



Coal India Limited
(A Govt. of India Undertaking)
(A Maharatna Company)

Ref.No: CCL/Rectt./Adv./Medical Executive/60

Dated: 09/04/2021

RECRUITMENT OF MEDICAL EXECUTIVES

Coal India Limited (CIL), a Schedule A "MAHARATNA" Public Sector Undertaking under Ministry of Coal, Government of India, is looking for dedicated and enterprising Medical Executives who can work in CCL Coalfields Area Hospitals/Dispensaries. The speciality-wise category-wise break-up of vacancies at Central Coalfields Limited (CCL) are as under:-

Sl No.	Post	Speciality	UR	EWS	OBC	SC	ST	Total	Pay scale in (Rs.)
1	Medical Specialist A. Sr. Specialist E4 B. Specialist E3	Surgeon	1	0	1	0	0	2	E4- 70,000 – 2,00,000 E3- 60,000 – 1,80,000
		Gen Physician	1	1	1	1	0	4	
		Gynecologist & Obstetrician	1	0	0	0	0	1	
		Anaesthesists	1	0	1	1	0	3	
		Paediatrician	1	0	0	0	1	2	
		Dermatologist	1	0	1	0	0	2	
		Ophthalmologist	1	0	0	0	0	1	
		ENT	1	0	1	0	0	2	
		Radiologist	0	1	1	1	1	4	
		Sub total	8	2	6	3	2	21	
2	GDMO (E3)		7	2	6	3	2	20	60,000 – 1,80,000
3	Dentist (E3)		1	1	0	1	0	03	60,000 – 1,80,000
TOTAL			16	5	12	7	4	44	

02 vacancies are reserved for PwD candidates, (01-HH, 01-OH)

For all the above posts, leave encashment, medical facilities, etc., will be admissible as per the rules of Coal India Limited.

The selected Non-specialist Medical Executives will be initially posted in dispensaries for a minimum period of three years before their posting to main hospitals as per the requirement of the company.

Note- A:

- Reservation and relaxation for SC/ST/OBC (Non-Creamy Layer) EWS/Ex-Servicemen/PWD (Degree of Disability 40% or above) candidates are applicable as per Presidential directives/guidelines of Govt. of India for the purpose.
- The OBC candidates who belong to 'Creamy Layer' are not entitled for concession admissible to OBC category and such candidates have to indicate their category as General. The OBC certificate in respect of Creamy Layer status is valid only for that Financial Year in which the certificate is issued as per the DopT guidelines dated 31.03.2016.
- For all the above posts, cutoff date for age, qualification, experience and all other purpose in reference to this Employment Notice would be **10.04.2021**.

ABBREVIATIONS USED: UR= UNRESERVED, ST= SCHEDULED TRIBE, SC= SCHEDULED CASTE, OBC= OTHER BACKWARD CLASS, NCL= NON CREAMY LAYER, EWS= ECONOMICALLY WEAKER SECTIONS, HH= HEARING IMPAIRED, OH= ORTHOPAEDICALLY IMPAIRED.

1. ELIGIBILITY CRITERIA:-

A. Sr. Medical Specialist-E4	
Minimum Qualification & Experience	<ul style="list-style-type: none">For General Surgery, General Medicine & Pulmonary Medicine-minimum qualification is MBBS from recognized institute/College approved by Medical Council of India with recognized Post Graduate Degree/DNB with minimum 3 years post qualification experienceFor other specialists, in addition to the above, Post Graduate Diploma is also considered as one of the minimum eligible qualifications.
B. Specialist (E3)	
Minimum Qualification & Experience	<ul style="list-style-type: none">For General Surgery, General Medicine & Pulmonary Medicine-minimum qualification is MBBS from recognized Institute/College approved by Medical Council of India with recognized Post Graduate Degree/DNB.For other specialists, in addition to the above, Post Graduate Diploma is also considered as one of the minimum eligible qualifications.
C. Senior Medical Officer (E3)	
Minimum Qualification & Experience	<ul style="list-style-type: none">MBBS from recognized Institute/College approved by Medical Council of India.
D. Senior Medical Officer (Dental) (E3)	
Minimum Qualification & Experience	<ul style="list-style-type: none">BDS from recognized Institute/College approved by Medical Council of India with 1 year post qualification experience from a Hospital/Clinic.

Note-B:

- Candidates who have obtained required eligible qualification from foreign University/Institute will also be considered provided they submit the Certificate of passing qualifying examination from Medical Council of India.
- For eligibility, Candidates should have obtained registration number from Medical Council of India. State Medical Council against their qualification.
- The administrative action/decision to fill the vacancies are vested with the cadre controlling authority i.e. Chairman, CIL as per cadre scheme and same will be followed.

2. RESERVATION AND RELAXATION/UPPER AGE LIMIT:

- Upper Age limit for Unreserved (UR) candidates in case of-

- Sr. Medical Specialist (E4 Grade) is 42 years.
- Sr. Medical Officer (including Dental) /Medical Specialist in (E3 Grade) is 35 years.

- The upper age limit is relaxed by:

- 5 years for SC/ST.
- 3 years for OBC (Non-Creamy Layer)
- 10 years for PWD-UR
- 13 years for PWD-OBC (Non- Creamy Layer)
- 15 years for PWD- SC/ST candidates.

iii.Age relaxation for Ex-Servicemen category candidates is applicable as per Govt. of India guidelines.

iv. To avail such relaxation in upper age limit, an applicant has to submit valid certificates as required.

- v. For EWS category, the crucial date for submitting income and asset certificate by the candidates may be treated as the closing date for receipt of application for the post i.e. 30.04.2021
- vi. Age relaxation of 5 years applicable for candidates who are the domicile of J&K during the period from 01.01.1980 to 31.12.1989 as per Govt. of India guidelines.
- vii. However, the maximum age of the applicant as on the cut-off date specified in the notification shall not exceed 56 years as per DoPT guidelines dated 29.06.2015.

3. **GENERAL ROLE PROFILE:-**

- i. The Candidate is required to attend medical emergencies in mine/ projects/establishments/ hospitals.
- ii. The Candidate should be able to examine & treat patients, screen cases needing specialized medical attention and refer them to higher centers.
- iii. The Candidate should ensure/ make PME (Periodical medical Examination) of employees & Initial Medical Examination of contractual workers.
- iv. The Candidate should be able to make suitable arrangements for laboratory service for proper diagnosis of doubtful cases and provide guidance to the technicians & staff.
- v. The Candidate should be able to implement various national health & family welfare programs in the unit.
- vi. The Candidate should take active part in formulation of development plans of the dispensary.
- vii. The Candidate should ensure adequate supplies of vaccines, consumables medicines, instruments, miscellaneous items required from time to time and their proper storage & usage.
- viii. The Candidate should ensure cleanliness inside and outside the premises and also proper maintenance of equipment.
- ix. The Candidate should ensure preparedness to meet exigencies and outbreak of epidemic in his/her area.
- x. The Candidate should be able to conduct CSR and medical awareness camps, competitions, etc.
- xi. The Candidate should ensure maintenance of the prescribed records and submission of reports and returns.
- xii. The Candidate should be able to educate people on disease prevention measures and health maintenance.
- xiii. The Candidate should ensure functional assistance in ERP implementation.
- xiv. The Candidate should ensure availability of ambulance services in the unit.
- xv. **Sr. Medical Officer (Dental - E3):** The candidate should be able to provide medical assistance/ require dental solutions for the employees working in the establishment and nearby stakeholders.
- xvi. **Sr. Medical Specialist(E4)/ Medical Specialist (E3):** The candidate should be able to provide different medical assistance, specialty solutions of their specializations for the employees working in the establishment and nearby stakeholders.

4. **HOW TO APPLY:**


Interested candidates will be advised to present themselves to the interview location with all the documents needed in original plus 2 copies along with the duly filled Application form as provided with the advertisement.

At the interview locations, the application along with the original documents of the candidates will be screened. Any candidate whose application is incomplete or any discrepancy found w.r.t eligibility criteria then such candidate will not be considered for personal interview.

The candidates will be required to send the duly filled in application form and scanned copies of all relevant documents (in pdf) as an **advanced copy** in the format prescribed through e-mail (gmrctt.ccl@coalindia.in) and also send self-attested copy of duly filled application format along with the testimonials preferably through speed post to General Manager (Personnel/Recruitment), Central Coalfields Limited, Room No. 303, 2nd floor, Damodar Building, Darbhanga House, Central Coalfields Limited, Ranchi-834001, which should reach within the stipulated time i.e. **30.04.2021 (05:00 PM)**. The applications received after the due date will not be considered.

If more than one application is received from a candidate, most recent (current) application will be considered as final.

Documents to be submitted as mentioned in the application format.



Note-C:

No application fee will be charged from the candidates.

5. FOR EMPLOYEES OF CIL/SUBSIDIARIES:

There is no age bar, however, they will have to fulfil all other advertised norms.

6. MODE OF SELECTION:

Selection of all the posts will be based on the performance in Personal interview as laid down in the "Policy for decentralized recruitment of Medical Executives at CIL/Subsidiary level" as available in CIL Website. Candidates will be required to appear for interview at New Building, Darbhanga House, Central Coalfields Limited, Ranchi-834001. The exact schedule of personal interview will be displayed on CIL/CCL website www.coalindia.in/www.centralcoalfields.in in due course.

Note-D:-

No TA/DA shall be paid for attending the Personal Interview.

7. HEALTH/MEDICAL FITNESS:

Medical Examination: Selected candidates will be required to undergo Initial Medical Examination (IME) before the duly constituted Medical Committee as per the Medical Attendance Rules of the company at the notified venue and date. After being declared medically fit, offer of appointment will be issued to the candidates after observing all the administrative formalities. The decision of the Medical Committee will be final. Candidates are advised to refer to the details available on our website i.e. www.coalindia.in/www.centralcoalfields.in

8. GENERAL TERMS AND CONDITIONS:

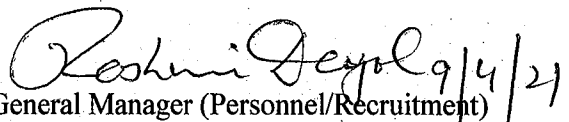
- i. Only Indian Nationals are eligible to apply.
- ii. Candidates may be posted anywhere in Subsidiary Companies especially in coalfield areas.
- iii. Candidates must have completed one-year compulsory internship.
- iv. Applicants with PG qualification shall submit their Registration Certificate from MCI/State Medical Council in which their PG qualification is mentioned.
- v. If the applicant fails to produce the valid Registration certificate from MCI/State Medical Council/result/passing certificate/relevant documents in original, they will not be allowed to appear in the interview.
- vi. In case of CGPA/grade/grade point is awarded instead of marks, a certificate from the Registrar of the university/head of institute/Competent Authority is to be submitted specifying exact equivalent percentage and marks.
- vii. In support of age, candidates will have to submit self-attested copy of Matriculation/Secondary level/Senior Secondary level certificate/Mark sheet along with application.
- viii. In support of educational qualification, percentage of marks & experience, candidates will have to submit self-attested copy of the relevant mark-sheet/certificates along with application.
- ix. Candidates belonging to OBC (Non-creamy layer)/SC/ST/EWS will have to submit self-attested copy of valid caste certificate. For PWD category, certificate in the prescribed format of Govt. of India duly issued by the Competent Authority, has to be submitted along with application. The requisite prescribed formats for the certificates is enclosed with Advertisement as mentioned below:-
 - a. ST/SC Caste Certificate : Annexure A
 - b. OBC (NCL) Caste Certificate & Declaration : Annexure B1 & B2
 - c. Disability Certificate : Annexure C
 - d. Ex-Serviceman : Annexure D
 - e. EWS Certificate : Annexure E
- x. If the EWS/SC/ST/OBC certificate has been issued in a language other than English/Hindi, then the candidates will be required to submit a self-certified translated copy of the same in English/Hindi.
- xi. Canvassing in any form or bringing outside influence will disqualify the candidature.
- xii. In case of variation of name/surname/name spelling mentioned in the Application with that of educational/professional qualification certificates/caste certificate, the applicant should submit an affidavit from first class judicial Magistrate to this effect.
- xiii. Candidates working in Govt./Semi-Govt/Public Sector Undertaking/Autonomous Body should submit "**No Objection Certificate**" from the present employer at the time of interview, failing

- which they will not be interviewed. Candidates called for interview may answer either in English or in Hindi.
- xiv. All correspondence with the candidates will be done through email id and they are advised to check their emails regularly. The company will not be responsible for any loss of email.
- xv. Management will not take any responsibility for any delay in receipt or loss in postal transit for any application of communication.
- xvi. Applicants must super scribe the Post and Grade applied for in block letters on the envelope while sending the applications.
- xvii. Candidates dismissed from service by the previous employer in any organization including CIL by way of disciplinary action will not be eligible for appointment.
- xviii. Character and antecedent verification of the appointees will be done post appointment and in case of any discrepancy or concealment of information is found, the appointment will stand null and void abinito.
- xix. No TA/DA is admissible for attending interviews. However, TA would be admissible at the time of initial medical examination and joining equivalent to AC 3 tier (3rd AC) by the shortest route for self.
- xx. CIL is offering DNB courses and Medical Executives can avail study leave, as per the approved policy for pursuing higher courses.
- xxi. CIL Board reserves the right to relax, alter, amend or withdraw partly or fully any of the provisions of the "Policy for decentralized recruitment of Medical Executives at CIL/Subsidiary level", at its discretion for the reasons to be recorded in writing. However, Director (P&IR), CIL can amend the implementation methodology of the said Policy as per approval of Chairman, CIL.
- xxii. Depending on the requirement, the company reserves the right to cancel/restrict/enlarge/curtail the recruitment process without any further notice and without assigning any reason thereof.
- xxiii. Any amendment/modification relating to this recruitment will be notified on CIL/CCL website only. Legal Jurisdiction will be at Kolkata only. For any queries, please contact us at

0651-2361034/ 0651-2365491(on all working days from 10:00 a.m. to 05:00 p.m.) and email id: gmrectt.ccl@coalindia.in

IMPORTANT DATES:

Activity	Important Dates
Submission of Applications will commence from	10.04.2021
Last date of submission of applications	30.04.2021


General Manager (Personnel/Recruitment)
Central Coalfields Limited
Ranchi



COAL INDIA LIMITED
(Application for Medical Executives)

Paste recent
passport size
colour
photograph

Signature

Post applied for: *Sr. Medical Officer (E-3 Grade)

☐

* Medical Specialist (E-3 Grade)

☐

* Sr. Medical Specialist (E-4 Grade)

☐

*Sr. Medical Officer- Dental (E-3 Grade)

☐

N.B- ALL ENTRIES TO BE MADE IN CAPITAL LETTERS ONLY

PERSONAL DETAILS		
1	Candidate's Name (as per Matriculation/Secondary Board Certificate)	
2	Father's/Husband's Name	
3	a) Date of Birth (In figures) b) Date of Birth (In words)	
4	Age as on cut-off date (Date of notification):	Years.....Months.....Days.....
5	PAN No/AADHAR No.	
6	Gender: (Male/Female/Transgender)	
7	E-mail Id	
8	Mobile number	
9	Nationality	
10	Marital Status (Single/Married/Widow/Divorcee)	
11	If married, Occupation of Spouse	
12	Religion:	
13	Cast Category:	General/OBC(NCL)/SC/ST/EWS
14	Cast Certificate No:	
15	Date of issue of caste certificate (DD/MM/YY):	
16	Cast certificate issuing authority	
17	For Medical Specialist & Sr. Medical Officer, (A) are you a person with disability of a. OH (OA/OL), Dw, b. SLD, c. MD involving a to b? If Yes, tick the category of disability.	Yes/No Percentage of Disability: a. OH (OA) OH (OL) Dw, b. SLD c. MD
(B)	For Sr. Medical Officer (Dental), are you a person with disability of a. HH b. OL, Dw, c.SLD, d. MD involving a to c? if yes, tick the category of disability.	a. HH b. OL DW c. SLD d. MD involving a to c
18	Date of issue of PWD Certificate Certificate (DD/MM/YY)	

19	PWD issuing authority	
20	Address of correspondence Pin code:
21	Permanent Address Pin code:
22	Whether a domicile of J&K during the period 01.01.1980 to 31.12.1989	Yes/No
23	Whether as Ex-Serviceman? If Yes, mention the last Rank held and the number of years served in the Rank.	Yes/No

24. Qualification 1 (PG Degree/DNB/PG Diploma Details)- Sr. Medical Specialists/Medical Specialist

Name of Qualification:	
Qualification Specialization:	
Name of University/Board:	
Name of Institute/College:	
Month and year of Admission:	
Month and Year of Passing:	
Marks Obtained: Out of:	
Percentage of Marks:	
Number of attempts:	

Other Qualification Details, if any

Degree:	
Specialization:	
Name of University/Board:	
Name of Institute/College:	
Year of Passing:	

Qualification 2 Details (Sr. Medical Officer-E3)

Name of Degree:	
Name of University/Board:	
Name of Institute/College:	
Month and Year of Admission:	
Month and Year of Passing:	
Marks Obtained: Out of:	
Percentage of Marks:	
Number of Attempts:	

Qualification 3 Details (Sr. Medical Officer (Dental)- E3}

Name of Degree:	
Name of University/Board:	
Name of Institute/College:	
Month and Year of Admission:	
Month and Year of Passing:	
Marks Obtained: Out of:	
Percentage of Marks:	
Number of Attempts:	

[Note: Proof for number of attempts for MBBS/PG Degree/PG Diploma/DNB/BDS to be attached with the application form]

25. Post Qualification Experience (in Chronological order)

SL No.	Current Designation	Name of Organization	Govt./Semi Govt./PSU/Autonomous Body/Hospitals/Others if any specify	Permanent or Temporary	Period		Total Period	Reasons for leaving	Notice Period required
					From (dd/mm/yy)	To (dd/mm/yy)			

26. CIL Employee Details

Are you an employee of CIL or its subsidiary companies?	Yes/No
EIS No.	
Designation/Grade:	
Name of Subsidiary:	

27. Criminal Case Details

Have you ever been arrested, prosecuted, and convicted by a Court of Law?	Yes/No.
If Yes, Case No. & Date:	
Name of the Court:	
Status of Case:	
Section (s) of IPC under which arrested/prosecuted/convicted	

28. Whether you have been dismissed by the service by the previous employer including CIL by way of disciplinary action? Yes/No.

*In case CGPA/grade/grade point are awarded instead of marks, a certificate from the Registrar of the University/Head of Institute/Competent Authority is to be attached specifying exact equivalent percentage and marks.

** If any candidate has obtained required eligible qualification from a Foreign University/Institute, copy of certificate of passing qualifying examination from MCI is to be attached along with application.

29.	Medical Degree/PG Degree/PG Diploma/DNB/BDS/Other qualification Registration Certificate No.: (Issued by MCI/State Council) Date of Issue:	
30.	Period and Date of Completion of one year Compulsory Rotational Training/Internship: Name & Place of Institute/Hospital	

I, hereby declare that the information as furnished above is correct to the best of my knowledge and belief. If any of the information as furnished above is found to be incorrect, my candidature for the post applied is liable to be cancelled at any stage of the selection process.

Date:

Signature of the candidate.

1. Please PASTE photo with signature on the first page of the Application form.
2. The candidate is required to fill up all the columns. Application will be rejected if any column is left blank, not filled or incomplete. No further correspondence will be entertained.
3. Ensure that the mobile No. and email ID are correct and valid for at least next one year.
4. If the percentage of marks/any other data filled by the candidate is found incorrect, the company reserves the right to reject the application.
5. Self-attested photocopies of all the applicable certificates are to be attached.

LIST OF DOCUMENTS (PHOTOCOPY) TO ATTACH:

1	Recent Passport size photograph (not more than 3 weeks old)
2	Date of Birth Proof (As per Matriculation/Secondary Level/Senior Secondary Level certificate/Mark sheet)
3	MBBS Degree/BDS Certificate and also Post Graduate Degree/DNB/Post Graduate Diploma certificate along with Mark sheets of all the years.
4	Valid Registration certificate from MCI/State Medical Council.
5	Compulsory Rotatory Training/Internship certificate.
6	Cast Certificate in respect of reserved categories in prescribed proforma (OBC Non Creamy Layer, SC/ST/EWS).
7	PWD certificate in case of Persons with Disability in prescribed format.
8	Service certificate in case of Ex-servicemen.
9	Declaration for recognized Non creamy Layer in respect of OBC (NCL) candidates in prescribed format.
10	Certificate in the prescribed format issued by the competent authority in respect of J&K domicile.
11	In case CGPA/Grade/Grade point are awarded instead of marks, a certificate from the Registrar of the University/Head of Institute/Competent Authority is to be submitted specifying exact equivalent percentage and marks.
12	Experience certificate- Date of Joining and date of completion should be clearly mentioned.
13	Candidates working in Govt./Semi-Govt./Public Sector undertaking/Autonomous Body should submit "No. Objection Certificate" from the present employer at the time of interview.
14	Proof for number of attempts for MBBS/PG Degree/PG Diploma/DNB/BDS

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE CANDIDATE APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

1. This is to certify that Shri/Shrimati/Kumari* son/daughter* of of village/town* in District/Division* of the State/Union Territory* belongs to the Caste/Tribe* which is recognised as a Scheduled Caste/Scheduled Tribe* under:-

@ The Constitution (Scheduled Castes) Order, 1950
 @ The Constitution (Scheduled Tribes) Order, 1950
 @ The Constitution (Scheduled Castes) Union Territories Order, 1951.
 @ The Constitution (Scheduled Tribes) Union Territories Order, 1951
 [as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
 @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
 @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
 @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
 @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
 @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
 @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
 @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
 @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
 @ The Constitution (Sikkim) Scheduled Castes Order, 1978
 @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
 @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
 @ The Constitution (SC) Order (Amendment) Act, 1990
 @ The Constitution (ST) Order (Amendment) Act, 1991
 @ The Constitution (ST) Order (Second Amendment) Act, 1991
 @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
 @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
 @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
 @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes* Certificate issued to Shri /Smt / Kumari* Father /Mother* of Sri / Smt /Kumari of village /town in District/Division* of the State/Union Territory* who belong to the Caste / Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* issued by the [Name of the authority] vide their No. dated % 3. Shri/Shrimati/Kumari* and/or* his/her* family ordinarily resides in village/town* of District/Division* of the State/Union Territory* of

Place:

Signature.....

Date:

**Designation.....

(With Seal of Office)
 State/Union Territory*

*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/ Extra Assistant Commissioner.

† (not below of the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.

(v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR
APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri./Smt./Kumari _____ son/daughter of _____ of _____ village/town _____ in _____ District/Division _____ in the _____ State/Union Territory _____ belongs to the _____ community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated ____*. Shri./Smt./Kumari _____ and his/her family ordinarily reside (s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India. Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993**.

District Magistrate
Deputy Commissioner etc.
Seal

Dated: _____

*- The authority issuing the certificate may have to mention the details of Resolution of the Government of India, in which the caste of the candidate is mentioned as OBC.

** -As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

अनुलग्नक/Annexure B2

FORM OF DECLARATION TO BE SUBMITTED BY THE OBC CANDIDATE (IN ADDITION TO THE COMMUNITY CERTIFICATE)

I _____ Son/daughter of Shri. _____ resident of village/town/city _____ district _____ state _____ hereby declare that I belong to the _____ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36102/22/93-Estt. (SCT) dated 8-9-1993. It is also declared that as on closing date, I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above-referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March 2004 and O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October 2008 and O.M. No. 36033/1/2013-Estt (Res) dated 27/05/2013.

Signature: _____
Full Name: _____

THE FORM OF CERTIFICATE TO BE PRODUCED BY PHYSICALLY HANDICAPPED CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

Certificate No.

Date:

DISABILITY CERTIFICATE

Recent Photograph of the candidate showing the disability duly attested by the Chairperson of the Medical Board

This is certified that Shri/Smt./Kum. son/wife/daughter of Shri age sex identification mark(s) is suffering from permanent disability of following category :

A. Locomotor or Cerebral Palsy:

(i) BL-Both legs affected but not arms

(ii) BA-Both arms affected

(a) Impaired reach

(b) Weakness of grip

(iii) BLA-Both legs and both arms affected

(iv) OL-One leg affected (right or left)

(a) Impaired reach

(b) Weakness of grip

(c) Ataxic

(v) OA-One arm affected

(a) Impaired reach

(b) Weakness of grip

(c) Ataxic

(vi) BH-Stiff back and hips (cannot sit or stoop)

(vii) MW-Muscular weakness and limited physical endurance.

B. Blindness or Low Vision:

(i) B-Blind

(ii) PB-Partially blind

C. Hearing impairment:

(i) D-Deaf

(ii) PD-Partially deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of years months.*

3. Percentage of disability in his/her case is..... Percent.

4. Shri/Smt./Kum. meets the following physical requirements for discharge of his/her duties:-

(i) F-Can perform work by manipulating with fingers.

Yes/No

(ii) PP-Can perform work by pulling and pushing.

Yes/No

(iii) L-Can perform work by lifting.

Yes/No

(iv) KC-Can perform work by kneeling and crouching.

Yes/No

(v) B-Can perform work by bending.

Yes/No

(vi) S-Can perform work by sitting.

Yes/No

(vii) ST-Can perform work by standing.

Yes/No

(viii) W-Can perform work by walking.

Yes/No

(ix) SE-Can perform work by seeing.

Yes/No

(x) H-Can perform work by hearing/speaking.

Yes/No

(xi) RW-Can perform work by reading and writing.

Yes/No

(Dr.....)

(Dr.....)

Member, Medical Board

Member, Medical Board

(Dr.....)

Chairman, Medical Board

Countersigned by the Medical Superintendent/CMO/Head of Hospital (With seal)

* Strike out whichever is not applicable.

CERTIFICATE TO BE PRODUCED BY EX SERVICEMAN**Form A****Form of Certificate applicable for Released/Retired Armed Forces Personnel**

It is certified that No. Rank. Name whose date of birth is has rendered service from to in Army/Navy/Air Force.

2. He has been released from military services:

% a) on completion of assignment otherwise than

(i) by way of dismissal, or

(ii) by way of discharge on account of misconduct or inefficiency, or

(iii) on his own request, but without earning his pension, or

(iv) he has not been transferred to the reserve pending such release

% b) on account of physical disability attributable to Military Service.

% c) on invalidment after putting in at least five years of Military service

3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules, 1979 as amended from time to time.

Place:

Date:

Signature, Name and Designation of the Competent Authority**

SEAL

% Delete the paragraph which is not applicable.

Form B**Form of Certificate for Serving Personnel**

(Applicable for serving personnel who are due to be released within one year)

It is certified that No. Rank. Name is serving in the Army/Navy/Air Force from

2. He is due for release retirement on completion of his specific period of assignment on

3. No disciplinary case is pending against him.

Place:

Date:

Signature, Name and Designation of the Competent Authority**

SEAL

% Delete the paragraph which is not applicable.

Candidate (Serving Personnel) furnishing certificate B as above will have to give the following undertaking:

Form C**Undertaking to be given by serving Armed Force personnel who are due to be released within one year**

1. I understand that if selected on the basis of the recruitment/Examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Reemployment in Central Civil Service and Posts) Rules, 1979, as amended from time to time.

2. I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-serviceman in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertaking, Autonomous Bodies/Statutory Bodies, Nationalised Banks, etc.), by availing of the concession of reservation of vacancies admissible to Ex-serviceman.

Place:

Date:

Signature and Name of Candidate

Form D**Form of Certificate applicable for Serving ECOs/SSCOs who have already completed their initial assignment and are on extended assignment**

1. It is certified that No. Rank. Name whose date of birth is is serving in the Army/Navy/Air Force from

2. He has already completed his initial assignment of five years on and is on extended assignment till

3. There is no objection to his applying for civil employment and he will be released on three months notice on selection from the date of receipt of offer of appointment.

Place:

Date:

Signature, Name and Designation of the Competent Authority**

SEAL

**Authorities who are competent to issue certificate to Armed Forces Personnel for availing Age concessions are as follows:

(a) In case of Commissioned Officers including ECOs/SSCOs.

Army - Military Secretary Branch, Army Hqrs., New Delhi

Navy - Directorate of Personnel, Naval Hqrs., New Delhi

Air Force - Directorate of Personnel Officers, Air Hqrs., New Delhi

(b) In case of JCOs/ORs and equivalent of the Navy and Air Force.

Army - By various Regimental Record Offices

Navy - BABS, Mumbai

Air Force - Air Force Records, New Delhi

Annexure-E

Government of
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family***' is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport size
attested photograph of
the applicant