These should be called only on basis of the recommendations of the TC. So far as the submission of documents is concerned with regard to qualification criteria, after submission of the tender, only related shortfall documents should be asked for and considered.</p> <p>[Note: Not to be part of Bid Document: For example, if the bidder has submitted a work order document related to a particular contract without its completion/ performance certificate, the certificate can be asked for and considered. However, no work order for new contract should be asked for so as to qualify the bidder.]</p> <p>C. It is responsibility of Bidders to upload legible/clearly readable scanned copy of all the required documents mentioned in the NIT.</p> <p>D. Seeking clarification shall be restricted to confirmation of submitted document/online information only and it should be only for one time for a period of 7 days. The clarification shall be taken in online mode in the e-Procurement portal of CIL only.</p> <p>E. The tender will be evaluated on the basis of documents uploaded by Bidder(s) online against the information furnished online. The Bidder(s) is/are not required to submit hard copy of any document through offline mode. Any document submitted offline will not be given any cognizance in the evaluation of tender.</p>
--	---	--

	<p>the confirmatory documents do not change eligibility status of the Bidder in connection his submitted information(s)/declaration(s), then his/their bid will be accepted for opening of Price Bid.</p> <p>I. The price Bid of eligible Bidder in Technical Bid shall be opened with the approval of Tender Approving Authority (TAA*) based on recommendation of Tender Committee.</p> <p>*When TAA is CMD then with the approval of concerned Director and in case the TAA is CFDs then with the approval of CMD. In case TAA is below CMD level, then approval of respective TAA is required.</p> <p>J. After Technical evaluation of tender, the price bid shall be opened on schedule date and time, online in the e-Procurement portal of CIL.</p> <p>K. In case none of the Bidder(s) complies the technical eligibility criteria as per NIT, then Bidder(s) will be rejected online and re-tender (if required) will be done (with the same or different quantity, as per the instant requirement).</p>	<p>F. In case the Bidder(s) submit(s) requisite documents online as per NIT, then the Bidder(s) will be considered eligible for opening of Price Bid.</p> <p>G. [Note: Not to be part of tender document]</p> <p><i>The verification of Document from source shall be done only in case of complaints received or on suspicion. This should be done either through speed post or through electronic communication. No anonymous/pseudonymous complaints shall be entertained.]</i></p> <p>H. In case Bidder(s) fails to confirm the online submitted information(s)/ declaration(s) by the submitted documents as (B) above, their/his bid shall be rejected; however, if the confirmatory documents do not change eligibility status of the Bidder in connection his submitted online information(s)/declaration(s), then his/their bid will be accepted for opening of Price Bid.</p> <p>I. In case none of the Bidder(s) complies the technical eligibility criteria as per NIT then Bidder(s) will be rejected online and re-tender (if required) will be done (with the same or different quantity, as per the instant requirement).</p> <p>J. The price Bid of eligible Bidder in Technical Bid shall be opened with the approval of Tender Approving Authority (TAA*) based on recommendation of Tender Committee.</p> <p><i>*When TAA is CMD then with the approval of concerned Director and in case the TAA is above CMD level (i.e. CFDs/Board) then with the approval of CMD. In case TAA is below CMD level, then approval of respective TAA is required.</i></p>
--	---	---

		<p>K. After Technical evaluation of tender, “Technical Evaluation Summary” will be uploaded by the Evaluator and price bid shall be opened on preschedule date and time mentioned in the NIT online in the e-Procurement portal of CIL. However, in case there is any extension of the date and time of price bid opening, it shall be notified online and price bid shall be opened online on e-Procurement portal of CIL at rescheduled date and time.</p> <p>L. The Tender Committee may recommend for award of work to the successful Bidder after evaluation of the reasonableness of rates.</p> <p>[Note: The recycling is applicable to Confirmatory Document (Cover) as well as Confirmatory Document (Bidder Space/My Document)]</p>
--	--	--

ANNEXURE – II

Proposed Modifications in Evaluation of Tender for ECV below Rs. 50 Lakh as mentioned in GeM Compatible CMM Chapter 3 & 6:

Clause No.	Existing Provisions	Approved Modified Provision
Evaluation of Tender for Estimated Cost Value (ECV) put to tender below Rs. 50 Lakh in GeM Portal		
Clause No. 19.2 (I) For one Part System of ATC (ITB) of GeM CMM Chapter 3 & 6 – Section 5.	<p>For One Part System (For Estimated Cost Value (ECV) put to tender is below Rs. 50 Lakh): (The approval of 310th Meeting of CFDs, CIL was communicated vide Ref. No.: सी०आई०एल/सिविल/ 31(Pt-1B)/1306 Dated 03.07.2023)</p> <p>A. After opening of bid, the documents submitted by L-1 Bidder as enlisted in the Bid Document will be downloaded by the Evaluator and shall be put up to the Tender Committee. The Tender Committee will examine the uploaded documents against information/declarations furnished by the L-1 Bidder through Bid Submission Confirmation Sheet. If the L-1 bidder complies with the eligibility requirement as per Bid Document, then the bidder will be considered eligible for award of contract.</p> <p>B. In case the L-1 bidder fails to comply the eligibility requirement as per Bid Document or backs out (i.e. Techno commercially established L1 bidder), then his bid shall be rejected and EMD/Bid Security of L-1 bidder will be forfeited. The tender shall be cancelled and retendered. No recycle of the any documents will be done.</p> <p>C. The tender will be evaluated on the basis of documents uploaded by L-1 Bidder online. The L-1 Bidder is not required to submit hard copy of any document through offline mode. Any document submitted offline will not be given any cognizance in the evaluation of tender.</p> <p>D. Deleted.</p> <p>E. Deleted.</p> <p>F. Deleted.</p> <p>G. In case the L1 Bidder is technically eligible but rejection is due to high rate</p>	<p>For One Part System (For Estimated Cost Value (ECV) put to tender is below Rs. 50 Lakh):</p> <p>A. After opening of bid, the documents submitted by L-1 Bidder as enlisted in the Bid Document will be downloaded by the Evaluator and shall be put up to the Tender Committee. The Tender Committee will examine the uploaded documents against information/declarations furnished by the L-1 Bidder through Bid Submission Confirmation Sheet. If the L-1 bidder complies with the eligibility requirement as per Bid Document, then the bidder will be considered eligible for award of contract.</p> <p>B. In case the Tender Committee finds that there is some deficiency in uploaded documents corresponding to the information furnished in Bid Submission Confirmation Sheet or in case corresponding document have not been uploaded by the L-1 Bidder then the same will be specified online by Evaluator clearly indicating the omissions/shortcomings in the uploaded documents and allowing 7 days (7 x 24 hours) time for online re-submission by Bidder(s). Additionally, information shall also be sent by system generated email and SMS, but it will be the Bidder's responsibility to check the updated status/information on GeM Portal regularly after opening of bid. No separate communication will be required in this regard. Non-receipt of e-mail and SMS will not be accepted as a reason of non-submission of documents within prescribed time. The Bidder(s) will upload the scanned copy of all those specified documents in support of</p>

	<p>quoted by him/her then the tender shall be cancelled and retendered.</p> <p>H. Deleted.</p> <p>I. Deleted.</p> <p>J. Deleted.</p> <p>K. Deleted.</p> <p>L. It is responsibility of Bidders to upload legible/clearly readable scanned copy of all the required documents as mentioned in the Bid Document.</p>	<p>the information/ declarations furnished by them in Bid Submission Confirmation Sheet within the specified period of 7 days. No further clarification shall be sought from Bidder.</p> <p>The shortfall information/ documents should be sought only in case of historical documents which pre-existed at the time of the tender opening and which have not undergone change since then. These should be called only on basis of the recommendations of the TC. So far as the submission of documents is concerned with regard to qualification criteria, after submission of the tender, only related shortfall documents should be asked for and considered.</p> <p><i>[Note: Not to be part of Tender Document: For example, if the bidder has submitted a work order document related to a particular contract without its completion/ performance certificate, the certificate can be asked for and considered. However, no work order for new contract should be asked for so as to qualify the bidder.]</i></p> <p>C. The tender will be evaluated on the basis of documents uploaded by L-1 Bidder online against the information furnished through BSC Sheet. The Bidder(s) is not required to submit hard copy of any document through offline mode. Any document submitted offline will not be given any cognizance in the evaluation of tender.</p> <p>D. It is responsibility of Bidders to upload legible/clearly readable scanned copy of all the required documents in the Bid Document.</p> <p>E. In case the L-1 Bidder submits requisite documents online as per Bid Document, then the Bidder will be considered eligible for award of Contract.</p>
--	---	---

		<p>F. In case the L-1 Bidder fails to submit requisite documents online as per Bid Document or if any of the information/declaration furnished by L-1 Bidder through BSC Sheet is found to be wrong by Tender Committee during evaluation of scanned documents uploaded by Bidder, which changes the eligibility status of the Bidder, then his bid shall be rejected and EMD of L-1 Bidder shall be forfeited and the tender shall be cancelled and retendered (with the same or different quantity, as per the instant requirement).</p> <p>G. 'Seeking / Technical' clarification shall be restricted to confirmation of submitted document/information only and it should be only for one time for a period of upto 7 days. The clarification shall be taken in online mode in the e-Procurement portal of GeM only.</p> <p>H. In case the L1 Bidder is technically eligible but rejection is due to high rate quoted by him/her then the tender shall be cancelled and retendered (with the same or different quantity, as per the instant requirement).</p> <p>I. <i>[Note (Not to be part of tender document): The verification of Document from source shall be done only in case of complaints received or on suspicion. This should be done either through speed post or through electronic communication. No anonymous/pseudonymous complaints shall be entertained.]</i></p>
<p>New Provision as per approval of 344th Meeting of CFDs, CIL was communicated vide Ref. No.:</p>	<p>For Two Part System (For Estimated Cost Value (ECV) put to tender is below Rs. 50 Lakh for Production/ Safety wherever pre-qualification criteria (experience criteria) is taken as decided by CIL/Subsidiary Company): (The approval of 344th Meeting of CFDs, CIL was communicated vide Ref. No.: सी०आई०एल/महाप्र(संप्रप्र)/2024/194 dated 29.07.2024)</p>	<p>For Two Part System (For Estimated Cost Value (ECV) put to tender is below Rs. 50 Lakh for Production/ Safety wherever pre-qualification criteria (experience criteria) is taken as decided by CIL/Subsidiary Company):</p> <p>A. After opening of Technical bid, the documents submitted by Bidder(s)</p>

<p>सी.आई.एल/महाप्र(संप्र)/2024/19 4 dated 29.07.2024</p>	<p>A. After opening of Technical bid, the documents submitted by Bidder(s) in Cover I as enlisted in the Bid Document will be downloaded by the Evaluator and shall be put up to the Tender Committee. The Tender Committee will examine the uploaded documents against information/declarations furnished by the Bidder(s) in Bid Submission Confirmation Sheet. If it confirms to all of the information/ declarations furnished by the Bidder in Bid Submission Confirmation Sheet and does not change the eligibility status of the Bidder then the Bidder will be considered eligible for opening of price bid.</p> <p>B. In case the Tender Committee finds that there is some deficiency in uploaded documents corresponding to the information furnished in Bid Submission Confirmation Sheet or in case corresponding document have not been uploaded by Bidder(s) then the same will be specified online by Evaluator clearly indicating the omissions/shortcomings in the uploaded documents and allowing 2 days (2 x 24 hours) time for online re-submission by Bidder(s). Additionally, information shall also be sent by system generated email and SMS, but it will be the Bidder's responsibility to check the updated status/information on GeM Portal regularly after opening of bid. No separate communication will be required in this regard. Non-receipt of e-mail and SMS will not be accepted as a reason of non-submission of documents within prescribed time. The Bidder(s) will upload the scanned copy of all those specified documents in support of the information/ declarations furnished by them in Bid Submission Confirmation Sheet within the specified period of 2 days. No further clarification shall be sought from Bidder.</p> <p>The shortfall information/ documents should be sought only in case of historical documents which pre-existed at the time of the tender opening and which have not undergone change since then. These should be called only on basis of the recommendations of the TC. So far as the</p>	<p>in Cover – I as enlisted in the Bid Document will be downloaded by the Evaluator and shall be put up to the Tender Committee. The Tender Committee will examine the uploaded documents against information/declarations furnished by the Bidder(s) in Bid Submission Confirmation Sheet. If it confirms to all of the information/ declarations furnished by the Bidder in Bid Submission Confirmation Sheet and does not change the eligibility status of the Bidder then the Bidder will be considered eligible for opening of price bid.</p> <p>B. In case the Tender Committee finds that there is some deficiency in uploaded documents corresponding to the information furnished in Bid Submission Confirmation Sheet or in case corresponding document have not been uploaded by Bidder(s) then the same will be specified online by Evaluator clearly indicating the omissions/shortcomings in the uploaded documents and allowing 7 days (7 x 24 hours) time for online re-submission by Bidder(s). Additionally, information shall also be sent by system generated email and SMS, but it will be the Bidder's responsibility to check the updated status/information on GeM Portal regularly after opening of bid. No separate communication will be required in this regard. Non-receipt of e-mail and SMS will not be accepted as a reason of non-submission of documents within prescribed time. The Bidder(s) will upload the scanned copy of all those specified documents in support of the information/ declarations furnished by them in Bid Submission Confirmation Sheet within the specified period of 7 days. No further clarification shall be sought from Bidder.</p>
--	--	--

	<p>submission of documents is concerned with regard to qualification criteria, after submission of the tender, only related shortfall documents should be asked for and considered. For example, if the bidder has submitted a work order document related to a particular contract without its completion/ performance certificate, the certificate can be asked for and considered. However, no work order for new contract should be asked for so as to qualify the bidder.</p> <p>C. It is responsibility of Bidders to upload legible/clearly readable scanned copy of all the required documents in the Bid Document.</p> <p>D. The tender will be evaluated on the basis of documents uploaded by Bidder(s) online against the information furnished through BSC. The Bidder(s) is/are not required to submit hard copy of any document through offline mode. Any document submitted offline will not be given any cognizance in the evaluation of tender.</p> <p>E. In case the Bidder(s) submit(s) requisite documents online as per Bid Document, then the Bidder(s) will be considered eligible for opening of Price Bid.</p> <p>F. ‘Seeking / Technical’ clarification shall be restricted to confirmation of submitted document/information only and it should be only for one time for a period of upto 2 days. The clarification shall be taken in online mode in the e-Procurement portal of GeM only.</p> <p>G. The verification of Document from source shall be done only in case of complaints received or on suspicion. This should be done either through speed post or through electronic communication. No anonymous/pseudonymous complaints shall be entertained.</p> <p>Note: Not to be part of tender document</p> <p>H. In case Bidder(s) fails to confirm the submitted information(s)/ declaration(s) by the submitted documents as (B) above, their/his bid shall be rejected; however, if</p>	<p>The shortfall information/ documents should be sought only in case of historical documents which pre-existed at the time of the tender opening and which have not undergone change since then. These should be called only on basis of the recommendations of the TC. So far as the submission of documents is concerned with regard to qualification criteria, after submission of the tender, only related shortfall documents should be asked for and considered.</p> <p>[Note: Not to be part of Bid Document: For example, if the bidder has submitted a work order document related to a particular contract without its completion/ performance certificate, the certificate can be asked for and considered. However, no work order for new contract should be asked for so as to qualify the bidder.]</p> <p>C. ‘Seeking / Technical’ clarification shall be restricted to confirmation of submitted document/information only and it should be only for one time for a period of 7 days. The clarification shall be taken in online mode in the e-Procurement portal of GeM only.</p> <p>D. It is responsibility of Bidders to upload legible/clearly readable scanned copy of all the required documents mentioned in the Bid Document.</p> <p>E. The tender will be evaluated on the basis of documents uploaded by Bidder(s) online against the information furnished through BSC Sheet. The Bidder(s) is/are not required to submit hard copy of any document through offline mode. Any document submitted offline will not be given any cognizance in the evaluation of tender.</p>
--	---	---

	<p>the confirmatory documents do not change eligibility status of the Bidder in connection his submitted information(s)/declaration(s), then his/their bid will be accepted for opening of Price Bid.</p> <p>I. The price Bid of eligible Bidder in Technical Bid shall be opened with the approval of Tender Approving Authority (TAA*) based on recommendation of Tender Committee.</p> <p>*When TAA is CMD then with the approval of concerned Director and in case the TAA is CFDs then with the approval of CMD. In case TAA is below CMD level, then approval of respective TAA is required.</p> <p>J. After Technical evaluation of tender, the price bid shall be opened on schedule date and time as per GeM Portal Conditions.</p> <p>K. In case none of the Bidder(s) complies the technical eligibility criteria as per Bid Document, then Bidder(s) will be rejected online and re-tender (if required) will be done (with the same or different quantity, as per the instant requirement).</p>	<p>F. In case the Bidder(s) submit(s) requisite documents online as per Bid Document, then the Bidder(s) will be considered eligible for opening of Price Bid.</p> <p>G. [Note: Not to be part of tender document]</p> <p><i>The verification of Document from source shall be done only in case of complaints received or on suspicion. This should be done either through speed post or through electronic communication. No anonymous/pseudonymous complaints shall be entertained.]</i></p> <p>H. In case Bidder(s) fails to confirm the submitted information(s)/declaration(s) by the submitted documents as (B) above, their/his bid shall be rejected; however, if the confirmatory documents do not change eligibility status of the Bidder in connection to submitted information(s)/declaration(s), then his/their bid will be accepted for opening of Price Bid.</p> <p>I. In case none of the Bidder(s) complies the technical eligibility criteria as per Bid Document then Bidder(s) will be rejected online and re-tender (if required) will be done (with the same or different quantity, as per the instant requirement).</p> <p>J. The price Bid of eligible Bidder in Technical Bid shall be opened with the approval of Tender Approving Authority (TAA*) based on recommendation of Tender Committee.</p> <p>*When TAA is CMD then with the approval of concerned Director and in case the TAA is CFDs then with the approval of CMD. In case TAA is below CMD level, then approval of respective TAA is required.</p> <p>K. After Technical evaluation of tender, the price bid shall be</p>
--	--	--

		<p>opened on schedule date and time as per GeM Portal Conditions.</p> <p>L. The Tender Committee may recommend for award of work to the successful Bidder after evaluation of the reasonableness of rates.</p>
--	--	--

Consideration of Abnormally Low Bids in GeM Compatible CMM Chapter 3 & 6:

Clause No.	Existing Provision	Approved Modified Provision
Clause No. 23.6 of ATC (ITB) of GeM CMM Chapter 3 & 6 – Section 5.	<p>23.6 There should be no provision in the Bid Documents regarding submission of Additional Security Deposit / Bank Guarantee (BG) in case of Abnormally Low Bids. There shall be a provision in the Bid document regarding Abnormally Low Bid that the Procuring Entity may in such cases seek written clarifications from the Bidder, including detailed price analyses of its bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bids document. If, after evaluating the price analyses, the Procuring Entity determines that the Bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, the Procuring Entity may reject the bid/ proposal.</p> <p>[Note (Not part of the tender document): <i>In compelling circumstances, the provision for awarding work in case of Abnormally Low Bid with Additional Performance Security may be incorporated in the tender document with the approval of the next higher authority to the authority competent to finalize the particular tender.]</i></p> <p>Such Additional Performance Security (APS) shall be applicable if the bid price is below 15% of the updated/justified cost Finalized by the Owner as on the last date of Bid submission. The amount of such APS shall be the difference between 85% of the updated/justified cost Finalized by the Owner as on the last date of Bid submission and quoted price.</p> <p>Updated/justified cost shall be based on prevalent market rate of material components and Labour components as on the base date i.e. the 10th day prior to the last date on which the tenders were stipulated to be received (including the last date of submission of bid as mentioned in the Bid Document prior to revision, if any) for working out such price variation, analysed as per standard analysis of rate adopted in the preparation of SOR.</p>	<p>23.6 There should be no provision in the Bid Documents regarding submission of Additional Security Deposit / Bank Guarantee (BG) in case of Abnormally Low Bids (ALB).</p> <p>In case of ALB, the Procuring Entity may in such cases seek written clarifications from the Bidder, including detailed price analyses of its bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bids document. If, after evaluating the price analyses, Procuring Entity determines that the Bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, the Procuring Entity may reject the bid/ proposal.</p> <p>As a safeguard, it should be closely monitored that final payments in such cases do not abnormally increases due to extra items. Further, there is no abnormal increase in quantities of the item for which contractors have initially quoted very high rates.</p> <p>[Note (Not part of the tender document): <i>It would not be advisable to fix a normative percentage below the estimated cost, which would be automatically be considered as an abnormally low bid. Due care should be taken while formulating the specifications at the time of preparation of bid document so as to have a safeguard against the submission of abnormally low bid from the bidder.</i></p> <p><i>However, In compelling circumstances, the provision for awarding work in case of Abnormally Low Bid with Additional Performance Security may be incorporated in the tender document with the approval of the next higher authority (as per DoP limited to CFDs, CIL/Subsidiary) to the authority competent to finalize the particular tender.</i></p> <p><i>In this case, the following Additional Performance Security provision shall be</i></p>

	<p>Approving Authority of updated/justified cost shall be the authority who has approved the estimate for the Tender/as per existing guidelines in this regard.</p> <p>Additional Performance Security (APS) shall be furnished within 21 days of issuance of LOA by the successful Bidder.</p> <p>Failure to submit such Additional Performance Security shall result into cancellation of the contract with forfeiture of earnest money.</p> <p>Additionally, the Company shall debar such defaulting Contractor from participating in future tenders in concerned Subsidiary/CIL HQ for a period of minimum 1 (one) year from the date of issue of such letter. In case of JV/Consortium/Partnership firm, the debarment shall also be applicable to all individual partners of JV/Consortium/Partnership firm.</p> <p>a. In case the Accepting Authority of the work is Board or Empowered Committee or FDs or CMD of CIL/Subsidiary Company, then the Competent Authority for forfeit of EMD and debarment shall be CMD of CIL/Subsidiary Company.</p> <p>b. In case the Accepting Authority of the work is up to the level of Director of CIL/Subsidiary Company, then the Competent Authority for forfeit of EMD and debarment shall be Director of CIL/Subsidiary Company.</p> <p>However, debarment shall be done as per Guidelines on Debarment of firms from Bidding.</p>	<p><i>incorporated in the tender document after the approval of Competent Authority:</i></p> <p><i>Additional Performance Security (APS) shall be applicable if the bid price (excluding GST) is below 15% of the updated/justified cost (excluding GST) Finalized by the Procuring Entity as on the base date i.e. the 10th day prior to the last date on which the tenders were stipulated to be received (including the last date of submission of bid as mentioned in the Bid Document prior to revision, if any). The amount of such APS shall be the difference between 85% of the updated/justified cost (excluding GST) Finalized by the Procuring Entity and quoted price (excluding GST).</i></p> <p><i>Updated/justified cost shall be based on prevalent market rate of material components and Labour components, analysed as per standard analysis of rate adopted in the preparation of SOR.</i></p> <p><i>Approving Authority of updated/justified cost shall be the authority who has approved the estimate for the Tender/as per existing guidelines in this regard.</i></p> <p><i>Additional Performance Security (APS) shall be furnished within a time period as mentioned in the submission of performance security clause of Bid Document.</i></p> <p><i>In case the successful Bidder fails to submit the Additional Performance Security within the stipulated time then the following actions shall be taken:</i></p> <p>i) Cancellation of award of work.</p> <p>ii) Forfeiture of the Earnest Money/Bid Security.</p> <p>iii) Any due amount to the contractor against the work done shall be treated as a part of the damages suffered by the company and shall not be paid to the contractor.</p> <p>iv) The Company shall debar such defaulting Contractor from participating in future tenders in concerned Subsidiary/CIL HQ for a period of minimum one year from the date of issue of such letter.</p>
--	--	--

		<p>Note: However, debarment shall be done as per Guidelines on Debarment of firms from Bidding.</p> <p><u>[Note (Not to be part of Tender Document):</u></p> <p>A) <u>In case the Accepting Authority of the work is Board or CFDs or CMD of CIL/Subsidiary Company, then the Competent Authority for approving the forfeiture of EMD and debarment shall be CMD of CIL/Subsidiary Company.</u></p> <p>B) <u>In case the Accepting Authority of the work is up to the level of Director of CIL/Subsidiary Company, then the Competent Authority for approving the forfeiture of EMD and debarment shall be Director of CIL/Subsidiary Company.]</u></p>
<p>Clause No. 4.6 of General Terms & Conditions of GeM CMM Chapter 3 & 6 – Section 6.1.</p>	<p>4.6 Additional Performance Security (APS):</p> <p>There should be no provision in the Bid Documents regarding submission of Additional Security Deposit / Bank Guarantee (BG) in case of Abnormally Low Bids. There shall be a provision in the Bid document regarding Abnormally Low Bid that the Procuring Entity may in such cases seek written clarifications from the Bidder, including detailed price analyses of its bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bids document. If, after evaluating the price analyses, Procuring Entity determines that the Bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, the Procuring Entity may reject the bid/ proposal.</p> <p>As a safeguard, it should be closely monitored that final payments in such cases do not abnormally increases due to extra items. Further, there is no abnormal increase in quantities of the item for which contractors have initially quoted very high rates.</p> <p><u>[Note (Not part of the tender document):</u> <u>In compelling circumstances, the provision for awarding work in case of Abnormally</u></p>	<p>4.6 Additional Performance Security (APS):</p> <p>There should be no provision in the Bid Documents regarding submission of Additional Security Deposit / Bank Guarantee (BG) in case of Abnormally Low Bids (ALB).</p> <p>In case of ALB, the Procuring Entity may in such cases seek written clarifications from the Bidder, including detailed price analyses of its bid price in relation to scope, schedule, allocation of risks and responsibilities, and any other requirements of the bids document. If, after evaluating the price analyses, Procuring Entity determines that the Bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, the Procuring Entity may reject the bid/ proposal.</p> <p>As a safeguard, it should be closely monitored that final payments in such cases do not abnormally increases due to extra items. Further, there is no abnormal increase in quantities of the item for which contractors have initially quoted very high rates.</p> <p><u>[Note (Not part of the tender document):</u></p>

	<p><i>Low Bid with Additional Performance Security may be incorporated in the tender document with the approval of the next higher authority to the authority competent to finalize the particular tender.]</i></p> <p>Such Additional Performance Security (APS) shall be applicable if the bid price is below 15% of the updated/justified cost Finalized by the Owner as on the last date of Bid submission. The amount of such APS shall be the difference between 85% of the updated/justified cost Finalized by the Owner as on the last date of Bid submission and quoted price.</p> <p>Updated/justified cost shall be based on prevalent market rate of material components and Labour components, analysed as per standard analysis of rate adopted in the preparation of SOR.</p> <p>Approving Authority of updated/justified cost shall be the authority who has approved the estimate for the Tender/as per existing guidelines in this regard.</p> <p>Additional Performance Security (APS) shall be furnished within 21 days of issuance of LOA by the successful Bidder.</p> <p>Failure to submit such Additional Performance Security shall result into cancellation of the contract with forfeiture of earnest money.</p> <p>Additionally, the Company shall debar such defaulting Contractor from participating in future tenders in concerned Subsidiary/CIL HQ for a period of minimum 1 (one) year from the date of issue of such letter. In case of JV/Consortium/Partnership firm, the debarment shall also be applicable to all individual partners of JV/Consortium/Partnership firm.</p> <p>[Note (Not part of tender document):</p> <p>A) <i>In case the Accepting Authority of the work is Board or Empowered Committee or FDs or CMD of CIL/Subsidiary Company, then the Competent Authority for forfeit of EMD and debarment shall be CMD of CIL/Subsidiary Company.</i></p>	<p><i>It would not be advisable to fix a normative percentage below the estimated cost, which would be automatically be considered as an abnormally low bid. Due care should be taken while formulating the specifications at the time of preparation of bid document so as to have a safeguard against the submission of abnormally low bid from the bidder.</i></p> <p><i>However, In compelling circumstances, the provision for awarding work in case of Abnormally Low Bid with Additional Performance Security may be incorporated in the tender document with the approval of the next higher authority (as per DoP limited to CFDs, CIL/Subsidiary) to the authority competent to finalize the particular tender.</i></p> <p><i>In this case, the following Additional Performance Security provision shall be incorporated in the tender document after the approval of Competent Authority:</i></p> <p><i>Additional Performance Security (APS) shall be applicable if the bid price (excluding GST) is below 15% of the updated/justified cost (excluding GST) Finalized by the Procuring Entity as on the base date i.e. the 10th day prior to the last date on which the tenders were stipulated to be received (including the last date of submission of bid as mentioned in the Bid Document prior to revision, if any). The amount of such APS shall be the difference between 85% of the updated/justified cost (excluding GST) Finalized by the Procuring Entity and quoted price (excluding GST).</i></p> <p><i>Updated/justified cost shall be based on prevalent market rate of material components and Labour components, analysed as per standard analysis of rate adopted in the preparation of SOR.</i></p> <p><i>Approving Authority of updated/justified cost shall be the authority who has approved the estimate for the Tender/as per existing guidelines in this regard.</i></p> <p><i>Additional Performance Security (APS) shall be furnished within a time period as mentioned in the submission of</i></p>
--	--	--

	<p>B) <i>In case the Accepting Authority of the work is up to the level of Director of CIL/Subsidiary Company, then the Competent Authority for forfeit of EMD and debarment shall be Director of CIL/Subsidiary Company.]</i></p> <p>However, debarment shall be done as per Guidelines on Debarment of firms from Bidding.</p> <p>In case the work is awarded with Additional Performance Security, it may be furnished in any of the forms as applicable for Performance Security.</p> <p>The validity of the Bank Guarantee shall be for a period of “one year” or “ninety days beyond the period of contract/extended period of contract (if any)”, whichever is more. However, if the contract period is for more than 03 years, then period of validity of the BG should be for at least 03 years with a provision that timely action for extension of the BG should be undertaken at least 03 months before the end of validity.</p> <p>The subsequent extension shall be for a period of “one year” or “ninety days beyond the period of contract/extended period of contract” if balance period is less than 3 years, else the process will repeat as above.</p> <p>Not less than 30 (thirty) days prior to expiry of an Additional Performance Security, the Contractor shall furnish an extended, renewed or replacement Additional Performance Security to the Authority, failing which the Authority shall be entitled to, after giving 5 (five) days’ notice to the Contractor, draw down the full remaining value of the Additional Performance Security, and hold the amount as security for performance of the Contractor’s obligations under this Agreement.</p> <p>The BG shall be encashed at least 07 days (excluding date of intimation and bank holiday) prior to expiry of BG.</p> <p>This Additional Performance Security will not carry any interest and shall be released in the following manner:</p>	<p><i>performance security clause of Bid Document.</i></p> <p><i>In case the successful Bidder fails to submit the Additional Performance Security within the stipulated time then the following actions shall be taken:</i></p> <ul style="list-style-type: none"> <i>i) Cancellation of award of work.</i> <i>ii) Forfeiture of the Earnest Money/Bid Security.</i> <i>iii) Any due amount to the contractor against the work done shall be treated as a part of the damages suffered by the company and shall not be paid to the contractor.</i> <i>iv) The Company shall debar such defaulting Contractor from participating in future tenders in concerned Subsidiary/CIL HQ for a period of minimum one year from the date of issue of such letter.</i> <p><i>Note:</i> <i>However, debarment shall be done as per Guidelines on Debarment of firms from Bidding.</i></p> <p><u><i>[Note (Not to be part of Tender Document):</i></u></p> <p><i>A) In case the Accepting Authority of the work is Board or CFDs or CMD of CIL/Subsidiary Company, then the Competent Authority for approving the forfeiture of EMD and debarment shall be CMD of CIL/Subsidiary Company.</i></p> <p><i>B) In case the Accepting Authority of the work is up to the level of Director of CIL/Subsidiary Company, then the Competent Authority for approving the forfeiture of EMD and debarment shall be Director of CIL/Subsidiary Company.]</i></p> <p><i>Additional Performance Security may be furnished in any of the forms as applicable for Performance Security.</i></p> <p><i>The validity of the Bank Guarantee shall be for a period of “one year” or “ninety days beyond the period of contract/extended period of contract (if any)”, whichever is more. However, if the contract period is for more than 03 years, then period of validity</i></p>
--	--	--

	<p>I. 30% of Additional Performance Security will be released after 60% of the total work is completed.</p> <p>II. 50% of Additional Performance Security will be released after 80% of the total work is completed.</p> <p>III. 100% of Additional Performance Security will be released after total work is completed.</p>	<p><i>of the BG should be for at least 03 years with a provision that timely action for extension of the BG should be undertaken at least 03 months before the end of validity.</i></p> <p><i>The subsequent extension shall be for a period of “one year” or “ninety days beyond the period of contract/extended period of contract” if balance period is less than 3 years, else the process will repeat as above.</i></p> <p><i>Not less than 30 (thirty) days prior to expiry of an Additional Performance Security, the Contractor shall furnish an extended, renewed or replacement Additional Performance Security to the Authority, failing which the Authority shall be entitled to, after giving 5 (five) days’ notice to the Contractor, draw down the full remaining value of the Additional Performance Security, and hold the amount as security for performance of the Contractor’s obligations under this Agreement.</i></p> <p><i>The BG shall be encashed at least 07 days (excluding date of intimation and bank holiday) prior to expiry of BG.</i></p> <p><i>This Additional Performance Security will not carry any interest and shall be released in the following manner:</i></p> <p><i>I. 30% of Additional Performance Security will be released after 60% of the total work is completed.</i></p> <p><i>II. 50% of Additional Performance Security will be released after 80% of the total work is completed.</i></p> <p><i>III. 100% of Additional Performance Security will be released after total work is completed.]</i></p>
--	--	--

Annexure - IV

Working Capital clause in GeM Compatible CMM Chapter 3 & 6 and other manual as applicable for Joint Venture/Consortium:

Clause No.	Existing Provision	Approved Modified Provision
Clause No. 3.1 (d), A Sample Checklist for Working Capital Certificate, sl. no. 4 of table for Scanned copies of documents as per following table are to be uploaded by all bidders during submission of bid of ATC (ITB) – Section 5.	Working Capital: In case of JV/Consortium, the lead member shall have to possess at least 50% share and all other members shall have to possess at least 25% share in the Working Capital and the working capital of the individual members of the JV will be added together	Working Capital: In case of JV/Consortium, the lead member shall have to possess at least 50% share and all other individual members shall have to possess at least 25% share in the Working Capital and the working capital of the individual members of the JV will be added together