कोल इण्डिया लिमिटेड (भारत सरकार का उपक्रम) **COAL INDIA LIMITED** (A Govt. of India Enterprise) कोल् भवन "COAL BHAWAN" PREMISES NO: 04, MAR, PLOT NO: AF-III ACTION AREA-1A, NEW TOWN, RAJHARHAT KOLKATA-700156 (WB)



PERSONNEL DIVISION POLICY CELL

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CIN:L23109WB1973GOI028844

(An ISO 9001:2015, ISO 14001:2015 & ISO 50001:2011 Certified Company)

संदर्भ स: CIL/C5A (PC)/ 2, 86

दिनांक: 30.10.2019

OFFICE MEMORANDUM

Subject: Extension of timeline for self-appraisal of PAR for the FY 2018-19

The schedule for self-appraisal in respect of PAR for the FY 2018-19 started from 1st June 2019 to 30th October 2019, as per CIL's OO No: CIL/C5A (PC)/PMS/141 dated 28.05.2019.

However, in order to keep the timelines at par with that of DPE guidelines, the last date for selfappraisal of PAR for the FY 2018-19 has been extended from 30.10.2019 to 31.10.2019.

All executives of E8 grade are requested to complete their self-appraisal by 31.10.2019 positively.

This issues with the approval of the Competent Authority.

Copy to (through email)

- 1. The Director (P&IR), CIL- For kind information
- 2. The GM/TS to Chairman, CIL
- 3. GM (P/EE), CIL
- 4. GM/ HOD (P/EE), All subsidiaries
- 5. GM (ICT), CMPDIL: to please keep the system activated for the period mentioned above.
- 6. GM (System), CIL: to please upload in CIL website under the head "Info Bank/ Circulars/ PMS"
- 7. GM, NEC, Margherita
- 8. TS to D(M)/TS to D(T)/ TS to D(P&IR)/TS to D (F), CIL